



## Memorandum

**To:** Planning Commission  
**From:** Phil Hill, City Administrator  
**Date:** December 6, 2023  
**Re:** Old Business - 2024 Comprehensive Plan Update (Housing Needs Assessment)  
**Attachments:** 1. Community Profile – *DRAFT December 2023*

---

At the July 26, 2023 Special Meeting, the Planning Commission kicked off the 2024 Comprehensive Plan Update with the consultant team. The focus of that meeting was to discuss the approach to the update, including a milestone schedule and public engagement strategy. There was strong interest in housing, especially with respect to recent legislative changes and options for compliance.

At the September 12, 2023 Regular Meeting, the Planning Commission reviewed initial baseline information for the Housing Needs Assessment that will form the basis for housing updates. At the October 10, 2023 Regular Meeting, the Planning Commission reviewed a summary of update needs identified in the GMA and PSRC checklists and further discussed public engagement. At the November 14, 2023 Regular Meeting, the Planning Commission reviewed land capacity and housing needs analyses that will inform future housing-related policy decisions.

At this meeting, we will:

- Review an updated profile of the community and discuss who we're planning for, both now and at the 20-year planning horizon;
- Review the 2015 Comprehensive Plan Land Use element and background report; and
- Discuss the incorporation of diversity, equity, and inclusion guidance into the comprehensive plan update process.

See the following resources:

- 2015 Comprehensive Plan: <https://www.cityofflp.gov/160/Lake-Forest-Park-Comprehensive-Plan>
  - Volume I, *Goals and Policies*, Land Use Chapter (enumerated pg. 19/PDF pg. 29)
  - Volume II, *Background Analysis*, Land Use Chapter (enumerated pg. 99/PDF pg. 5)
- 2021 King County Urban Growth Capacity Report: <https://kingcounty.gov/en/legacy/depts/executive/performance-strategy-budget/regional-planning/-/media/depts/executive/performance-strategy-budget/regional-planning/UGC/KC-UGC-Final-Report-2021-Ratified.ashx?la=en&hash=38D2E7B9BC652F69C8BB0EA52DB7778F>
  - *Applying Urban Growth Capacity Findings*, County and City Plans (enumerated pg.

81/PDF pg. 88)<sup>1</sup>

- Ch. 7, Lake Forest Park Profile (no enumeration/PDF pg. 156)
- 2023 King County Countywide Planning Policies: [https://cdn.kingcounty.gov/-/media/king-county/depts/executive/performance-strategy-budget/regional-planning/cpps/2021\\_cpps-adopted\\_19384-amended\\_19553.pdf?rev=7ea6e59c9810495db4335e3b6b6d35e8&hash=F3190536F7D2C1A28BE15E62E82C42D9](https://cdn.kingcounty.gov/-/media/king-county/depts/executive/performance-strategy-budget/regional-planning/cpps/2021_cpps-adopted_19384-amended_19553.pdf?rev=7ea6e59c9810495db4335e3b6b6d35e8&hash=F3190536F7D2C1A28BE15E62E82C42D9)
  - Introduction, Equity and Social Justice (enumerated and PDF pg. 7)
  - Development Patterns, Urban Growth Area (enumerated and PDF pg.18)
- Racially Disparate Impacts Guidance, Department of Commerce: <https://deptofcommerce.app.box.com/s/11217198jattb87qobtw63pkplzhxege>
- 2024 Comprehensive Plan Update Website: <https://www.cityoflfp.gov/373/2024-Comprehensive-Plan-Update>

---

<sup>1</sup> NOTE: King County does not recommend any “reasonable measures” for Lake Forest Park to implement.