

RESOLUTION NO. 26-2060

A RESOLUTION AUTHORIZING THE PURCHASE OF AN EMERGENCY MANAGEMENT RESPONSE VEHICLE FOR NORTHSHERE EMERGENCY MANAGEMENT (NEMCo)

WHEREAS, the City of Lake Forest Park serves as the Lead Agency and fiduciary for the Northshore Emergency Management Coalition (NEMCo); and

WHEREAS, since 2017, NEMCo has utilized a City of Lake Forest Park–owned vehicle for emergency management operations; and

WHEREAS, in December 2025, the Lake Forest Park–owned vehicle assigned to NEMCo experienced a catastrophic engine failure, rendering it inoperable and requiring the vehicle to be surplused; and

WHEREAS, at that time, the Lake Forest Park Police Department had a patrol vehicle scheduled for surplus due to age and use, and instead of surplusing that vehicle, the City temporarily reassigned it to NEMCo to ensure continuity of emergency management operations; and

WHEREAS, the reassignment of the police vehicle was intended as a temporary measure pending NEMCo Board approval for the purchase of a dedicated emergency management response vehicle; and

WHEREAS, on December 17, 2025, the NEMCo Board formally approved the purchase of one Emergency Manager response vehicle with a not-to-exceed budget of \$55,500; and

WHEREAS, the Emergency Manager uses the response vehicle for meetings, trainings, inter-agency coordination, and most critically for emergency response activities within the cities of Lake Forest Park and Kenmore; and

WHEREAS, Resolution No. 1399 delegates contracting authority to staff subject to established limits, and purchases exceeding those limits require City Council approval; and

WHEREAS, the purchase price of the Emergency Management response vehicle exceeds the authority delegated to staff and therefore requires City Council approval; and

WHEREAS, the purchase is consistent with the NEMCo-adopted budget and will be fully funded with NEMCo funds, with the City of Lake Forest Park acting solely as the purchasing and fiduciary agent; and

WHEREAS, pursuant to the NEMCo Interlocal Agreement (ILA), in the event of dissolution of the coalition, any surplus resulting from reconciliation for calendar years 2025 and 2026 shall be shared proportionally by the member jurisdictions based on their respective cost-share percentages.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The City Council authorizes the purchase of one Emergency Management response vehicle on behalf of Northshore Emergency Management (NEMCo) in an amount not to exceed \$55,500. The purchase shall be funded entirely with NEMCo funds, with the City of Lake Forest Park acting as Lead Agency and fiduciary. The City Administrator or designee is authorized to execute all documents and take all necessary actions to complete the purchase in accordance with applicable laws, policies, and the NEMCo Interlocal Agreement.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution, including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers, and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 22nd day of January 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2060