



# CITY OF LAKE FOREST PARK

## CITY COUNCIL

### AGENDA COVER SHEET

---

<b>Meeting Date</b>	February 27, 2025
<b>Originating Department</b>	City Council
<b>Contact Person</b>	Mark Hofman, Community Development Director
<b>Title</b>	Extending the term of Planning Commissioner David Kleweno

---

#### Legislative History

- First Presentation February 27, 2025
- 

#### Attachments:

1. None
- 

#### Executive Summary

The current term for Planning Commission member David Kleweno is scheduled to expire on February 28, 2025. Commissioner Kleweno also serves as the Chair of the Climate Policy Advisory Team (CPAT), a temporary task force formed of existing appointed persons from city commissions and committees. The CPAT is importantly tasked with creating a climate element for the Comprehensive Plan in 2025. With the city's current work efforts significantly under way, it would be prudent to extend the term to keep Commissioner Kleweno's knowledge of the adopted 2024 Comprehensive Plan Periodic Update, the active Middle Housing development regulation amendments, the current Climate Element work by the CPAT, and additional items in the 2025 Planning Commission Work Plan.

#### Background

Current Planning Commission member David Kleweno is serving his second term, which is scheduled to expire on February 28, 2025. This would be Chair Kleweno's last allowed term on the Planning Commission.

With the work being done currently, as cited above, it would be prudent to extend his term to keep his knowledge of the Planning Commission and CPAT. Commissioner Kleweno's term could be extended for another 12 months and expire on February 28, 2026.

The Council has the authority to extend a commissioner's term under Lake Forest Park Municipal Code 2.22.070 (D.):

D. Commissioners are limited to two consecutive full-term appointments, **except in extenuating circumstances where the city council finds it is in the best interest of the city to allow for reappointment for an additional term.** A one-year break in service must occur before a new appointment is made to the same commission after the expiration of any consecutive full-term appointments. If a commission seat is not filled by the first day of its term but is filled within 60 days of the term commencement date with confirmation of the council, the term shall be considered a full term for purposes of determining the term limit.

Commission Chair Kleweno has expressed interest in continuing to serve on the Planning Commission and Climate Policy Advisory Team.

**Fiscal & Policy Implications**

Continuing the term of the commissioner will keep the work of the Climate Policy Advisory Team on track for the Comprehensive Plan Climate Element in 2025 and other Middle Housing development regulation amendments for adoption in June 2025.

**Alternatives**

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> <li>Approve the continuation of the term of the Commissioner</li> </ul>	The term of the Commissioner will be extended
<ul style="list-style-type: none"> <li>Disapprove of the continuation of the term</li> </ul>	The term will expire February 28, 2025 and require a new commissioner appointment in March 2025

**Staff Recommendation**

Extend David Kleweno’s term on the Planning Commission to expire on February 28, 2026.