City of Lake Forest Park – Tree Board Meeting Meeting Minutes: February 10, 2025; 7:00-9:00pm Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom Tree Board Members present: Stacey Spain, Richard Saunders, Victoria Kutasz, and Mark Phillips Staff and others present: Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner **Members of the Public present:** No members of the public present. Tree Board Members absent: Doug Sprugel and Richard Olmstead Call to order: 7:00 PM Short Reflection: Board member Kutasz gave a short reflection dedicated to a tree walk book from the Commons bookstore. **Introductions:** No introductions. Approval of Meeting Agenda: Board member Kutasz motioned to approve the agenda; board member Saunders seconded. The agenda was approved unanimously with no changes. **Approval of Minutes:** Board member Spain motioned to approve the minutes; Board member Saunders seconded. The January 2025 minutes were approved unanimously. **Public Comment:** No public comments. **Next meeting:** The next meeting occurs on Wednesday, March 5, 2025. Reports and Announcements: Tree Board Update No Tree Board Update. Councilmember Goldman Update Councilmember Goldman announced that a new Public Works Director has been hired at City Hall. City Staff Update No staff update. **Old Business:** Election of Chair and Vice Chair for 2025 Board member Kutasz nominated Mark Phillips as Chair and Board member Spain seconded. Board member Saunders motioned a vote and the Board unanimously voted Mark Phillips as chair. Board member Spain nominated Victoria Kutasz as Vice Chair and Board member Saunders seconded. Chair Phillips motioned a vote and the Board unanimously voted Victoria Kutasz as Vice Chair. 

1	Annual Report and present final draft of 2025 Work Plan
2	Chair Phillips announced that he will be presenting the Annual Report and Work Plan to the City
3	Council on February 27 <sup>th</sup> . The Board also discussed upcoming events throughout the year and tree
4	efforts such as a tree canopy study and exceptional tree list.
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6	Community Forest Management Plan
7	The Board tabled the Community Forest Management Plan for the next meeting.
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9	5 Acre Woods
10	Tabled for the next meeting.
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12	New Business:
13	Arbor Day
14	Chair Phillips discussed a possible date of April 27th for an Arbor Day event. The plan that was
15	discussed is half an hour of a secret garden tour and a half hour of a tree walk with Board member
16	Olmstead. Chair Phillips also discussed working with the Climate Action Committee.
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18	Windemere presentation on February 27 <sup>th</sup>
19	Chair Phillips discussed a possible presentation from the Tree Board to realtors to educate on the
20	Tree Code and tree information to possible new homeowners. The Tree Board discussed possible
21	bullet points for the presentation. Chair Phillips mentioned that it hasn't been scheduled yet and
22	Board member Saunders volunteered to join Chair Phillips.
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24	Agenda for Next Meeting: The Board will be discussing the Exceptional Tree List, Green Fair,
25	Community Forest Management Plan, Arbor Day, 5 Acre Woods.
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27	Adjournment: Board member Spain motioned to end the meeting and Vice Chair Kutasz seconded
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29	Meeting adjourned at 8:15 PM
30	ADDROVED
31	APPROVED:
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33	Mark Dhilling Chair
34	Mark Phillips, Chair
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