

City of Lake Forest Park – Tree Board Meeting
Meeting Minutes: August 5th, 2026; 7:00-9:00pm
Hybrid Meeting Held in the Emergency Operations Center at City Hall and via Zoom

Tree Board Members present: Victoria Kutasz, Stacey Spain, Mark Phillips, Ross Baarslag-Benson, Richard Saunders, Doug Sprugel, Minda Martin, Kyle Gati

Tree Board Members absent:

Staff and others present: Larry Goldman, LFP Councilmember; Christi Bishop, Urban Forest Planner

Call to order: 7:00 p.m.

Short Reflection: No short reflection shared.

Approval of Meeting Agenda: Board Member Phillips moved to approve the agenda; Board Member Baarslag-Benson seconded. The agenda was approved unanimously.

Approval of Minutes:

July 8th, 2026, Meeting Minutes

Board Member Sprugel moved to approve the minutes; Board Member Gati seconded. The minutes were approved unanimously.

Reports and Announcements:

Cmbr. Goldman announced that the new Police Chief, Diego Zanella, will be sworn in on August 13th.

Ms. Bishop announced she had received Sound Transit tree permit application.

Old Business:

KCD map

Waiting on PlanIt Geo to provide update on when the map is live and ready for use. KCD map will be removed from “Old Business” and become an announcement when the map is live.

Tree Giveaway

Board Member Phillips’ contact, Barbara Braun, with 300 trees provided him with a tree list and pricing. A discussion was had amongst the Board Members about where the tree giveaway could happen, how many trees and what species would be available, what day the giveaway would occur and how the trees would be paid for. Board Members discussed outreach methods to notify LFP residents of tree giveaway.

Ms. Bishop agreed to check with City Finance on whether the City Tree Funds could be utilized for this event.

Outreach Check-In

Board Member Kutasz mentioned the August 23rd Farmers Market and September 12 Picnic In The Park tabling. Board Members discussed tabling shifts.

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2 Board Member Gati offered to create new coloring pages for future tabling events.
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4 Ms. Bishop to inquire if there is a City platform available to post the Olmstead tree walk video.
5 Video estimated to be about 15 minutes long.
6

7 Updates on Articles

8 Article about English Holly written by Board Members Baarslag-Benson and Saunders was peer
9 reviewed by Board Members. To be submitted for the next LFP Times.
10

11 Next article to be about climate change and wildfire.
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13 **New Business:** No new business.
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15 **Next meeting:** The next meeting occurs on September 2nd, 2026.
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17 **Agenda for Next Meeting:**

18 September 2nd, 2026 agenda items will include Tree Giveaway, Outreach Check-In, Updates on
19 Articles, tree code review Q&A and City tree list and code updates.
20

21 **Adjournment:** Board Member Ross Baarslag-Benson motioned to end the meeting and Board
22 Member Gati seconded.
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24 Meeting adjourned at 8:59 p.m.
25

26 APPROVED:
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29 Victoria Kutasz, Chair