



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	October 9, 2025
Originating Department	Public Works
Contact Person	Katie Phillips, Project Manager
Title	Resolution 25-2027/Authorizing the Mayor to sign Amendment No. 1 to the Professional Services Agreement AG 24-044 with Consor North America, Inc. for Phase 2: 30% Design Services for the Beach Drive Lift Station Project

Legislative History

- First Presentation – September 11, 2025, Regular Meeting
 - Second Presentation – October 9, 2025, Regular Meeting
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Attachments:

1. Resolution 25-2027/Authorizing the Mayor to sign Amendment No. 1 to the Professional Services Agreement AG 24-044 with Consor North America, Inc. for Phase 2: 30% Design Services for the Beach Drive Lift Station Project
 2. Amendment No. 1 to the Professional Services Agreement AG 24-044 with Consor North America, Inc.
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Executive Summary

The Department of Public Works (DPW) recommends amending the professional services agreement AG 24-044 with Consor North America, Inc. (Consultant) to support additional services as part of Phase 2: 30% Design for the Beach Drive Lift Station project (Project). These additional services are necessary to complete preliminary side sewer design. The fee for these services would increase the contract price from \$225,074.00 to \$255,815.00. Funding to support this additional cost is available in the City's Sewer Capital Fund.

Background

The City retained the Consultant to provide 30% engineering design services for Phase 2 of the Project in September 2024. During the early stages of Phase 2, the City received feedback from the impacted property owners that influenced DPW's decision to address preliminary side sewer design for these impacted property owners as part of Phase 2 of the Project. This preliminary side sewer design effort was not originally envisioned as part of the Phase 2 Project scope of work and, therefore, was not addressed in the Consultant's contracted scope of services.

DPW staff have reviewed the Consultant's request to amend their contract according to DPW's direction and have found the proposed fee to be appropriate for the related services. Furthermore, DPW endorses the activities in the amendment as the more responsible path forward for the impacted property owners.

Fiscal & Policy Implications

Design and construction of this Project, including this amendment's fee, are fully supported by the Sewer Capital Fund. Furthermore, the approved 2025-2030 Capital Improvement Plan includes \$500,000 for the Project's design through 100%. As such, there are no fiscal implications to adopting this resolution.

Alternatives

<i>Options</i>	<i>Results</i>
• Adopt Resolution	The City will execute Amendment No. 1 to the PSA AG 24-044 with Consor North America, Inc. and advance the Project by completing Phase 2 as amended.
• No Action	The City will not execute Amendment No. 1 to the PSA AG 24-044 with Consor North America, Inc. and will advance the Project by completing Phase 2 as originally contracted.

Staff Recommendation

Move to adopt Resolution 25-2027 authorizing the Mayor to execute Amendment No. 1 to PSA AG 24-044 with Consor North America, Inc..