

City Administrator Report

City of Lake Forest Park

Date: July 23, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

POLICE

From July 1 - July 15, 2026, Lake Forest Park Police Department Patrol Officers, Detectives, and Support Services Officers responded to a total of 425 calls for service. These calls included both incidents dispatched by NORCOM and officer-initiated activities. The breakdown below summarizes the types of calls handled during this reporting period:

- 34 Behavioral Health Incidents
- 6 Disturbances
- 3 Domestic Violence Incident
- 1 DUI
- 2 Hit & Runs
- 2 Motor Vehicle Thefts
- 1 Suicide/Suicide Attempts
- 13 Suspicious Incidents
- 7 Thefts/Forgeries
- 1 Trespass
- 1 Drug Investigation
- 6 Warrant Arrests
- 50 Requests for assistance (by community members, fire department, other police agencies, etc.)
- 187 Traffic stops, traffic accidents and traffic related calls
- 111 Miscellaneous calls (alarms, foot patrol, property lost & found, animal problem, etc.)

On Saturday July 11, the LFP Police Department and Public Works hosted the “2026 Safety Day”. The event was a tremendous success, with hundreds of smiling kids and parents coming together for a fun, interactive day focused on safety and community.

The kids had an amazing time racing through the bicycle and tricycle course, sharpening their soccer skills at the inflatable target, exploring our patrol vehicles and fire department apparatus, and climbing aboard Public Works tractors and backhoes. There was truly something for everyone to enjoy.

A special thank you goes to the Lake Forest Park Rotary for their generous support. Their contribution allowed us to provide hundreds of bicycle helmets and water safety vests to local families, helping keep our community's children safer both on land and in the water.

Our officers and city employees had a great time meeting and interacting with everyone who attended. Events like these are a great reminder of the strong partnerships that make Lake Forest Park such a wonderful community.



Lake Forest Park



Traffic Safety

**The numbers below are approximate*

Traffic Collisions	4
Hit and Run	2
Cell phone	5
HOV	12

Fleeing Motorcycles:

- On July 5, a motorcyclist was observed with no plates and lights not properly working. When the officer attempted to pull them over, the driver pulled onto the left side of the road on SR522, then as soon as the light turned green, the motorcyclist fled onto southbound SR522 into Seattle. A pursuit was not initiated.

1, 2, 3... strikes you're out!

- A vehicle with expired registration was pulled over. Upon investigation, the officer found the plate did not match the vehicle, they had not transferred the title and found suspected methamphetamine.
- Driver was stopped for suspended license. Upon investigation, the officer found the driver had not transferred the title, had an active warrant and no insurance.
- 2 separate vehicles were stopped for no license plate. Drivers were arrested for making false statements and a suspended license.

Collision:

- On July 11 at approximately 1100 hours, a driver traveling westbound on NE 178th St. may have had a possible medical emergency causing them to pass out at the wheel and crashing into the ditch.
- On July 10, a vehicle pulling out onto Bothell Way collided with another vehicle, causing one of them to flip over. During the collision, both eastbound lanes were blocked.

E-Bikes:

- King County Trails has posted E-Bike yard signs on the Burke Gillman trail to help educate riders on the new law in effect as of June 11. The Neighborhood Traffic Calming team has requested more signs from King County to place within Horizon View Park as we continue to move forward in developing and implementing our E-Bike education and enforcement plan.

PUBLIC WORKS

✧ Shiny New Guardrail

If you've driven along **NE 178th Street (Goat Trail)** recently, you may have noticed a little extra shine. Public Works completed repairs to the guardrail, helping keep this roadway safe for everyone. Please do your part by driving carefully — we'd like to keep the new guardrail looking this good for a long time!



🌀 LFP Rock Garden!

During **Safety Day**, kids and adults alike stopped by the Public Works booth to unleash their creativity by painting colorful rocks with Jessica, our Public Works administrative assistant. The finished masterpieces are now proudly displayed in our **mini rock garden** inside the lobby **at City Hall**, adding a little extra color and joy to everyone's day. If you're visiting City Hall and would like to contribute your own happy rock, we'd love to have it! Feel free to paint a rock and add it to the garden—the more smiles, the merrier. Stop by and see if you can find your favorite creation!



Keeping Things Comfortable at City Hall

Not all Public Works projects happen outdoors! Our team has been tracking down a stubborn HVAC issue serving the Police Department at City Hall. The problem has been identified, replacement parts are on the way, and we're looking forward to getting everything back to normal. Keeping our first responders comfortable helps them stay focused on serving the community.

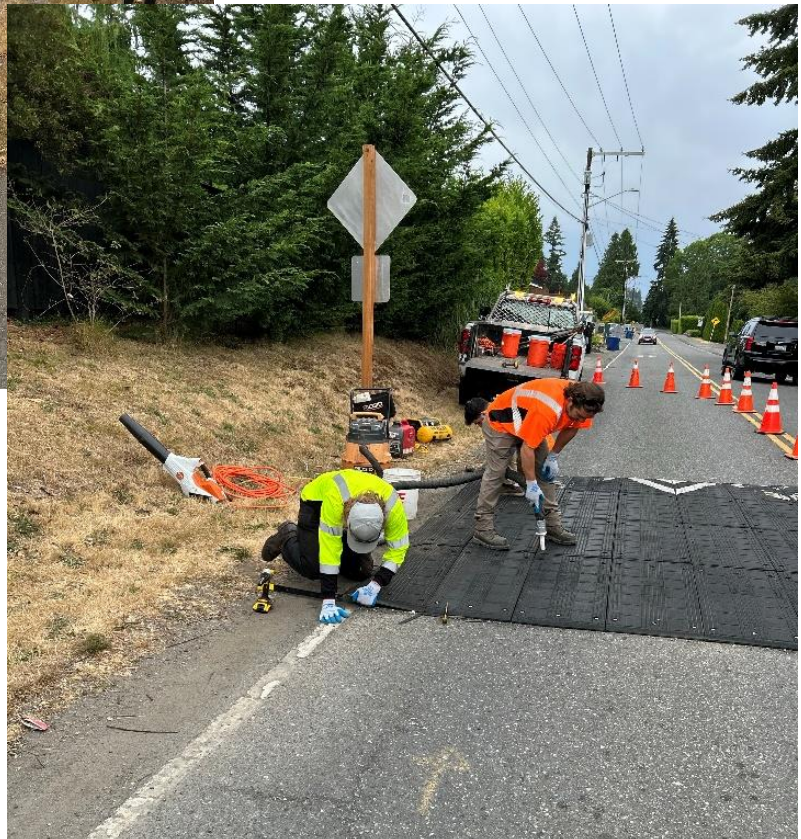
Horizon View Trail Gets an Upgrade

Work continues on the **Horizon View Trail Rehabilitation Project**, where our crews are testing an innovative approach to trail construction. The project includes specialty structural root protection materials designed to support the trail while giving tree roots the space they need to grow. The PW team used an air excavator to expose roots without damaging or removing them. If the pilot performs well, it could become a great solution for other locations around the city where healthy trees and pavement compete for the same space. It's a win for both trail users and our urban forest.



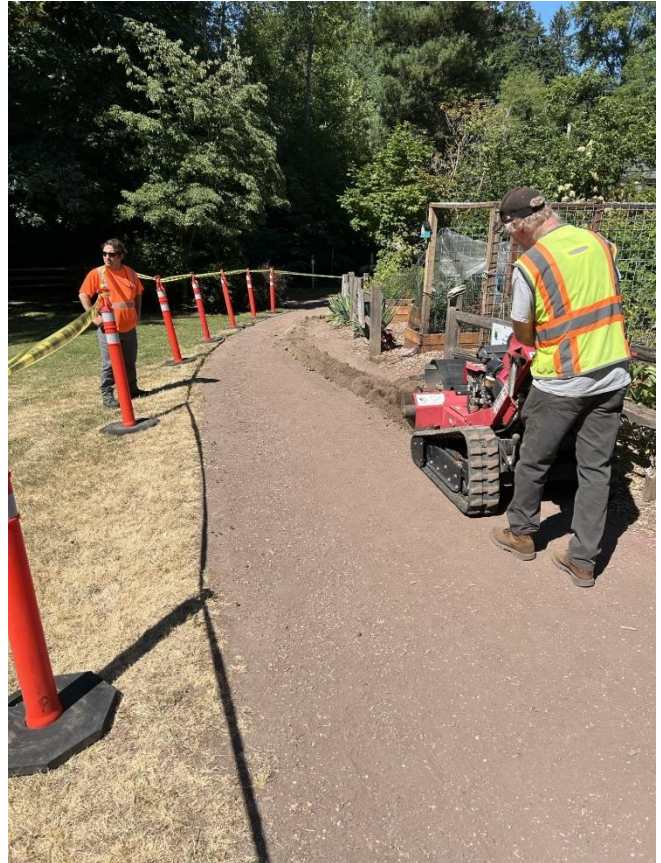
Speed Humps Get a Second Life

One city's surplus is another city's opportunity! The **City of Edmonds** is in the process of upgrading some temporary speed humps to permanent traffic tables and generously donated the reusable speed humps to Lake Forest Park. Our Public Works crews set up traffic control, removed the donated mats, and transported them for future use as part of our upcoming roundabout project. It's a great example of agencies working together to save taxpayer dollars while improving traffic safety.



Animal Acres Gets a Drink!

The gardens at **Animal Acres Park** are getting a helping hand thanks to a collaboration between Public Works crews and the **Master Gardeners Association**. Together, they installed new irrigation lines that will provide more efficient and reliable watering for the beautiful gardens the volunteers work so hard to maintain.



** New Ford F-550 Work Truck Arrived Monday**

The arrival of the new Ford F-550 work truck, equipped with a dump bed, snowplow, and sander insert, strengthens the City's ability to maintain safe and reliable streets throughout the year. This versatile addition to the Public Works fleet provides crews with the tools needed to efficiently respond to rain, snow, and ice, improving roadway safety and supporting timely street maintenance operations.

**PASSPORT SERVICES**

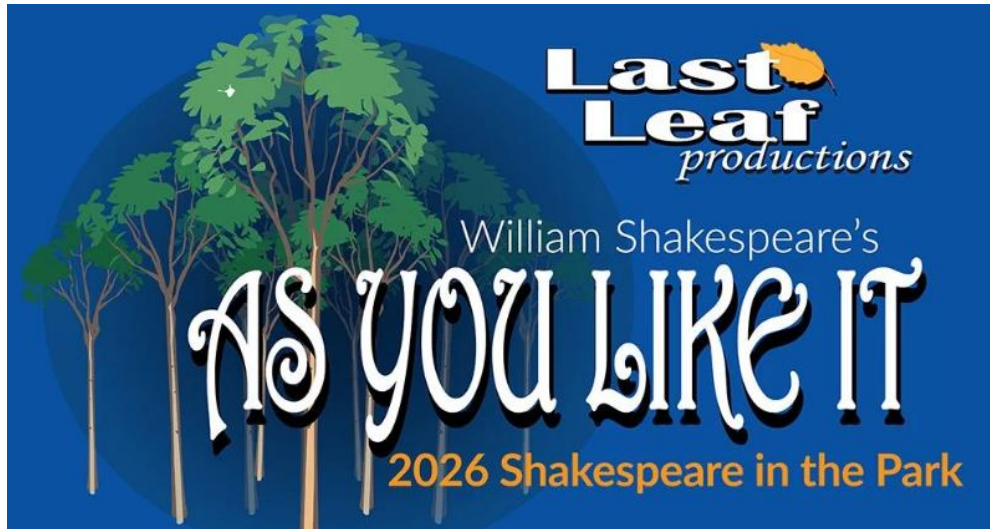
June this year saw a slight decrease in passport services from the same period in 2025. This year, agents processed 460 passport applications and took 278 pictures bringing in \$22,780. June 2025 brought in \$27,645 from 524 applications and 357 pictures.

II. Internal City Information**III. Council Information****IV. Response to Citizen and Council Comments**

V. Contract Reporting

VI. Legislative Update

VII. Community Events



Saturday, August 8, 2026

3:30 PM 4:30 PM

Pfingst Animal Acres Park

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

Parks and Recreation Advisory Board Meeting (hybrid meeting)

August 4, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

Tree Board Meeting (hybrid meeting)

August 5, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

August 11, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

August 13, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

August 13, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

August 20, 2026, 1:00 PM - 2:30 PM

More Details