

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Normal Meeting Minutes: February 7th, 2024; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
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5 **Tree Board Members present:** Richard Olmstead, Mark Phillips, Stacey Spain, Victoria Kutasz
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7 **Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner,
8 Mark Hofman, Community Development Director
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10 **Members of the Public present:**
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12 **Tree Board Members absent:** Doug Sprugel
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14 **Call to order:** 7:15 PM
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16 **Short Reflection:** No short reflection was given.
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18 **Introductions:** The Board introduced themselves to the public, including Mark Hofman, the new
19 Community Development Director.
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21 **Approval of Meeting Agenda:** No new amendments were proposed. Mr. Phillips motioned to
22 approve. Ms. Spain seconded. Approved unanimously.
23

24 **Approval of Minutes:** January 2024 minutes – no changes. Mr. Phillips motioned to approve. Ms.
25 Spain seconded. The minutes were approved unanimously.
26

27 January 2024 – tabled.
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29 **Public Comment:** No public comments.
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31 **Next meeting:** The next regular meeting occurs on Wednesday, March 6, 2024.
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33 **Communication:**
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35 None.
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36 **Old Business:**
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37 2024 Work Plan

38 Chair Olmstead and the Tree Board members worked on finalizing roles and responsibilities for the
39 2024 Work Plan. The Tree Board agreed to keep the same work plan goals as the previous year. One
40 of the priorities for the Work Plan is to develop content to improve public outreach, which Board
41 member Kutasz voluntarily took the lead for this task. Board member Spain and Phillips expressed
42 interest in taking the lead for the Arbor Day event.
43

44 Tree Analysis Report from DCG/Watershed

45 The Tree Board agreed that the Tree Report was ready for publishing and did not have additional
46 comments.
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48 **New Business:**

1 Election of Chair and Vice Chair Officers

2 Chair Olmstead discussed the election that will occur next meeting.

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4 **Reports and Announcements:**

5 Tree Board Member Update

6 Chair Olmstead let the board know that Sandra Le Var resigned from the Tree Board. Recruitment
7 will open to fill her term.

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9 **Agenda for Next Meeting:** The Tree Board discussed the upcoming Arbor Day event and the idea
10 of focusing on ivy removal for the event.

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12 **Adjournment:** Meeting adjourned at 9:05 PM

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APPROVED:

Richard G. Olmstead, Chair

DRAFT