

City Administrator Report

City of Lake Forest Park

Date: November 7, 2024

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

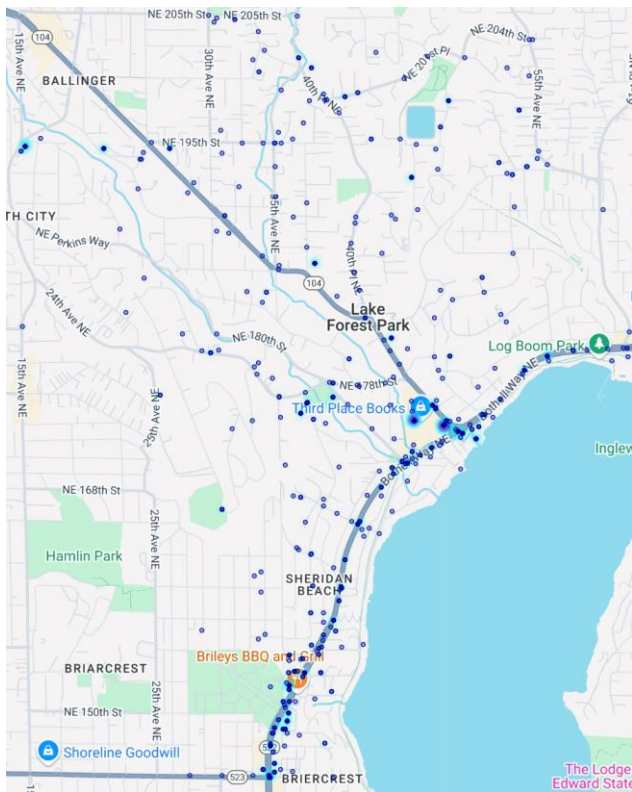
CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for
October 2024:

Each blue dot is an incident generated by dispatch or an officer.

This map represents **853** Call Incidents in **October**

Traffic General	310
Questionable Activity	46
E911	42
Contact of a Person	33
Other	20
LFPPD Warrants	20
Traffic Collision	14
Theft	13
Alarm	11
Welfare Check	11
Fire Assist	6
Domestic Violence	6
Order Service	6
Disturbance	5
Fraud	4

Case Reports Taken for October 2024

Theft	8	Child Protective Services	2
Domestic	5	Adult Protective Services	1
Property	4	VUCSA (Drugs)	1
Motor Vehicle Prowl	3	Sexual Assault	1
Warrant Arrest	3	DUI	1
Order Violation	2	Death Investigation	1
Trespass	2	Criminal Impersonation	1
Surrendered Property	2	Extortion-blackmail	1
Fraud	2	Rape	1
Assault	2	Informational report	1
		Malicious Mischief	1

Total – 46

Notable Incidents:

Assault

Officers responded to a physical DV between two brothers. Both were injured during the fight and the main perpetrator was arrested and booked in King County Jail.

Sex Offense

A Seattle resident called the police explaining that she was sexually assaulted in our city by a friend. The assault occurred ten days ago. Det. Czebotar was assigned to the case, and he has already interviewed the victim. The investigation is in progress.

Mental problem

A mentally ill subject came to the PD because she wanted to talk about multiple topics. Unfortunately, she was mostly incomprehensible but did not reach the level of involuntary commitment. She asked for Sgt. Parrish and Ofc. Hansen’s email. She was provided with resources but refused to listen to the officers.

Thefts

Multiple thefts occurred at the Albertsons store. Some of the suspects were caught and arrested for theft, others were trespassed. A couple of times, patrol officers could not respond in a timely manner because they were already in the middle of other priority calls, and consistently in minimum staffing. Several suspects who were caught stated that they live at the Sacred Medicine House, in Seattle, which is a housing complex for Native Americans who are experiencing homelessness. Lt. Zanella has already contacted the director of the complex and we are planning a meeting with their leadership team next week.

