

City Administrator Report

City of Lake Forest Park

Date: May 23, 2024

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Notable Incidents:

Officers responded to a 911 call at Taco Bell of an intoxicated person pointing a revolver at the caller. Officers arrived immediately and contacted the reporting party and the alleged suspect. No weapons were found on the alleged suspect, and the caller changed their story. The caller admitted it might have been a hand gesture rather than a firearm.

A dayshift officer on patrol observed an occupied vehicle parked on the side of the road in the 1500 blk of NE 196th St, near the privately owned greenspace park. The officer observed a female subject in the car who was obviously impaired, as well as a male. They admitted an associate of theirs was in the park relieving himself. The officer did not observe the person doing this, and all subjects were provided warnings by the officer to not relieve themselves in public.

A former resident of the 3300 blk of NE 178th St has returned to the area and is apparently living out of his vehicle. The PD has received numerous 911 calls about this subject, and he was recently formally trespassed from his former residence. In addition to general nuisance and welfare check type calls, citizens have called 911 about Mr. Goodwin being in city parks after dark, creating disturbances, and possibly casing mailboxes. The PD has extensive history with

this person and is closely monitoring his activity. Mr. Goodwin is not friendly towards law enforcement and likely does not present a threat to the community.

A citizen who lives off NE 178th St contacted the PD about a vehicle entering her driveway and doing a “burn out”, leaving tire marks. The citizen believed the incident could be related to her Nextdoor post where she disagreed with the street racing signs posted along the roadway. The vehicle was not located.

A citizen called 911 to report a group of juveniles were throwing rocks at windows at the Woodland North Apartments. The juveniles were estimated to be middle school or high school age. They were not located by the responding officers, and it was determined that no damage occurred.

A female subject was contacted while passed out in her vehicle near the Watercrest apartments. She said a family member lives at the apartments.

A person attempted to shoplift a cartful of merchandise at the Ross store in the Town Center. However, officers arrived on scene and made their presence known before the subject left the store with any stolen items. The subject left the cartful inside the store, paid for a couple of small items, and upon leaving, voiced his displeasure about the presence of law enforcement personnel.

A large group of juveniles entered Albertson’s at the Town Center. Some of the juveniles stole an undetermined amount of merchandise and fled the store in numerous directions. Officers arrived and contacted a few stragglers who were excluded as suspects. Those who stole merchandise were not identified, and the remaining juveniles were asked to leave the property.

A nightshift officer on patrol located three intoxicated people in the parking lot of the Kidney Center in the middle of the night. One subject was so impaired they were lying on the ground; however, they refused medical services when offered by the officer. The other two people were less impaired and agreed to care for their friend.

Two juvenile males were hanging out in the area of Horizon View Park in the middle of the night and encountered an adult male they didn’t know. They alleged the adult male started chasing them for no reason. After calling 911, they ran to a safe location and awaited officers. The officers provided safe transportation home and officers were unable to locate the male who chased the juveniles.

A hit and run collision occurred at the intersection of 35th Ave NE and NE 195th St. Witnesses reported seeing a vehicle traveling at a high rate of speed and colliding with the victim vehicle. Immediately following the collision, the suspect driver fled on foot, however they left behind their stolen vehicle with a bloodstained airbag (DNA!). The victims were transported to the

hospital and the airbag was collected for DNA processing. Unfortunately, the suspect was not located at the time of the incident. This remains under investigation.

A citizen reported to 911 a male subject and very young child asking for handouts in the parking lot of the Town Center. They were not located by responding officers so coordinated services could not be offered. Thankfully, there was no indication the child was in danger.

Officers responded to a 911 call about a pantsless male subject at Horizon View Park. They contacted the male subject, who it turned out was wearing very large, baggy pants that possibly exposed portions of his body. No crime occurred and the subject lived in the area.



Spectators of the aurora borealis display gathered at/along Horizon View Park. The on-duty nightshift sergeant monitored this situation and allowed the gathering for the public interest in this rare event. No issues were reported, and the sergeant felt the interactions with the public went very well.

Officers contacted a group of solicitors in the 15600 blk of 34th Ave NE. The group did not have a permit to solicit door-to-door and were given warnings by the officers. The officers also provided instructions on how to properly conduct this business in the City.

Officers responded to a homeless person kneeling in the traffic lanes of SR522 at NE 165th St. By the time the officers arrived, they observed the person using the crosswalk as required, and the subject refused to speak with the officers. Officers last observed the subject lying in the bus shelter at NE 165th St. Due to the individual not wishing to interact with the officers, it wasn't determined if the person was impaired or in crisis.

