

**RESOLUTION NO. 24-1950**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LAKE FOREST PARK AND SCJ ALLIANCE FOR THE 2024 PERIODIC UPDATE OF THE COMPREHENSIVE PLAN – MIDDLE HOUSING**

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**WHEREAS**, under the Growth Management Act (GMA), the City of Lake Forest Park is required to perform a periodic update of its comprehensive plan by the end of 2024; and

**WHEREAS**, separate but related to the effort for the periodic update of the Comprehensive Plan, the City of Lake Forest Park is required to comply with the additional Middle Housing planning requirements of Washington State legislation passed in 2023 (HB 1110). The legislation adds requirements for additional analysis, policy development, development regulations, and implementation actions related to middle housing in the city; and

**WHEREAS**, to assist with the Middle Housing planning policies and development regulations work needed to comply with GMA legislation, the State Legislature has provided essential funding available to local jurisdictions to help offset the burden and cost of compliance; and

**WHEREAS**, the Department of Commerce has awarded, and the City has accepted, a reimbursement basis grant of \$50,000 to assist with Middle Housing policies and development regulations as required by GMA legislation; and

**WHEREAS**, the required Middle Housing planning policy and development regulations work is distinct and separate from the ongoing periodic update of the Comprehensive Plan, due by December 2024. Under GMA legislation, Lake Forest Park is required to complete the Middle Housing policy and development regulations planning work by the end of June 2025, or become subject to a Model Middle Housing Ordinance recently developed by the Washington State Department of Commerce; and

**WHEREAS**, the First Amendment to the Professional Services Agreement between the City of Lake Forest Park and SCJ Alliance for the 2024 periodic update of the Comprehensive Plan – Middle Housing will provide staff with the additional consulting services needed to complete the required planning work in accordance with mandated deadlines; and

**WHEREAS**, the First Amendment's Exhibit B Expanded Scope of Work for Middle Housing planning work will supplement and expand on the Exhibit A Scope of Work in the existing Professional Services Agreement with SCJ Alliance and amend the completion date for the added work to June 30, 2025. Additionally, it will increase the compensation for consulting services by \$50,000 to perform the middle housing planning work. The Exhibit A Scope of Work and all other provisions of the existing Professional Services Agreement remain unchanged.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lake Forest Park, as follows:

Section 1 AGREEMENT. Authorizes the Mayor to sign the First Amendment to the Professional Services Agreement between the City of Lake Forest Park and SCJ Alliance for the 2024 periodic update of the Comprehensive Plan – Middle Housing, included herein as Attachment 1, including Exhibit B Expanded Scope of Work for middle housing planning work.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

**PASSED BY A MAJORITY VOTE** of the members of the Lake Forest Park City Council this XXth day of April, 2024.

APPROVED:

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Tom French  
Mayor

ATTEST/AUTHENTICATED:

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Matt McLean  
City Clerk

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO.: