

**CITY OF LAKE FOREST PARK
BUDGET AND FINANCE COMMITTEE MEETING MINUTES
April 17, 2025**

It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Jon Lebo, Chair; Semra Riddle, Vice Chair;

Budget & Finance Committee members absent: Paula Goode

Other Councilmembers present: Tracy Furutani, Larry Goldman

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Mike Harden, Police Chief; Rebecca Dickerson, Public Works Director; Katie Phillips, Project Manager; Matt McLean, City Clerk

Others present: No visitors

CALL TO ORDER

Chair Lebo called the April 17, 2025, Budget and Finance Committee meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Vice Chair Riddle moved to adopt the agenda as presented. ***Chair Lebo seconded. The motion to adopt the agenda as presented carried unanimously.***

CITIZEN COMMENTS

There was no one in the audience wishing to speak.

DIRECTOR'S REPORT

Budget Monitoring Dashboards for January, February and March 2025

Director Vaughn reviewed the March budget monitoring dashboard and responded to questions.

Cmbr. Goldman arrived at 7:18 p.m.

1 ***Capital Improvement Plan update for First Quarter 2025***

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3 Director Dickinson gave a brief update on the Material Bins Covers project and responded to
4 questions.

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6 Project Manager Phillips gave an update on the SR104/40th Place NE Roundabout project and
7 responded to questions.

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9 Administrator Hill gave a brief update on other capital improvement projects.

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11 **OLD BUSINESS**

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13 ***Discussion regarding fleet vehicles***

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15 Administrator Hill gave a brief presentation and responded to questions.

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17 **NEW BUSINESS**

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19 ***Overview of Fund 002***

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21 Director Vaughn gave a brief presentation and responded to questions.

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23 ***Funding for Laserfiche License***

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25 Clerk McLean gave a brief presentation and responded to questions.

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27 **ADJOURNMENT**

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29 There being no further business, Chair Lebo adjourned the meeting at 7:17 p.m.

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35 Jon Lebo, Chair

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Matt McLean, City Clerk