Officers observed a suspicious vehicle in the parking lot of the Town Center. Upon closer inspection the vehicle was found unoccupied but containing fentanyl-related drug paraphernalia. The vehicle also had fresh body damage. The vehicle was registered out of Vancouver B.C., and officers were unable to locate any associated persons.

A citizen reported seeing a bag with clothing and a handgun abandoned at 45th Pl NE and 46th Ave NE. An officer responded and found the bag contained two airsoft pistols. No real firearms were located. The bag and contents were collected by the officer in order to prevent any safety concerns for the public.

A citizen reported a suspicious homeless subject at the Town Center, going into multiple businesses. The person was suspected by the citizen of being impaired on drugs. Officers contacted the subject and requested outreach assistance from the Mobile Crisis Team and RCR.

A suspicious vehicle was observed (unoccupied) in the parking lot of the Town Center. This vehicle was known to be associated with a Lake Forest Park organized retail theft case. The suspect had stolen \$300 worth of Red Bull and then when trying to leave in getaway vehicle, it

broke down. He got help from a citizen trying to jump the battery and he was contacted by officers and arrested.

A 23-year-old woman struck her 76-year-old mother in the head with an object and fled the scene before officers arrived. Despite the 911 call, the mother refused to identify her daughter or assist much in the case, and she also initially refused medical aid. The mother did eventually agree to medical treatment at the hospital, and officers were later able to identify the daughter and establish probable cause for her arrest. The daughter is still outstanding.

A sergeant on patrol observed newer graffiti on the retaining wall in the 15300 blk of Bothell Way NE. This sergeant has monitored graffiti in LFP for several years and is unfamiliar with these new graffiti "tags". It's unknown if this is a new vandal or someone who has changed their moniker.



Graffiti example 1



Graffiti example 2

Officers responded to a collision in the 17000 blk of Bothell Way NE. While conducting their collision investigation, they noticed obvious signs of impairment by the causing driver. The driver was investigated for DUI and subsequently arrested.

Multiple citizens reported a suspicious person possibly prowling vehicles on Beach Dr NE near the Civic Club. Our astute mayor was in the area and followed the person as she crossed SR522 towards Ballinger Way NE. Officers attempted contact with the woman, however she was uncooperative and refused to stop for the officers. She was detained shortly thereafter and provided a fake name to the officers. Using fingerprint technology, her true identity was revealed, and officers discovered she had numerous outstanding arrest warrants out of several Puget Sound area courts.

A citizen was scammed out of a large amount of money when they responded to a message on their computer they believed was from their bank. The message prompted the citizen to call a phone number that was supposedly for Chase Bank. Over several hours, the citizen then purchased \$15,000 in gift cards and provided the gift card info to the scammers. No suspects have been identified.

A locker theft occurred at Planet Fitness, which included the victim's car keys. The victim interrupted two suspects trying to steal his vehicle and the suspects fled on foot. Our officers intercepted one of the suspects and engaged in a foot pursuit in the Town Center parking lot. The officer was able to overtake the suspect, who was booked into jail on multiple charges. The other suspect is outstanding, but the investigation is ongoing to hold him accountable.

A dispute over a parking stall at a busy restaurant resulted in one driver offering to fight the other driver. Officers responded and mitigated the incident. The allegations didn't rise to a criminal offense.

A suspicious subject has been observed multiple times recently in the area of the Civic Club and the Town Center. After a foot pursuit with one of our officers, the subject was detained and identified as Alexander Hardisty. Hardisty was trespassed from the Civic Club, and charges related to the foot pursuit are pending. For information on Hardisty: [Shoreline Area News: Edmonds Police warn school community about man who followed ballet students and entered Edmonds school](#)



Just minutes before midnight, officers responded to aid the fire department in managing street closures caused by a house fire at 20414 30th Avenue NE, a group home managed by the Washington State Department of Social and Health Services.

Thankfully, all residents and care staff evacuated safely before the fire department's arrival. The intensity of the blaze required the presence of at least 11 fire vehicles from Lake Forest Park (LFP), prompting the temporary

closure of 30th Avenue between 203rd and 205th Streets. Mountlake Terrace Police also assisted by closing the eastbound lane of NE 205th Street in the 2800 block.

Although the house suffered significant damage, additional care staff arrived at the scene and relocated the residents to another facility they oversee in the 3000 block of NE 205th Street. The Department of Social and Health Services was promptly notified to arrange emergency housing.

Tide Pod Thefts: Over the last few days, multiple suspects have attempted/committed the theft of Tide Pods at Town Center stores. Tide Pods are popular black-market goods. Thankfully, our proactive officers have made multiple arrests over the last few days, including an incident on 5/15 involving numerous PD members. The suspect ran multiple times from officers but was eventually cornered and arrested on the Burke Gilman Trail near the border with Seattle.

