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CITY OF LAKE FOREST PARK
CITY COUNCIL SPECIAL MEETING MINUTES
March 7, 2024

6 **It is noted this meeting was held in person in the City Council Chambers and remotely via**
7 **Zoom.**

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9 **Councilmembers present:** Lorri Bodi, Deputy Mayor (arrived 7:18 p.m.); Tracy Furutani, Council
10 Vice Chair (arrived 7:18 p.m.); Larry Goldman, Paula Goode, Jon Lebo, Ellyn Saunders
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12 **Councilmembers absent:** Cmbr. Semra Riddle
13

14 **Staff present:** Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City
15 Attorney (via Zoom); Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works
16 Director; Mark Hofman, Community Development Director; Ross Adams, Police
17 Sergeant; Cory Roche, Environmental and Sustainability Specialist; Matt McLean, City
18 Clerk
19

20 **Others present:** 6 visitors
21

22 **CALL TO ORDER**

23
24 Mayor French called the March 7, 2024 City Council special meeting to order at 6:00 p.m.
25

26 **FLAG SALUTE**

27
28 Cmbr. Goldman led the Pledge of Allegiance.
29

30 **ADOPTION OF AGENDA**

31
32 **Cmbr. Goldman moved** to approve the agenda as presented. **Cmbr. Goode seconded.**
33 **The motion to adopt the agenda as presented carried unanimously.**
34

35 **PUBLIC COMMENTS**

36
37 Mayor French invited comments from the audience. The following members of the audience
38 shared comments with the Council:
39

40 There was no one in the audience or online wishing to speak.
41

42 **PRESENTATION – 2024 Planning Commission Work Plan**

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44 Community Development Director Hofman gave an update on the Planning Commission 2024
45 work plan and responded to questions.

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2 **PRESENTATION – 2024 Climate Action Committee Work Plan**

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4 Climate Action Committee Chair Sarah Phillips gave an update on the Climate Action Committee
5 work plan and responded to questions.

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7 **PRESENTATION – 2024 Parks and Recreation Advisory Board Work Plan**

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9 Environmental and Sustainability Specialist Roche introduced Parks and Recreation Advisory
10 Board Chair Tyler Ditman, who gave an update on the Board's work plan and responded to
11 questions.

12
13 **PRESENTATION – Update on Plan for Lakefront Park**

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15 Environmental and Sustainability Specialist Roche and Amber Mikluscak, DCG/Watershed,
16 updated the Council on the proposed preferred design plan for the Lakefront Park property and
17 answered questions.

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19 **CONSENT CALENDAR**

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21 **Cmbr. Furutani moved** to approve the Consent Calendar as presented. **Deputy Mayor**
22 **Bodi seconded. The motion to approve the Consent Calendar as presented carried**
23 **unanimously.**
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1. February 15, 2024 City Council Budget and Finance Committee Minutes
 2. February 22, 2024 City Council Regular Meeting Minutes
 3. Approval of City Expenditures for the period dated March 7, 2024 Claims Fund Check Nos. 86006 through 86034, in the amount of \$98,063.70; February 8, 2024 Payroll Fund ACH transactions in the amount of \$189,025.84 and Direct Deposit Transactions in the amount of \$197,630.24; and February 23, 2024 Payroll Fund ACH transactions in the amount of \$171,833.19 and Direct Deposit Transactions in the amount of \$184,593.44; additional ACH transaction for Elavon, \$809.59; total approved Claims Fund Transactions \$841,956.00
 4. Resolution 24-1945/Authorizing the Mayor to Accept the Department of Commerce Pursuit Technology Grant and Sign the Interagency Agreement for the Law Enforcement Vehicle Pursuit Technology Grant Program

38 **RESOLUTION 24-1946/Authorizing the Mayor to Accept the Department of Commerce**
39 **Climate Planning Grant and Sign the Interagency Agreement for the 2023-2025 Climate**
40 **Planning Grant**

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42 Community Development Director Hofman presented the item and responded to questions.

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44 **ORDINANCE 24-1290/Amending LFPMC 10.06.030 Related to Automatic Traffic Safety**
45 **Cameras**

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47 City Attorney Pratt presented the item and responded to questions.

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2 **ORDINANCE 24-1289/Amending the 2023-2024 Budgeted Positions and Salary Schedule for a**
3 **Part-Time Passport Clerk for the Municipal Services Department**
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5 City Clerk McLean presented the item and responded to questions.
6

7 **Cmbr. Furutani moved** to suspend the three-touch rule for Ordinance 24-1289/
8 Amending the 2023-2024 Budgeted Positions and Salary Schedule for a Part-Time
9 Passport Clerk for the Municipal Services Department. **Deputy Mayor Bodi seconded.**
10 **The motion to suspend the three-touch rule carried unanimously.**
11

12 **Cmbr. Furutani moved** to approve as presented Ordinance 24-1289/Amending the
13 2023-2024 Budgeted Positions and Salary Schedule for a Part-Time Passport Clerk for
14 the Municipal Services Department. **Deputy Mayor Bodi seconded. The motion to**
15 **approve Ordinance 24-1289 as presented carried unanimously.**
16

17 **Discussion of Parks and Recreation Advisory Board Council Liaison**
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19 Deputy Mayor Bodi reminded the Council she would step down as Council Liaison to the Parks
20 and Recreation Advisory Board after its next meeting. She urged Councilmembers interested in
21 the appointment to make their interest known.
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23 **COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS**
24

25 Councilmembers reported on meetings they attended.
26

27 Mayor French gave a brief report on meetings and events he had attended and gave an update
28 on the state legislative session.
29

30 City Administrator Hill gave a brief report.
31

32 **ADJOURNMENT**
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34 There being no further business, Mayor French adjourned the meeting at 8:11 p.m.
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38 _____
39 Tom French, Mayor
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41 _____
42 Matt McLean, City Clerk