Disturbance

A citizen called LFPPD stating that there was a subject in the McDonalds' parking lot who was punching parked vehicles. The subject left before officers' arrival.

Agency Assist

Patrol assisted Mount Lake Terrace Police in setting a perimeter for a subject who was wanted for burglary 1, unlawful imprisonment, and indecent liberty.

Missing Person

A subject at the Dejavu called the police because his wife was missing and he thought that she had been kidnapped. When the officers arrived, the subject was already gone but the Dejavu manager told them that the subject eventually was able to talk to his wife and she was no longer missing.

Agency Assist

LFPPD Officers responded to a broken water service line that had started to leak water in the residence located in the 16000 block of 33rd Ave NE. LFP Public Works personnel took over the incident.

Agency Assist

Patrol assisted King County Sheriff's Office with a burglary in progress at NUD. Both suspects were located hiding, arrested, and booked into KCJ.

Assault

Officers responded to a DV assault in progress where a juvenile attacked her mother. She was arrested and booked at the KC Juvenile Center.

Suspicious Vehicle

Officers were sent to a suspicious vehicle call where the driver's side window of the car was broken and had a blue tarp over it. The driver explained that she was homeless. The officers tried to provide her with resources, but she did not want any help.

Child Protection Service Referral

CPS referral regarding an incident where a juvenile was possibly harmed. The investigation is in progress.

Child Protection Service Referral

CPS referral. Possible sexual abuse. The investigation is in progress.

Disturbance

A subject very aggressive with an Albertsons' employee. He left before officers' arrival.

Disturbance

Officers responded to a DV between wife and husband. The investigation revealed that it was only verbal, so no arrest was made.

Disturbance

An extremely intoxicated male created a disturbance in the 17000 block of 32nd Ave NE. Fire department checked on him and patrol escorted him to his residence.

Trespass

An intoxicated subject at the Ross store started to be aggressive with employees and customers. Officers arrived and de-escalated the situation. Eventually, he was trespassed from the premises.

Warrant

An LFPPD officer stopped a vehicle for expired tabs. It was discovered that the driver had a suspended license and had outstanding felony warrants. He was booked into King County Jail.

Assault

Officers responded to a DV in progress between husband and wife. Officers determined that the female subject was the main perpetrator, so she was booked in King County Jail.

Suspicious Person

Mr. Greens Cannabis store's employee contacted the police because he wanted to report a suspicious incident. The employee stated that a person came to the store pretending to be a "building inspector" but did not have any official ID, so the employee thought that the subject was actually "casing" the store. The investigation is on-going.

Suspicious vehicle

A citizen called the police regarding a suspicious vehicle parked on the 15000 block of Bothell Way NE. The citizen believed that the driver and the passenger were "doing drugs". Officers responded, arrested the driver, and released the passenger. A substantial amount of narcotics was seized at the scene. The driver, who also had an outstanding warrant, was booked in King County Jail.

Agency Assist

On October 26th at about 1:30pm, a head on collision occurred on Bothell Way NE in the 5600 block. A compact sedan was traveling EB and crossed over two sets of double yellow line before head on colliding with a WB traveling flatbed style tow truck. The collision was violent enough that the steel bumper of the tow truck embedded into the firewall of the sedan.

The sedan driver had to be extracted and was transported in critical condition to Harborview. For WB traffic, only the bus lane was open for travel. All EB lanes were shut down.

LFPD assisted Kenmore PD with the closure and diverting of traffic. Officers responded to Bothell and Ballinger to reroute NB Ballinger. We requested DOT Incident Response and Public Works to the area of Bothell and Ballinger to assist with cones and signage. As expected, this caused traffic issues throughout the city.

