



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	February 26, 2023
Originating Department	Municipal Services
Contact Person	Matthew McLean, City Clerk
Title	Consider Reappointments to the City's Advisory Bodies

Legislative History

- First Presentation February 26, 2023
 - Action February 26, 2023
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Attachments - none

Executive Summary

Several positions on the city's boards, commissions, and committee expire on February 28, 2023. In addition, there are currently several existing vacancies, some of which are for partial terms that have term expirations in 2024 and 2025.

The positions addressed in this agenda item are only those where incumbents whose terms expire on February 28, 2023 have expressed interest in being reappointed. Regarding the currently vacant positions, the Mayor continues to conduct interviews with those who have submitted applications and will make recommendations to the Council at future meetings.

Background

Per LFPMC 2.22, terms are limited to two consecutive full-term appointments, except in "extenuating circumstances where the city council finds it is in the best interest of the city to allow for reappointment for an additional term."

Staff has determined the incumbents' interest and the Mayor recommends the Council confirm the following reappointments:

- **Planning Commission (9 members, 3-year terms)**
 - Position 5, Ashton Alvarez – finishing a partial term; Mayor recommends reappointment to a 1st full term that would expire 2/28/2026

- **Tree Board (8 members, 3-year terms)**
 - Position 4, Marty Byrne – finishing 1st term; Mayor recommends reappointment to a 2nd term that would expire 2/28/2026
 - Position 5, Richard Olmstead – finishing 1st term; Mayor recommends reappointment to a 2nd term that would expire 2/28/2026
- **Parks and Recreation Advisory Board (7 members, 3-year terms)**
 - Position 4, Tyler Dittman – finishing 2nd full term - Mayor recommends reappointment under extenuating circumstances provision (no meetings held between March 2020 and August 2021, due to COVID); term would expire 2/28/2026
 - Position 5, Alice Pedersen – finishing 1st full term - Mayor recommends reappointment to a 2nd full term that would expire 2/28/2026

Fiscal & Policy Implications

Keeping the City's advisory body membership as full as possible helps mitigate the chance of meetings being canceled due to the lack of a quorum. In addition to reappointing interested incumbents to their current positions, the administration is actively recruiting applicants, who are then interviewed by the Mayor.

As an added measure, the Mayor has asked the administration to work on a code update that would allow for the appointment of alternate members who would attend meetings but only vote if a "regular" member was absent.

Alternatives

<i>Options</i>	<i>Results</i>
• Reappoint interested incumbents	Helps keep the advisory bodies more fully staffed
• Do not reappoint incumbents	Risk of meetings canceled due to lack of a quorum, as well as loss of established members with background knowledge of ongoing issues
• Continue to recruit to fill the currently vacant positions	Following interviews and the Mayor's recommendation, confirm new appointments to fill existing vacancies as quickly as possible

Staff Recommendation

Confirm the Mayor's appointments as listed above.