

City Administrator Report

City of Lake Forest Park

Date: June 23, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Notable Incidents

An officer observed a subject leaving Ross Stores with a rolling suitcase. The suitcase started beeping as soon as it passed the security check point for the store. An employee told the officer the subject was seen placing items inside the suitcase and leaving without paying. The subject was contacted, and all stolen items were recovered. The subject also had a \$30,000 warrant for his arrest for Burglary and Domestic Violence. The subject was arrested for theft and booked on his warrant.



Officers were dispatched to a shoplift at Rite Aid. Officers contacted both suspects and determined one subject had a felony warrant out of California and was in possession of methamphetamine and fentanyl. During transport to the jail the subject appeared to have a seizure. Medical aid was rendered, and the subject was transported to the hospital for treatment.

Officers located three juveniles who had shoplifted from Ross. One juvenile was carrying what turned out to be a toy shotgun. All three juveniles were later released to their parents.

Police Department Awards Event

The Police Guild held its annual family get together and awards banquet. Chief Harden presented several awards, including Employee of the Year, which went to Officer Walker. This award is given to an individual who distinguishes themselves throughout the year consistently going above and beyond what is expected. Officer Jayson Benson received the Chief's award for recognition of an individual member of the department for performance beyond that which normally is expected of an employee.

Community Appreciation Award:	North Sound Police Foundation
Community Appreciation Award:	North Sound RADAR
Top Gun Award:	Ofc. Wieghat
Pro-Active Award:	Ofc. Zelenock
Commendation Award:	Ofc. Carlsrud
Commendation Award:	Ofc. Fairholm
Commendation Award:	Sgt. Adams
Commendation Award:	Det. Teschlog
Unit Citation:	R/S. Lee Freeman
Unit Citation:	Detective Unit
Unit Citation:	Radar Unit
Community Policing Award:	Sgt. Parrish
Community Policing Award:	Ofc. Czebotar
Chiefs Award:	Ofc. Jason Benson
Employee of the Year:	Ofc. Jerome Walker



After serving 20 years with LFP, Officer Greg Ward retired in 2021 and was presented with a retirement banner. The banner was signed by the staff.

LFP School Visit

Officer Carlsrud and Lt. Lehman made a school visit to a 4th grade class at Lake Forest Park Elementary School. One students' parents won a visit from the police department at a charity auction. The students had a chance to ask questions and learn about police work. They also had Officer Carlsrud sign all of their yearbooks!



LFP March for Lives

LFP Officers assisted with a protest march.

The crowd was accepting of LE assistance, and the officers received many thanks for being there to help. There was a larger crowd (200-250 people) and officers briefly interrupted traffic on SR104 to allow the marchers to cross safely. There was also media coverage of the

event and a senator (David Frockt) spoke at the conclusion of the march at LFP Elementary. There was no enforcement action taken, no obvious subversive groups, and no counter protests.

II. Internal City Information



Lee Aalund's final council meeting before retiring on June 15, 2022. We will miss you, Lee!

Municipal Services Department

Passport Services

During the month of May, we processed 278 passports with 209 photos, for a total revenue of \$13,074.00.

Month	Passport Revenue	Photo Revenue	Total
May	\$9,730	\$3344	\$13,074

Records Requests

For the month of May, we received and processed 14 public records requests along with 12 records requests for the police department. The total staff time spent on public records requests for the month of May was close to 50 hours, with two records requests still open to be fulfilled.

III. Council Information

Through the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure law, Washington will receive about \$70 million over five years to build out electric vehicle (EV) infrastructure along our state's major highway corridors. You can follow this [link](#) to fill out an online survey to help the state understand your electric vehicle charging needs and add suggested charging station locations in Washington state on their interactive map.

IV. Response to Citizen and Council Comments

V. Contract Reporting

One contract was approved administratively: Washington State Patrol, Elite Motor Escort, Inc., and multiple law enforcement agencies for emergency vehicle permit for funeral escorts.

VI. Legislative Update

VII. Community Events

VIII. Upcoming City Sponsored Events

[Concert in the Park - Pfingst Animal Acres Park - June 29!](#)

June 29, 2022, 6:30 PM @ Pfingst Animal Acres Park

[FREE Yoga Summer Stretch Series - Hosted by the City and the LFP Parks & Recreation Advisory Board!](#)

July 9, 2022, 9:00 AM - 10:00 AM @ Pfingst Animal Acres Park

IX. Meetings Calendar

[City Hall Closed \(Independence Day Holiday\)](#)

July 4, 2022, 9:00 AM - 5:00 PM

[CANCELED - Climate Action Committee Meeting \(hybrid meeting\)](#)

July 6, 2022, 7:00 PM

Tree Board Meeting (hybrid meeting)

July 6, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

July 12, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom

Climate Action Committee Meeting (hybrid meeting) - Special Date

July 13, 2022, 7:00 PM @ City Hall and via Zoom

North King County Coalition on Homelessness

July 14, 2022, 1:00 PM - 3:00 PM @ This meeting will be held virtually.

City Council Work Session Meeting (hybrid meeting)

July 14, 2022, 6:00 PM - 7:00 PM @ City Hall and via Zoom

City Council Regular Business Meeting (hybrid meeting)

July 14, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom