



# CITY OF LAKE FOREST PARK

## CITY COUNCIL

### AGENDA COVER SHEET

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|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Meeting Date</b>           | April 13, 2023                                                                                                                                                           |
| <b>Originating Department</b> | Public Works                                                                                                                                                             |
| <b>Contact Person</b>         | Andrew Silvia, Senior Project Manager                                                                                                                                    |
| <b>Title</b>                  | Resolution 23-1891 - Authorizing the Mayor to sign services agreement with Ventilation Power Cleaning, Inc. for 2023 Catch Basin Inspection and Data Collection Services |

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#### Legislative History

- Action April 13, 2023
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#### Attachments:

1. Resolution 23-1891 - Authorizing the Mayor to sign a services agreement with Ventilation Power Cleaning, Inc. for 2023 Catch Basin Inspection and Data Collection Services.
  2. Services Agreement with Ventilation Power Cleaning, Inc.
  3. Tabulation of Bids received pursuant to City's Invitation to Bid
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#### Executive Summary

The Department of Public Works (DPW) recommends the award of the attached contract for 2023 Catch Basin Inspection And Data Collection Services (Contract) to Ventilation Power Cleaning, Inc. (Contractor). The Contractor submitted the lowest responsive and responsible bid in response to the City's Invitation to Bid for the Contract, as shown in the Bid Tabulation included as Attachment 3. Funding to support the full amount of the Contract is available in the City's Surface Water Management Fund.

#### Background

The Western WA Phase II Municipal Stormwater Permit (Permit) administered by the WA Department of Ecology (Ecology) requires the City to complete a biannual inspection of its municipal separate storm sewer system (MS4) catch basins. DPW lacks the capacity to self-perform this work and requires vendor support to meet the Permit requirement. DPW last completed this work using vendor support in 2021 and must complete its next round of inspections by August 1, 2023.

DPW published an Invitation to Bid on the Contract on March 4, 2023, and received six (6) bids in response. DPW evaluated the bids received and determined that the Contractor submitted the lowest responsive and responsible bid. DPW, therefore, recommends the award of the Contract to the Contractor.

### **Fiscal & Policy Implications**

The Contract is fully funded by the City's Surface Water Management fund. The Contract price is \$50,921.25 and does not need any additional budget allocations.

### **Alternatives**

| <i><b>Options</b></i>                                              | <i><b>Results</b></i>                                                                                                                                                             |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Adopt Resolution</li></ul> | The City will contract with Ventilation Power Cleaning, Inc. and complete the Contract work as required by the Permit.                                                            |
| <ul style="list-style-type: none"><li>• No Action</li></ul>        | The City will not contract with Ventilation Power Cleaning, Inc. and risks noncompliance with the Permit. Noncompliance may result in administrative penalties issued by Ecology. |
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### **Staff Recommendation**

Move to adopt Resolution 23-1891, authorizing the Mayor to sign services agreement with Ventilation Power Cleaning, Inc. for 2023 Catch Basin Inspection And Data Collection Services.