

1 City of Lake Forest Park – Climate Policy Advisory Team  
2 Regular Meeting Minutes: January 21, 2025; 7:00-9:00pm  
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom  
4

5 **CPAT members present:** Chair David Kleweno, Vice Chair Anne Udalay, Miriam Bertram, Sarah  
6 Phillips, Janne Kaje, and Victoria Kutasz  
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Alexandra Doty,  
9 Cascadia (via Zoom); Maddie Seibert, Cascadia (via Zoom); Jenna Decker Sherry, Cascadia (via  
10 Zoom)  
11

12 **Members of the Public present:** none  
13

14 **CPAT members absent:** Stacey Spain, Jessica Côté (alternate)  
15

16 **Call to order:** Chair Kleweno called the meeting to order at 7:00 PM  
17

18 **Welcome and Introductions:**

19 **Discussion question: Any highlights or reflections you'd like to share since we last met?**

20 The CPAT members discussed reflections on climate issues affecting the community such as  
21 warmer summers and the fires in California.  
22

23 **Adoption of Agenda:** CPAT member Kaje motioned for the agenda to be approved, CPAT  
24 member Phillips seconded. The agenda was approved unanimously.  
25

26 **Approval of Meeting Minutes:** CPAT member Phillips made a motion to approve the December  
27 18, 2024, Meeting Minutes. CPAT member Kutasz seconded and the motion to approve the  
28 minutes was carried unanimously  
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30 **Public Comment:** No public comments.  
31

32 **New Business:**

33 **Introduce the community-wide greenhouse gas (GHG) emissions inventory**

34 Ms. Sherry from Cascadia gave a presentation on the community-wide greenhouse gas emissions  
35 inventory. Ms. Sherry discussed the data and how Cascadia obtained the data. CPAT members  
36 discussed some questions with Cascadia consultants surrounding the data.  
37

38 **Old Business:**

39 **Discuss the findings from the policy audit memo and database**

40 Ms. Seibert gave a presentation on the policy audit memo. Ms. Seibert reviewed the objectives and  
41 goals of the policy audit. Ms. Seibert also discussed the policy coding process including focus areas  
42 such as priority sectors, climate impacts, and GHG strategies. CPAT member Kaje gave a comment  
43 to focus the policy audit more on the capabilities of Lake Forest Park versus the county and state  
44 level. CPAT members also discussed climate justice terminology and ensuring the climate element  
45 complies with the terms of the grant.  
46

1 **Discuss the draft CPAT library webpage [https://www.cityofflp.gov/694/Climate-Policy-](https://www.cityofflp.gov/694/Climate-Policy-AdvisoryTeam)**  
2 **Advisory Team**

3 Mr. Hofman discussed the current Cascadia suggestion of creating two separate webpages. The  
4 Climate Element webpage would focus more on the specific monthly issues and the separate  
5 webpage would be general information of the CPAT.

6  
7 **Upcoming engagement milestones**

8 Ms. Doty reviewed the upcoming CPAT engagement timeline including the engagement survey that  
9 is going to go out before the February meeting.

10  
11 **Review action items from the December meeting and identify action items from January**  
12 **meeting**

13 Ms. Doty went over the review action items and went over the ongoing feedback from the CPAT  
14 members.

15  
16 **Next Meeting:** Wednesday, February 12, 2025

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18 **Adjournment:**

19 CPAT member Kaje made a motion to adjourn the meeting, CPAT member Phillips seconded, and  
20 the motion was carried unanimously. Chair Kleweno called the meeting to adjourn at 9:00 PM.

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22 APPROVED:

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25 David Kleweno, Chair of Climate Policy Advisory Team