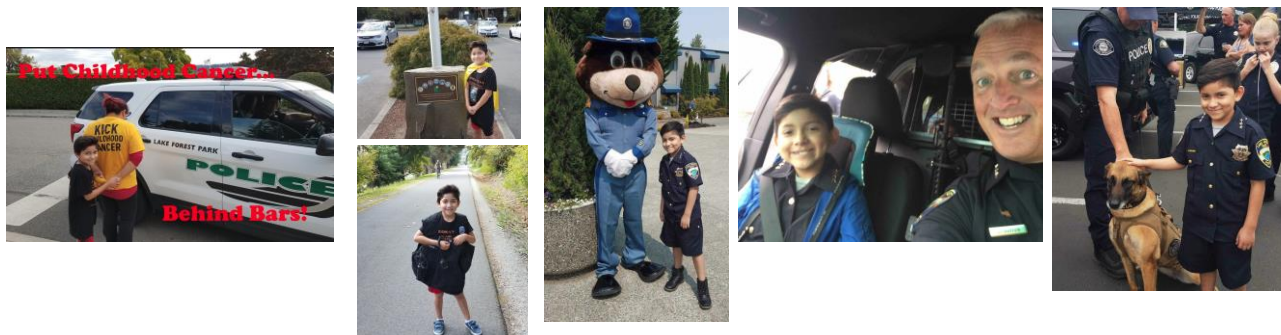
Additionally, with the assistance of a WSP trooper, Incident Response and LFP PW, we were able to collapse the EB Bothell Way Lanes between NE 170th and Ballinger into the single turn lane for detour to NB Ballinger. Ofc. Carlsrud was able to switch the traffic lights at Bothell and Ballinger to all-way flashing red. Due to the density of traffic and time of day, we decided to control the intersection for active traffic control. In particular, Officers Carlsrud and Benjamin did an outstanding job with active traffic control directing and Ofc. Johnson assisted both officers with secondary traffic control.

Due to the extended closure, traffic on Bothell, Ballinger and intersecting side streets was severely impacted. We had 18 wheelers following their various GPS apps and using side streets to try to get to Kenmore and beyond. METRO re-routed their standard and articulated coaches through Horizon View back down to Bothell Way NE and 61st. Undoubtedly, we had vehicles driving recklessly and quickly on the side streets and NE 178th Street was very active. In one instance, a vehicle registered to an address in Kenmore drove recklessly past the traffic control officers before nearly colliding with our officer and an illuminated red and blue MARR vehicle at the Kenmore collision scene.

The collision scene was finally cleared by Kenmore and LFPD reopened all of the traffic lanes at approximately 8:30pm.


Chief for a Day

It is with great sadness that I share the news of the passing of "Chief Joshua" on September 14th. Joshua was honored as "Chief for a Day" in 2016, and the photos capture his joy and bravery during that special time. Despite a courageous battle, facing cancer three times and undergoing a bone marrow transplant, Joshua ultimately lost his fight. His resilience and spirit touched us all, and he will be deeply missed. He really was a good kid. Super brave, funny, and kind spirit.











King County Public Safety Fourm



 **Public Safety Town Hall**
Join Councilmember Rod Dembowski and public safety leaders:

Monday, October 21, 2024 - 6 pm to 8 pm
THIRD PLACE COMMONS, 17171 BOTHELL WAY NE, LAKE FOREST PARK, WA 98155

 PATTI COLE-TINDALL King County Sheriff	 LEESA MANION King County Prosecuting Attorney
 GIRMAY ZAHILAY King County Councilmember, Budget Chair	 BROOK BUETTNER Executive Director of Regional Crisis Response Agency
 SEAN O'DONNELL King County Superior Court Judge	 REBECCA ROBERTSON King County District Court Chief Presiding Judge
 DWIGHT DIVELY King County Budget Director	



On Monday, October 21, 2024, Councilmember Rod Dembowski hosted a Public Safety Town Hall at the Lake Forest Park Town Center, Third Place Commons, from 6:00 pm to 8:00 pm. The event saw a strong turnout from the local community, eager to engage in discussions about public safety issues and budgeting.

Councilmember Dembowski, who is a member of the Council's Budget Leadership Team, presided over the panel as chair of the public safety budget discussions. The focus was on the growing financial strain on public safety services across King County and cities like Lake Forest Park. Rising costs, increased service demands, and state-imposed limitations on property taxes have made it difficult to meet these needs.

