

City Administrator Report

City of Lake Forest Park

Date: July 13, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

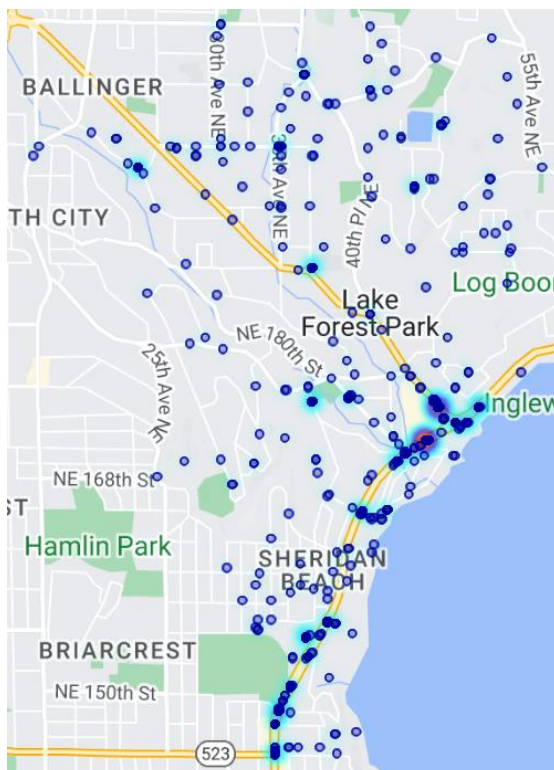
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for

June 2023:

Each blue dot is an incident generated by dispatch or an officer. This map represents **816** incidents in **June**.

Type	Calls
Suspicious Circumstances	76
Theft	21
Disturbance	17
911	13
Warrant LFP	12
Welfare Check	11
Parking	11
Alarm	10
Abandoned Vehicle	10
Hazard	10
Traffic Accident	9

Notable Incidents

Mall security reported a subject using narcotics and possibly attempting to shoplift. The subject was contacted and discovered to have a felony warrant. The subject was booked into Snohomish County jail on the warrant.

While on the previous call, officers were flagged down in the mall parking lot by a subject reporting his license plate had been stolen.

Officers responded to a shoplift at the mall. One subject was taken into custody for theft after being found in possession of stolen items with security tags still attached. The subject admitted to ingesting fentanyl just before contact and was becoming "dope sick."

Officers were called about several subjects ingesting what appeared to be narcotics in an area frequented by children. The reporting party watched the subjects for approximately 3 hours before calling the police. The subjects left the area prior to police arrival. A short time later, a second caller reported being followed home by the same subjects. One of the subjects asked to come inside and use the caller's phone. Officers were able to locate the subjects, who refused to stop and speak with police. Subjects left the area on foot.

Officers responded to multiple theft reports at Planet Fitness. A subject had entered several lockers that were locked with padlocks. Wallets were taken, and the victims' credit cards were later used at a Walmart.

Officers contacted a subject using illegal narcotics in full view of the public. The subject stated he is homeless, living in his vehicle. He currently parks at this location so his father can bring him food. The subject was advised not to use drugs in public places after being offered resources for treatment, which he refused.

Officers responded to an attempted shoplift at Ross. Officers located the subject and discovered he had multiple felony warrants for his arrest. The subject was later booked into the King County Jail.

Officers were dispatched to a transient subject harassing a store employee. The subject refused to leave and continued to advance on the employee until security showed up and chased him away. The subject returned to the upper mall area and was trespassed from mall property.

A Lyft driver reported being sprayed with mace by a customer. The customer and Lyft driver got into a verbal argument as the customer was being dropped off. The customer threw a rock at the driver's vehicle. The driver chased the customer, who sprayed the driver in the face with mace. The customer fled into the apartment complex and was not located.

Officer discovered a subject passed out inside a running vehicle in front of Ace Hardware. Once subject woke up he admitted to smoking a combination of fentanyl, meth, and kratom. Officers seized small number of remaining narcotics and provided courtesy transport to subjects home.

Officers received a report of graffiti at LFP Elementary. The caller observed a juvenile tagging buildings with graffiti. Officers were able to locate the juvenile who was arrested and later released to a parent. A significant amount of graffiti was located around the school property.



Safety Fair

The 3rd annual Kids Safety Day was held on June 24th. This year's event featured a lineup of great participants, including the King County Marine Patrol, Coast Guard "Coasties" showcasing their robot, Shoreline Fire, Northsound Police Foundation, Rotary, NEMCo, and KC Search and Rescue. The LFPPD booth offered SWAT equipment demo, and there were other exciting activities such as the Dunk the Chief Tank, a Spiderman bouncy house, with food and drink trucks.

We provided free bike helmets for the bike rodeo route and distributed lifesaving water vests at no cost to our community members.



NEMCo

In addition to participating in Lake Forest Park's Safety Fair, NEMCo also successfully mobilized a group of 9 volunteers to assist the City of Kenmore with their annual July 4th celebration and fireworks. These volunteers staffed the Communication Unit at the EOC in Station 51 as well as a medical aid tent at the event site.