Promotion of Ross Adams



On May 1st, Ross Adams was promoted to Lieutenant and appointed Division Commander over Support Services. Lt. Diego Zanella now leads Patrol Operations Command, overseeing the uniformed officer's division. Ross, a Seattle native, had a passion for music from an early age and enjoyed outdoor activities like skiing, hiking, and fishing. Inspired by his father, a longtime Seattle Police officer, Ross pursued a career in law enforcement. He began as a Reserve Police Officer in 2001 and joined Lynnwood PD in 2002, where he served in various roles, including Detective.



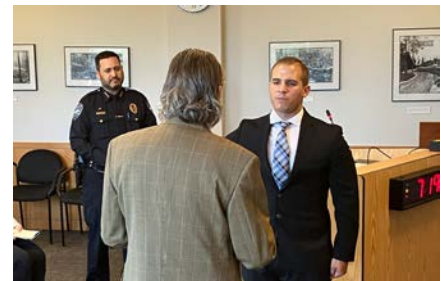
After a brief hiatus to be a stay-at-home father, Ross joined Lake Forest Park PD in 2015. He became a sergeant in 2018, demonstrating a strong commitment to leadership and mentorship. His promotion to Lieutenant marks an exciting new chapter in his career.

New Police Officer Hire!



The Police Department is excited to introduce its newest member, Officer William (Will) Godsil. Originally from Spokane, Will relocated to Western Washington in 2013 upon being stationed at Joint Base Lewis McChord as a Combat Engineer. After leaving active duty in 2017, he settled in various Western Washington cities including Seattle, Tacoma, and Federal Way, taking on jobs in both unarmed and armed security.

In 2022, Will felt a calling to serve his local community, akin to his service to the country, leading him to join the Federal Way Police Department. Today, he joins the Lake Forest Park Police Department, driven by a commitment to fulfill the department's vision statement, ensuring that Lake Forest Park remains one of the safest cities in the Puget Sound region.



Off duty, Will enjoys staying active by working out and taking his dog, Summit, on hikes. He also relishes attending local baseball and football games, as well as embarking on road trips with his girlfriend, Julie. Additionally, Will continues to serve part-time in the Army Reserves as a Drill Sergeant, where he imparts knowledge, trains, and mentors Army recruits, assisting

in their transformation from civilians to proud members of the U.S. Army. He eagerly anticipates becoming the next police officer and getting acquainted with both fellow officers and residents in this beautiful city!

Pack the Park – 5k “ish”



The Pack the Park fun run went off without a hitch. Approximately 150 runners of all ages and abilities showed up and no security or health safety issues were reported. From the PD side, the run was staffed by a LT, Sgt, and an officer, and the dayshift crew was available to assist as well. Cory Roche did a great job coordinating the event!





LEARN EMERGENCY COMMUNICATION PREPAREDNESS
 THIS CLASS IS OPEN TO RESIDENTS OF LAKE FOREST PARK, KENMORE & SURROUNDING AREAS

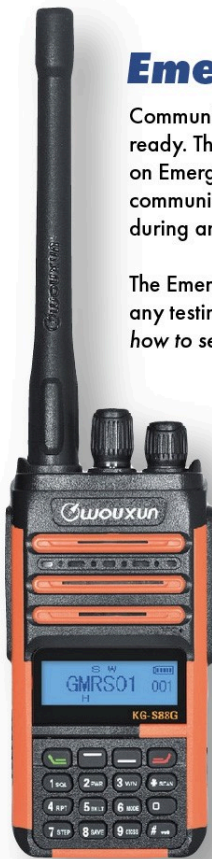
The power goes out, the wind is blowing, trees have fallen, and there are no bars on the cell phone. Can you communicate with others?

NEMCo Community Class

Emergency Radio & Family Communication

Communication is essential during an emergency. Preparing now, means you and your family will be ready. The Northshore Emergency Management Coalition (NEMCo) provides a FREE Community Class on Emergency Radio & Family Communications Preparedness. Learn how to develop family emergency communication plan and how to maintain communication with others using commonly available radios during an event or emergency!

The Emergency Radio class presents information in an easy to understand format and does not require any testing to use the radio. You will learn how to setup an family communication plan, use radios and how to setup an emergency neighborhood group in this FREE class.



NEXT CLASS:
 Tuesday May 21st.
 Fire Station 51, Kenmore
 7220 NE 181st Street
 Kenmore, WA 98028
 Program Time 6:00 - 9:00 PM
 Sign in time 5:30 - 5:50 PM

Open to all residents of Kenmore, Lake Forest Park, and surrounding communities.