The panel featured several key King County leaders:

- Patti Cole-Tindall, King County Sheriff
- Leesa Manion, King County Prosecuting Attorney
- Girmay Zahilay, King County Councilmember and Budget Chair
- Brook Buettner, Executive Director of the Regional Crisis Response Agency
- Sean O'Donnell, King County Superior Court Judge
- Rebecca Robertson, King County District Court Chief Presiding Judge
- Dwight Dively, King County Budget Director

The panelists shared insights into their roles, the challenges they face, and the opportunities they see in addressing the growing demands on the justice and public safety system. Mayor Tom French opened the event with remarks and an introduction, setting the tone for the evening.

Chief Harden and Lt. Zanella were in attendance and responded to questions from attendees, addressing local concerns about policing, law enforcement resources, and community safety. The event allowed attendees to express their thoughts and ideas, making it a valuable platform for public feedback on this critical government function.

CJTC Northwest Campus



Chief Harden attended the soft opening of a new law enforcement training academy in Arlington, Washington, aiming to address the critical backlog of recruits waiting for training slots. The Arlington facility is the third academy established by the Washington State Criminal Justice Training Commission (WSCJTC) in the last 18 months. This new academy is expected to train 60 recruits annually, contributing to a statewide goal of training of around 800 recruits per year. The opening comes amid ongoing staffing shortages in law enforcement across the state, with Washington ranking last in the nation in officers per capita.

The northwest location, located near the city of Arlington's airport, will fully open in early 2025. Governor Jay Inslee, who attended the soft launch, emphasized the bipartisan effort that made this possible. The goal is to reduce wait times for new officers to begin their training, which in some areas has been as long 8-12 months. Officials hope that the new regional facilities will make it easier for recruits to stay connected to their communities while training and help alleviate the strain on law enforcement agencies across the state. For our police department, 14 of the 22 officers live in Snohomish County. This academy location will be much better for families while the officer attends, instead of sitting in 2+ hours of typical Seattle traffic.

NEMCo

The Northshore Emergency Management Coalition has recently been engaged in several education and training activities throughout the Partner Agencies. In Lake Forest Park, the Emergency Manager completed the 3rd Quarter Emergency Management Training Session for

city employees, focusing on Disaster Communications and discussing the development of the Disaster Communications Work Group to help coordinate messaging during emergencies. This training will be repeated at the end of November for the City of Kenmore. The EM also completed the last make-up session of Basic First Aid, CPR, and AED training for the City of Kenmore. This means that in 2024, 46 of their approximately 62 employees completed this training. Lake Forest Park employees are scheduled for their make-up sessions in mid-November.

On Saturday October 26th, the NEMCo Volunteer Corp instructor cadre wrapped up a seven-week CERT Basic Course. This course taught about a dozen community members basic response skills that can be utilized during the response to a wide variety of events that could impact our area. The completion of this course also marks the completion of the third CERT Basic Course run by NEMCo this year. To further develop and educate our group of volunteer instructors, NEMCo will be hosting a CERT Train-the-Trainer Course over the second weekend in November. This course will be hosted by NEMCo at Station 51 in Kenmore but taught by the State CERT Coordinator and his team of Master Trainers. Currently, this class is full (with a wait list) and will help train CERT Basic Instructors from numerous agencies, not just NEMCo volunteers.



On November 7th, the NEMCo Volunteer Corp’s drone team will be celebrating its first birthday by hosting a Community Open House. This team has been training over the pervious year to

build a team, currently with 28 members (including 3 certified pilots), that can deploy to support Partner Agencies and their response to disaster/emergency events. These events include searches for missing persons, building surveys/damage assessments, 3D modeling of scenes, and general arial observations during emergency response activities.

IT'S THE DRONE TEAM'S FIRST BIRTHDAY!

Join us for a Community Open House and Birthday Celebration
Thursday, November 7, 2024
Time: 7:00 pm to 8:30 pm
Location: Kenmore Fire Station 51
 7220 NE 181st St, Kenmore, WA 98028

Learn How Drones Are Being Deployed As A Resource in Our Community

Free:

- 🍰 Birthday Cake
- 🍷 Snacks
- 🚁 Drone Display
- 🚁 Drone Technology Demo
- 🎁 Much, Much More...

INTERESTED IN JOINING THE DRONE TEAM?
 Stop by, meet the team and see how you can become involved. We provide FREE training on ground, air, flight and pilot operations to qualify you for emergency response drone activities. Students are encouraged to participate and can receive education credit.

FOR MORE EVENTS AND INFORMATION VISIT WEBSITE: WWW.NORTHSHOREEMC.COM

The Community Open House component of this celebration serves two purposes. It allows the team to highlight their successes to the public, but it also meets a mandate from the Emergency Manager. This mandate is that we offer an opportunity for the community to ask questions and voice concerns about the use of drones during emergencies at least

twice a year. While the spring open house only had 6 people in attendance, NEMCo is hoping that the celebration component of this event will bring in more community members to hear about this program and resolve any concerns they may have.

II. Internal City Information

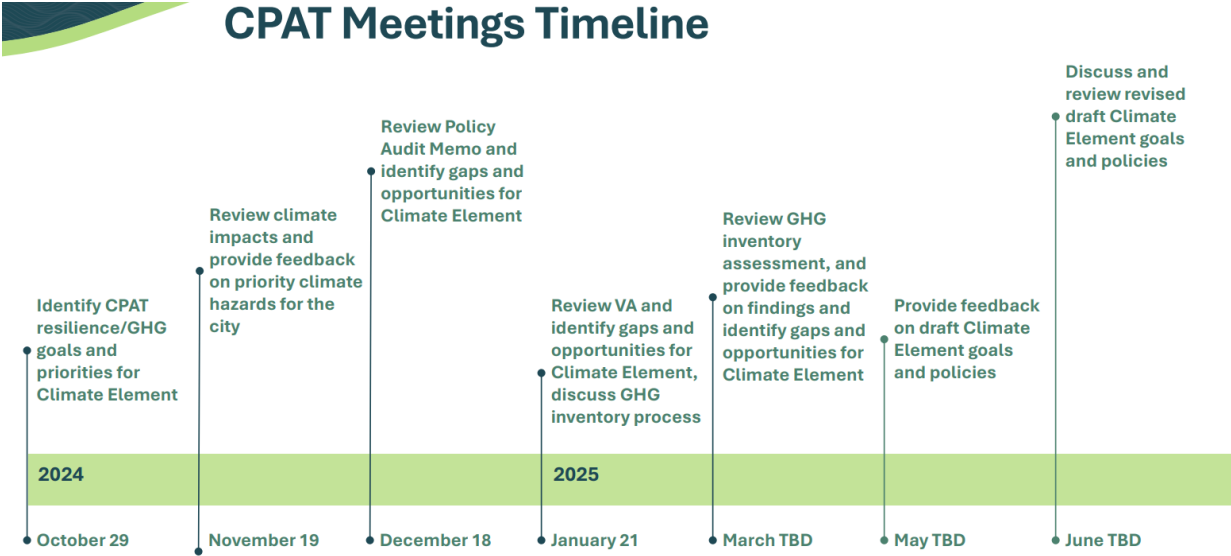
III. Council Information

Community Development Department

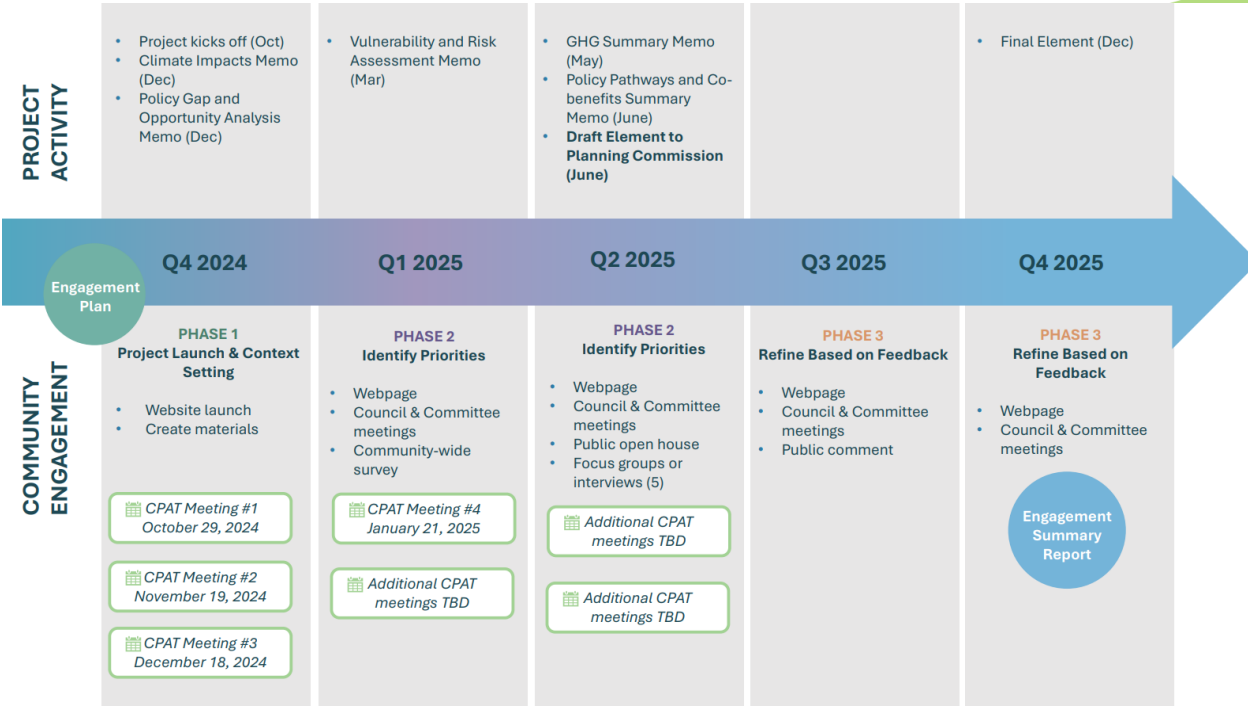
Climate Policy Advisory Team (CPAT) begins work on creation of a new Climate Element

The Climate Policy Advisory Team is temporarily established to advise the city on policy and regulations resulting in the addition of a climate element to the Comprehensive Plan (Resolution No 24-1948, Section 2) by undertaking the following tasks: 1. Analyze climate information to provide recommendations to City staff and the consultant team on key focus areas for goals and policies. 2. Provide recommendations to the consultant team and staff to confirm the direction of materials presented, and to review and recommend Climate Element goals and policies. 3. Participate in meeting discussions to help hone direction of Climate Element that considers measures to reduce greenhouse gas emissions, local climate impacts, community vulnerabilities, and advance environmental justice goals. 4. Review and provide feedback on information gathered through engagement processes, to ensure the Climate Element considers feedback from affected communities, stakeholders, partner agencies, and City staff. 5. Steward the process and build broad community support to enable the City to successfully adopt the Climate Element with the Comprehensive Plan.

The initial meeting of the CPAT occurred on Tuesday, October 29, 2024. Numerous opportunities will be provided over the coming year for outreach, review and input, and public participation. The recommendation from the CPAT will be reviewed by the Planning Commission, and later reviewed and considered by the City Council in 2025.



**CPAT meetings will occur from 7:00pm – 9:00pm



Comprehensive Plan Periodic Update

The periodic update effort continues with the draft Planning Commission recommended document being reviewed by the City Council throughout November, leading towards a noticed public hearing in December and anticipated adoption before the close of the year.

