



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	April 24, 2025
Originating Department	Public Works
Contact Person	Katie Phillips, Project Manager
Title	Resolution 25-2015/Authorizing the Mayor to sign Amendment No. 3 to the Professional Services Contract Agreement AG 21-002 with Transportation Solutions, Inc. for the SR 104 / 40th Place NE Roundabout Project

Legislative History

- First Presentation – April 24, 2025, Regular Meeting
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Attachments:

1. Resolution 25-2015
 2. Professional Services Agreement 21-002 with Transportation Solutions, Inc.
 3. Amendment No. 3 to Professional Services Agreement 21-002 with Transportation Solutions, Inc.
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Executive Summary

The Department of Public Works (“DPW”) recommends amending professional services agreement 21-002 with Transportation Solutions, Inc. (“Consultant”) to include construction management services and on-call construction management support for the SR104 / 40th PI NE Roundabout Project (“Project”). These services have been budgeted for in the current CIP at a cost of \$625,522. The DPW requested proposals from three construction management consultants for these services and recommends contracting with the consultant that provided the lowest responsive, responsible proposal at a value of \$753,331.81.

Background

The City retained the Consultant to provide engineering design, permitting, and right-of-way acquisition services supporting the Project in January 2021 under the PSA AG 21-002. Since then, the City has amended the Consultant's contract two times due to project requirements. The DPW is now requesting a third amendment that would add construction management services to the Consultant's contract in accordance with Task 12.0 of the Scope of Services outlined in the Consultant's contract. Specifically, this third amendment would add a subconsultant to the Consultant's contract to provide construction management services and amend the contract scope to include on-call construction management support services.

In an effort to find a suitable construction management subconsultant, the City, along with the Consultant, interviewed three subconsultants and received construction management proposals from each. The three subconsultants evaluated by the City and the Consultant were KBA, Inc., David Evans and Associates, Inc., and Consor North America, Inc. The proposals submitted to the City were valued at \$2.2M, \$855,755.55, and \$602,380.61. These proposals were also reviewed for scope. DPW staff report that the proposal with the lowest value was determined to be the best candidate for construction management for the Project; specifically, the proposal from Consor North America, Inc.

In addition to construction management services, the Project requires on-call construction management support services to proceed. These support services will be provided by the Consultant and five of their subconsultants to assist with the construction management of the Project. The cost of these services is \$73,802.00 for support from Transportation Solutions, Inc., and \$77,149.20 for support from Terra Vista NW, David Evans and Associates, Inc., GeoEngineers, the Berger Partnership, and Facet.

DPW staff have reviewed the Consultant's request to amend the Consultant's contract to include construction management services from Consor North America, Inc., as well as on-call construction management support services, and have found the proposed fees to be appropriate for the related services. Staff also agree that these services are necessary to advance the Project to the construction phase.

Fiscal & Policy Implications

The current CIP allocates \$625,522 for construction management services. This amount was adopted based on an engineer's estimate for construction management services. The value of this third amendment for construction management services is \$127,809.81 above the budgeted amount for this project in the CIP. If adopted, this amendment will result in a budget deficit of \$127,809.81. This deficit could potentially be offset by the Transportation Benefit District fund or by revenue collected from the traffic cameras, at the Council's discretion. Amendment No. 3 would increase the total compensation in the Professional Services Agreement with Transportation Solutions, Inc. from \$1,043,520.75 to \$1,796,852.56.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">• Adopt Resolution	The City will execute Amendment No. 3 to the PSA AG 21-002 with Transportation Solutions, Inc., adding construction management services to the Project.

- No Action

The City will not execute Amendment No. 3 to the PSA AG 21-002. The City will not add construction management services to the Project and public advertisement for a construction contract for the Project will be placed on hold.

Staff Recommendation

Move to adopt Resolution 25-2015 Authorizing the Mayor to sign Amendment No. 3 to the Professional Services Contract Agreement AG 21-002 with Transportation Solutions, Inc. for the SR 104 / 40th PI NE Roundabout Project to increase the project cost by \$753,331.81 for a total of \$1,796,852.56.