



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	February 27, 2025
Originating Department	Municipal Services
Contact Person	Matt McLean, City Clerk
Title	Consider Reappointments to the City's Advisory Bodies

Legislative History

- First Presentation February 27, 2025
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Attachments - none

Executive Summary

Several positions on the city's boards, commissions, and committees expire on February 28, 2025. In addition, there are currently several existing vacancies, one of which is for a partial term that has a term expiration in 2027.

The positions addressed in this agenda item are only those where incumbents whose terms expire on February 28, 2025, have expressed interest in being reappointed. Regarding the currently vacant positions, the Mayor continues to conduct interviews with those who have submitted applications and will make recommendations to the Council at future meetings.

Background

Per LFPMC 2.22, terms are limited to two consecutive full-term appointments, except in "extenuating circumstances where the city council finds it is in the best interest of the city to allow for reappointment for an additional term."

Staff has determined the incumbents' interest, and the Mayor recommends the Council confirm the following reappointments:

- **Planning Commission (9 members, 3-year terms)**
 - Position 3, Meredith LaBonte – finishing a partial term; Mayor recommends reappointment to a 1st full term that would expire 2/28/2028

- **Tree Board (7 members, 3-year terms)**
 - Position 2, Victoria Kutasz – finishing a partial term; Mayor recommends reappointment to a 1st full term that would expire 2/28/2028
 - Position 7, Stacey Spain – finishing a partial term; mayor recommends reappointment to a 1st full term that would expire 2/28/2028

- **Parks and Recreation Advisory Board (7 members, 3-year terms)**
 - Position 2, Amy Hanegan – finishing 1st full term - Mayor recommends reappointment to a 2nd term that would expire 2/28/2028
 - Position 3, Steve Feth – finishing 1st full term - Mayor recommends reappointment to a 2nd term that would expire 2/28/2028

- **Climate Action Committee (11 members, 3-year terms)**
 - All members of the Climate Action Committee need to be reappointed: Matthew Son; Miriam Bertram; Dana Campbell; Jessica Côté; Tamara Erickson; Linda Holman; Sarah Phillips; Brian Saunders; and Anne Udaloy. The two student representatives are currently vacant.

Fiscal & Policy Implications

Keeping the City’s advisory body membership as full as possible helps mitigate the chance of meetings being canceled due to the lack of a quorum. In addition to reappointing interested incumbents to their current positions, the administration is actively recruiting applicants, who are then interviewed by the Mayor.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Reappoint interested incumbents 	Helps keep the advisory bodies more fully staffed
<ul style="list-style-type: none"> • Do not reappoint incumbents 	Risk of meetings canceled due to lack of a quorum, as well as loss of established members with background knowledge of ongoing issues
<ul style="list-style-type: none"> • Continue to recruit to fill the currently vacant positions 	Following interviews and the Mayor’s recommendation, confirm new appointments to fill existing vacancies as quickly as possible

Staff Recommendation

Confirm the Mayor’s appointments as listed above.