

**City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
April 4, 2023**

**CALL TO ORDER: 7:00 P.M.**

**Climate Action Committee Board Members Present:**

Linda Holman, Sarah Phillips, Anne Udaloy, Brian Saunders, Dana Campbell, Matt Son, Miriam Bertram, Jessica Côté

**Staff and Others Present**

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche

**Member of the Public Present**

Molly Kercheval

**WELCOME AND INTRODUCTIONS**

**ADOPTION OF AGENDA**

Agenda was approved unanimously, no objections.

**REVIEW/APPROVE MEETING MINUTES**

Minutes for March were approved unanimously, no objection.

**CITIZEN COMMENTS**

None

**CURRENT BUSINESS**

**A. Climate Action Plan**

- **Go through draft and create writing teams**

Sarah gave a background and strategy of the Climate Action Plan on how the CAC will begin working on the plan. A subgroup went through the document to reorganize the outline to flow better.

Brian added information for the group to look at. Grabbed the tree canopy study the Tree Board completed in 2011. Brian stated there are some items we need to think about to answer in sections of the plan like: What is the importance of urban forest and streams/watershed, what value do they serve in mitigation climate change, what actions do we need to take, what is the value, and what it is doing for us. Noted there is previous data on streams and trees review.

Tracy acknowledged this is a systems-based approach, studying in groups of systems, viewing the systems of how they interact with each other.

Brian will go through the Tree Board document to make it more relevant to the Climate Action Plan, summarize and pull data that will be relevant, link the reports to the appendices.

Jessica wondered what the primary target audience is, Sarah stated the Council would be the primary audience, once adopted, the community would be target audience to implement.

Sarah went through draft language on the implementation section. Noted some items would include language to increase staffing. Will have language to include what individuals and the City could do. Jessica noted there should be language on continuing education and outreach in the community. Tracy noted that grant seeking and management should be included, lay out clearly what implementation is about, and state actions to act on.

Priority areas include items like transportation and built environment. Make items actionable so the Council can implement like from the safe streets report. State actions what to do for individuals and the City, then give reasons why or how. More editing on format will take place once information has been inputted into the document.

The CAC divided into groups to write and implement sections. Assignment is to take their section, look at other plans, then begin to draft language.

Sarah will send out the draft summary of what was found in the CAC survey to review.

**B. Reports from the Communication Team**

No Reports

**C. Reports from the Data Team**

No Reports

**D. Chair Updates**

None

**E. Green Fair Updates and Coordination**

Sarah or Tamara will coordinate volunteer time and needs for the Green Fair booth.

**F. Other**

None

**ADJOURN: 8:30PM**