

Attachment 1

RESOLUTION NO. 25-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH IWORQ SYSTEMS, INC. FOR COMMUNITY DEVELOPMENT PERMITTING SOFTWARE USE AND SUPPORT

WHEREAS, the Community Development Department municipal services for the City of Lake Forest Park include permit intake, review, and issuance tracking, as well as record/data keeping, for the building, planning, street right-of-way, and code enforcement functions to the public; and

WHEREAS, the records, building, planning, street right-of-way, and code enforcement functions are essential, core duties provided daily by the city for the community; and

WHEREAS, the City of Lake Forest Park currently has an ongoing agreement in place with Carahsoft – Accela, Inc. for permit tracking software use and support, with automatic annual renewal, unless terminated in writing 60-days prior to the end of term; and

WHEREAS, recent retirements and other vacancies in various applicable Community Development positions enable the Department to take advantage of the opportunity to switch to a digital intake, review, and issuance process for service improvements; and

WHEREAS, as part of the switch away from a predominantly paper-oriented process, the Department compared the existing tracking software to numerous other options to find a right fit to the needs of the city; and

WHEREAS, the Community Development Department finds that the software services provided by iWorQ Systems, Inc. best fit the needs of permitting processes of the city; and

WHEREAS, staff provided written 60-day notice of termination to Carahsoft – Accela, Inc. as required by the current Professional Services Agreement, AG-16-027, on April 29, 2025, and the Agreement now ends on June 28, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The Mayor is hereby authorized to execute a Professional Services Agreement with iWorQ Systems, Inc. for community development

permitting software use and support, in substantially the same form as attached hereto as Exhibit A.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this ____ day of _____, 2025.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

FILED WITH THE CITY CLERK: May 16, 2025
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 25-2018