Animal Acres Pollinator Project: Work Party October 26th

On Saturday October 26th, the Animal Acres Master Gardeners partnered with the Lake Forest Park Rotarians and the Shorecrest Interact Club to plant the newest pollinator area in Animal Acres Park. This area is the largest of the four pollinator garden sites and the newest to be developed. Prior to this event and with the assistance of the LFP Public Works Department, the

city arborist Drue Epping, and Environmental Coordinator Cory Roche, the area had been pruned and cleared for planting. After removing roots and landscape cloth, compost was spread and planting took place. The plants were donated by Master Gardeners who had raised them for the event. After planting and watering, chips were spread and plant labels were installed. The final area to be planted and chipped with take place on Monday October 28th. We are very grateful to Rotary and Interact for helping us with this project. It was a great community effort. We look forward to partnering with them again to complete all four pollinator areas. Thanks to everyone who participated for being a part of this project.

Linda Holman
Master Gardener, King County
Lake Forest Park Rotary







III. Response to Citizen and Council Comments

IV. Contract Reporting

Nothing to report from the reporting period.

V. Legislative Update

I. Community Events

Recycling Collection Event with the City of Kenmore November 9, 2024!

The Cities of Lake Forest Park and Kenmore are partnering for a combined Recycling Collection Event! Take a look at the [Event Flyer \(https://cityofflp.gov/DocumentCenter/View/11949/2024-Ken-LFP-Nov-RCE-Flyer\)](https://cityofflp.gov/DocumentCenter/View/11949/2024-Ken-LFP-Nov-RCE-Flyer) to view the full list of what you can and cannot bring. Please be aware fees do apply for certain items. The collection event will take place Saturday, November 9, 2024 from 9:00 a.m. to 3:00 p.m. at [Northlake Lutheran Church](#).

Items you can bring ([please view the event flyer for full details and information](#)):

Tires*, Propane Tanks*, Appliances and Scrap Metal*, Porcelain Toilets & Sinks*, Lead Acid &

Household Batteries, Mattresses*, Paper Shredding (4 box limit), Clean Bulky Wood, and Refrigerators & Freezers*.

*Fees apply

Please note: No flat beds or dump trucks allowed. We reserve the right to refuse over-sized, commercial, contaminated, excessive, or unacceptable loads.

VI. Upcoming City Sponsored Events

VII. Meetings Calendar

[City Council Special Meeting \(hybrid meeting\)](#)

November 4, 2024, 6:00 PM - 8:00 PM City Hall and via Zoom

[More Details](#)

[CANCELED - Climate Action Committee Meeting \(hybrid meeting\)](#)

November 5, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[Tree Board Meeting \(hybrid meeting\)](#)

November 6, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[City Council Special Work Session \(hybrid meeting\)](#)

November 7, 2024, 6:00 PM - 7:00 PM City Hall and via Zoom

[More Details](#)

[City Council Special Meeting \(hybrid meeting\)](#)

November 7, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[Planning Commission Meeting \(hybrid meeting\)](#)

November 12, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[CANCELED - City Council Work Session \(hybrid meeting\)](#)

November 14, 2024, 6:00 PM - 7:00 PM City Hall and via Zoom

[More Details](#)

[CANCELED - City Council Regular Meeting \(hybrid meeting\)](#)

November 14, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[Climate Policy Advisory Team Meeting \(hybrid meeting\)](#)

November 19, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[North King County Coalition on Homelessness](#)

November 21, 2024, 1:00 PM - 2:30 PM

[More Details](#)

[CANCELLED - City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

November 21, 2024, 6:00 PM - 7:30 PM City Hall and via Zoom

[More Details](#)

[City Council Special Meeting \(hybrid meeting\)](#)

November 21, 2024, 6:00 PM - 8:00 PM City Hall and via Zoom

[More Details](#)

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

November 26, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)