What to Bring: If you have your own FRS/GMRS Radio please bring it with note taking materials. Masks are not required and optional.

Emergency Radio & Family Communications 3 Hour Interactive Class with Hands-on Exercises

- Learn how to Setup an Family Communication Plan.
- Understand Over-the-Air Public Notification Systems.
- Get Hands on FRS/GMRS Radio operation and use.
- How to choose a radio for your needs.
- **Setting up a neighborhood group.**
- Preparedness is good for all ages.
 - Children 13-15 must be accompanied by an adult.
- No licensing or radio experience required.

Questions email OpsNEMCo@gmail.com

REGISTER FOR CLASS ONLINE AT: Scan Here
<https://bit.ly/3Mtdtgc>



II. Internal City Information

Human Resources Department

- Recruitment Updates:
 - HR Director Moore has begun phone interviews with selected candidates from the pool of Court Clerk applications. In person interviews will occur with selected candidates following Memorial Day.
 - After initial recruitment efforts, work continues to fill the Senior Planner vacancy.
 - The Senior Project Manager position has been posted for Public Works. First round of review will occur after May 21st.
- Staffing Updates:
 - Municipal Services is excited to announce that Jessica Halterman has accepted the position of Deputy City Clerk. She will begin the role on June 3rd.
- On May 15th, HR Director Moore scheduled a virtual webinar through the EAP for an employee “lunch and learn” event. Topic was “Caring from a Distance,” which discussed the unique problems associated with caring for an elder loved one from a distance and how to create a care giving plan.

Community Development Department

A. Community Survey - The community survey for the 2024 periodic update of the Comprehensive Plan was available from March 27 to its closing at end of day Wednesday, April 17. SCJ Alliance is currently finalizing the data received and drafting a summary report for complete release in late May or early June. The survey opportunity was publicly noticed with wide distribution, including a city-wide postcard mailing. A total of 932 people participated in the survey. Community members were highly encouraged to participate and indicate what does or does not reflect their impressions of Lake Forest Park and hopes for the city's future. The participation, insight, and ideas about the city from the Lake Forest Park community are highly valued and respected. The winner of the gift card award (\$500 gift card to Local 104 for dining) was selected via a random number generator at the regular meeting of the Planning Commission on May 14 and will be contacted by staff. A big “Thank you!” to all who participated.

B. Comprehensive Plan Periodic Update - The periodic update effort continues with the Capital Facilities and Utilities Elements in focus with the Planning Commission for May, as well as incorporating climate policies into applicable elements. June will include the remaining elements- Economic Development and the Parks, Trails & Open Space Elements. The numerous added special meetings are proving effective on focusing the discussion with consultant SCJ Alliance during the regular meetings that follow. The Commission was briefed on remaining public participation program items, including an open house and a public hearing, before a recommendation is made on the amendments to the City Council this Summer.

C. Permit Activity Data-

Application payments for April 2024 totaled \$53,614.63 for the Community Development Department - \$47,919.45 for Building and \$5,695.63 for Planning.

This April was a particularly busy month for building permit application activity. A six-year comparison is as follows:

April	2024	\$47,919.45
	2023	\$39,049.39
	2022	\$25,764.33
	2021	\$28,372.75
	2020	\$44,249.74
	2019	\$24,048.16

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

VI. Legislative Update

VII. Community Events

- **Concert in the Park:** June 26, 6:30PM – Pfingst Animal Acres Park
- **Concert in the Park:** July 31, 6:30PM – Pfingst Animal Acres Park
- **Shakespeare in the Park:** August 10, 4:00PM – Pfingst Animal Acres Park
- **Feria Viva Latinoamerica:** August 24, 11:00AM to 6:00PM – Pfingst Animal Acres Park
- **Family Day at the Farmers Market:** August 25, 10:00AM to 3:00PM – City Hall Parking Lot
- **Picnic in the Park!:** September 7, 10:00AM to 2:00PM, Pfingst Animal Acres Park
- **Yoga in the Park Series** will make its return Saturday mornings at Pfingst Animal Acres Park around July & August, stay tuned for more details and start dates!

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

May 28, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Climate Action Committee Meeting \(hybrid meeting\)](#)

June 4, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Tree Board Meeting \(hybrid meeting\)](#)

June 5, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Planning Commission Special Meeting \(hybrid meeting\)](#)

June 6, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Planning Commission Meeting \(hybrid meeting\)](#)

June 11, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[City Council Work Session \(hybrid meeting\)](#)

June 13, 2024, 6:00 PM - 7:00 PM @ City Hall and via Zoom

[City Council Regular Meeting \(hybrid meeting\)](#)

June 13, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom