

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Normal Meeting Minutes: June 5, 2024; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** Mark Phillips, Richard Olmstead, Stacey Spain, Victoria Kutasz,
6

7 **Staff and others present:** Larry Goldman, LFP City Council; Drue Morris, Urban Forest Planner
8 (via Zoom); Elizabeth Talavera, Assistant Planner, Mark Hofman, Community Development
9 Director (via Zoom)
10

11 **Members of the Public present:** John Brew, Stewardship Foundation
12

13 **Tree Board Members absent:** Doug Sprugel
14

15 **Call to order:** 7:00 PM
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17 **Short Reflection:** Vice Chair, Mark Phillips gave a short reflection.
18

19 **Introductions:** The Board skipped introductions.
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21 **Approval of Meeting Agenda:** No new amendments were proposed. Board member Olmstead
22 motioned to approve, board member Kutasz seconded. Approved unanimously.
23

24 **Approval of Minutes:** May 2024 minutes – no changes. Board member motioned to approve; Vice
25 Chair Phillips seconded. The minutes were approved unanimously.
26

27 **Public Comment:** Mr. Brew from the Stewardship Foundation made a comment concerning the
28 Arbor Day Event and how the event led to his son forming a connection with the boy scouts.
29

30 **Next meeting:** Due to the 4th of July holiday, the Board agreed to cancel the regular board meeting
31 on the first Wednesday and reschedule a special meeting for the following week. The next special
32 meeting occurs on Wednesday, July 10, 2024.
33

34 **Reports and Announcements:**
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36 Tree Board Update
37 No updates.
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39 Councilmember Goldman Update
40 Councilmember Goldman provided two updates. The first update concerned public comments.
41 Public comments will no longer be allowed on zoom, only in person. Councilmember Goldman also
42 announced that on June 13, 2024, during the City Council meeting, the issue of trees and utilities will
43 be discussed in regard to the recent storm.
44

45 City Staff Update
46 No updates.
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1 **Old Business:**

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3 Comprehensive Plan – Tree Section

4 The Board members discussed the Comprehensive Plan and all the work and edits that have been
5 made. Board member Phillips moved to approve the plan with the pending edits and board member
6 Spain seconded.

7
8 **New Business:**

9 Outreach Opportunities

10 Board member Kutasz discussed the video of the Arbor Day event and the technical issues of
11 editing. Board member Kutasz discussed the possibility of the City IT department providing some
12 assistance.

13
14 The Board discussed the Secret Garden Tour happening on June 15th. The City's Urban Forrest
15 Planner, Drue, volunteered to work the booth from 9:00 am to 11:00 am and Vice Chair Phillips
16 volunteered to work the booth from 11:00 am to 1:00 pm.

17
18 The Board also discussed upcoming summer events and the possibility of the Board getting
19 involved. The idea of planting a tree during Picnic in the Park was discussed.

20
21 Board member Kutasz discussed the idea of reaching out to schools to get students involved with
22 tree issues, such as planting tree events.

23
24 Vice Chair Phillips discussed the possibility of the Board writing short articles to be featured in the
25 City newsletter and eblast.

26
27 Work Plan Check-In

28 The Board discussed reaching out to the Climate Action Committee and other groups and
29 stakeholders to tackle climate and tree issues.

30
31 Board member Olmstead updated the Board on the proposed plan to develop signs with QR codes
32 to teach the public about ecology and trees at City Parks. Mr. Brew stated that the Stewardship
33 Foundation is working on a similar project with plants and can possibly assist.

34
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36 **Agenda for Next Meeting:** The Board will discuss the tree list, communication and news articles,
37 McAleer Creek update, and tree canopy equity at the next meeting.

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39 **Adjournment:** Meeting adjourned at 9:00 PM

40
41 APPROVED:

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43 _____
44 Doug Sprugel, Chair