They successfully integrated both the CERT and RACES volunteer groups to provide security at the dock from which the fireworks were being launched, conducted roving patrols around Log Boom Park, gave medical aid to five individuals (including support to Shoreline Fire Department for a more serious medical issue), as well as assisted with locating a lost child. More minor assist provided at this event also included handing out ear protection to young children and hand sanitizer to other agency members who were working the event.

Continued support of community events like this in both Lake Forest Park and Kenmore, allows this volunteer corps to further sharpen their skill set and be prepared to aid during a community wide disaster.

Public Works Department

McAleer Creek Bypass

At the McAleer Creek Bypass, a 12' log found its way to impede the functioning of the weir. Our annually planned bypass dredging project begins next week, and we will relocate the log to a place as directed by DFW.



Lakefront Property

Clean-up work at the Lakefront Property took place recently with a focus on tree trimming, extensive grass cutting, cleaning roofs of leaves and other debris, and overall freshening of the park in preparation for surveying, and other planning activities. Some of the before and after photos are included below.

Overgrown vegetation is removed from the roof and surrounding the walls of the cabin.



The laurel tree along the property line is pruned.





Blackberries and other vegetation are removed from between a cabin and the wall on the property line.



Staffing

- One of our long-time maintenance workers has decided to retire this month.
- We have two seasonal maintenance workers that are performing quite well.
- Our Project Manager position remains vacant, approaching 17 months. The number and quality of candidates applying for the position is underwhelming.

II. Internal City Information

Finance Department:



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lake Forest Park
Washington**

For the Biennium Beginning

January 01, 2023

Christopher P. Morill

Executive Director

The City was awarded our 4th GFOA Distinguished Budget Award for the City of Lake Forest Park's 2023-2024 Biennial Budget. A big thanks to the Mayor, City Department Directors and Staff, and especially the Finance Department, that all play important roles in providing critical information to create the Adopted City Budget through a several month process in partnership with the City Council and Residents.

III. Council Information

- The Regional Crisis Response Agency has been awarded just over one million dollars to cover the cost of 3.0 FTE's for the period of 7/1/23 - 6/30/25 by the Washington Association of Sheriffs & Police Chiefs. This funding will have significant positive fiscal implications as we continue to stand up the agency.
- The Administrations of LFP and our surrounding jurisdictions have been meeting with the consultant hired to assist the cities in making a joint application along with King County for funding to support a network of electric vehicle charging stations along the north end.

IV. Response to Citizen and Council Comments

V. Contract Reporting

Nothing new to report.

VI. Legislative Update

VII. Community Events

Upcoming and Updated LFP Summer Events!

We hope you can join us for some of our summer events:

- Yoga in the Park series makes its return Saturday mornings at Pfingst Animal Acres Park from July 8 – August 12, 9:00 a.m. Stay tuned for more details and updates about this free event.
- [Battle of the Bands](#): August 3 – 5, 5:30 p.m. – Pfingst Animal Acres Park
- Family Day at the Farmers Market: August 20, 10:00 a.m. to 3:00 p.m.— City Hall parking lot
- Picnic in the Park: September 9, 10:00 a.m. to 3:00 p.m., Pfingst Animal Acres Park
- Pet Parade is moving to fall 2023—stay tuned for more information!

Go Electric!

The Cities of LFP, Kenmore, and Shoreline are partnering together to host a GO ELECTRIC! workshop series! The first workshop will be July 18, 7:00pm at Third Place Commons. Learn how you can have cleaner air and cook faster by switching from gas to an induction stovetop. Bonus! A local chef will give an induction cooking demo and hare why they choose induction over gas.

GO ELECTRIC!

Events to help you save money, improve comfort, and reduce emissions



COOKIN' HOT, HOT, HOT!

July 18 at 7 p.m. | Third Place Commons
17171 Bothell Way NE, Lake Forest Park 98155

Learn the benefits of switching from gas to induction stovetops - cleaner air, faster cooking, and less mess! A local chef will give an induction cooking demo and share why they choose induction over gas.



KEEP CALM & SOLAR ON

August 17 at 6 p.m. | The Hangar
6728 NE 181st St, Kenmore 98028

Learn from local contractors and neighbors how installing solar panels can save you money, add value to your home, and reduce your carbon emissions. We'll review the upfront costs, discounts, and rebates available to you!



ACs THAT BRING THE HEAT

September 19 at 7 p.m. | Shoreline City Hall
17500 Midvale Ave N, Shoreline 98133

Did you know? Heat pumps are the best way to heat and COOL your home! Learn how they can save you money and make life more comfortable. We'll review upfront discounts and tax credits and offer a Q&A with community members who have installed heat pumps at their homes.

Series sponsored by the cities of Lake Forest Park, Shoreline, and Kenmore.



June 28th's Concert in the Park was well attended by the community. ShoreLake Arts believes there were around 300 in attendance!



VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

July 20, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)

July 24, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

July 25, 2023, 7:00 PM @ City Hall and via Zoom

[City Council Regular Business Meeting \(hybrid meeting\)](#)

July 27, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom