



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	October 27, 2022
Originating Department	Public Works
Contact Person	Andrew Silvia, Senior Project Manager
Title	Resolution 1863/Authorizing the Mayor to Sign a Professional Services Contract Agreement with V+M Structural Design, Inc. for the Town Center to Burke-Gilman Trail Connector- Phase 2: 30% Design

Legislative History

- First Presentation October 27, 2022 Regular Meeting
 - Second Presentation November 10, 2022 Regular Meeting
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Attachments:

1. Resolution 1863/Authorizing the Mayor to Sign a Professional Services Contract Agreement with V+M Structural Design, Inc. for the Town Center to Burke-Gilman Trail Connector- Phase 2: 30% Design
 2. Professional Services Agreement with V+M Structural Design, Inc.
 3. WA Department of Commerce Grant Award Letter (via email)
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Executive Summary

The Department of Public Works (DPW) recommends the award of a professional services contract to V+M Structural Design, Inc. ("Consultant") in the amount of \$99,148.00 to complete 30% design of the Town Center to Burke-Gilman Trail Connector project. This contract would enable the City to further validate the feasibility and better define the requirements of up to two grade-separated crossing project designs. The contract will be fully funded by a grant from the WA Department of Commerce awarded earlier this year.

Background

The City undertook a "Type, Size, and Location Study" (TS&L Study) over the last two years to develop and evaluate conceptual design options for a grade-separated crossing of Bothell Way NE (SR 522) for

active transportation uses. During the TS&L Study, the conceptual designs of three distinct crossing options were developed, and a planning-level evaluation of the impacts and project delivery requirements of each option was completed. One design option—a mid-block overpass of SR 522—was advanced to 10% design during the TS&L Study due to limited funding and uncertainty related to a below grade crossing. With these additional funds, an underpass at the intersection of SR 522 and SR 104 will be further explored to determine feasibility. The City seeks to advance this next stage of project development—30% design—under the proposed contract. The approach to completing this work would begin with the preparation of preliminary (10%) design plans illustrating the below grade option. The two preliminary designs would then undergo key stakeholder review to determine which alternative would be further developed to a 30%± level. Preparation of 30% design will afford the City higher confidence in expectations set for the project’s implementation requirements, barriers, or “fatal flaws.”

The City retained the Consultant to complete the TS&L Study. City staff were satisfied with the Consultant’s performance and finds them the most qualified and best positioned to efficiently complete the project’s 30% design. Accordingly, City staff sought and were provided the Consultant’s proposal to complete 30% design of the project and find its scope and level of effort/fee to be appropriate for the required work.

Fiscal & Policy Implications

As shown in Attachment 3, the City was recently awarded a \$99,910.00 grant from the WA Department of Commerce to complete 30% design of the project. City staff expects to submit the grant agreement to Council for approval by the end of the year. The Mayor will not execute the contract until Council approves the grant agreement with the WA Department of Commerce. The grant would fully support the proposed contract price (\$99,148.00) with no allocations from City sources required as a matching contribution.

Alternatives

<i>Options</i>	<i>Results</i>
• Adopt Resolution	The City will contract with V+M Structural Design, Inc. for Town Center to Burke-Gilman Trail Connector – Phase 2: 30% Design. The Mayor will not execute the contract until Council approves the grant agreement with the Commerce Department. Contract work would begin upon issuance of the City’s Notice to Proceed to the Consultant.
• No Action	The City will not contract with V+M Structural Design, Inc.

Staff Recommendation

Move to adopt Resolution 1863 authorizing the Mayor to sign a contract with V+M Structural Design, Inc. for the Town Center to Burke-Gillman Trail Connector – Phase 2: 30% Design.