

1 City of Lake Forest Park – Planning Commission
2 Regular Meeting Minutes: September 10, 2024; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Planning Commissioners present:** Vice Chair Janne Kaje, Cherie Finazzo (via Zoom), Meredith
6 LaBonte, David Kleweno, Lois Lee, Melissa Cranmer (via Zoom), and Sam Castic
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Lorri Bodi, Deputy
9 Mayor; Cristina Haworth, SCJ Alliance (via Zoom)
10

11 **Members of the Public present:** none
12

13 **Planning Commissioners absent:** Chair Ashton Alvarez- McCartney, and Madlyn Larson
14

15 **Call to order:** Vice Chair Kaje called the meeting to order at 7:00 PM
16

17 **Land Acknowledgement:** Cmr. LaBonte read the land acknowledgement.
18

19 **Approval of Agenda:** Vice Chair Kaje mentioned administrative edits to the agenda. Cmr. Castic
20 made a motion to approve the agenda, Cmr. Lee seconded, and the motion to approve the agenda
21 was carried unanimously with the mentioned edits.
22

23 **Approval of Meeting Minutes:** Chair Lee made a motion to approve the August 13, 2024, Meeting
24 Minutes, Cmr seconded and the motion to approve the minutes was carried unanimously.
25

26 **Public Hearing:** No public hearing.
27

28 **Next meeting:** The next meeting occurs on October 8, 2024.

29 Mr. Hofman discussed a potential joint meeting with the City Council to discuss middle housing.
30 The Planning Commission will discuss via email the best date for the potential meeting.
31

32 **Public Comment:** No public comments.
33

34 **City Council Liaison Report:** Deputy Mayor Bodi announced that Council is working on the
35 biannual budget. The goal of Council is to pass the budget by December. Deputy Mayor Bodi also
36 discussed the Sound Transit project and announced that the Council has now paid for plans to
37 design a potential bus stop.
38

39 **Old Business:**
40

41 **2024 Comprehensive Plan Periodic Update**

42 Mr. Hofman announced that there is an official draft of the Comprehensive Plan. Ms. Haworth
43 discussed that there are some final edits being made and the marketing team will be coming to Lake
44 Forest Park soon to take photographs of Lake Forest Park. Ms. Haworth also announced that she
45 will be moving companies but still working on the project through OTAC and SCJ.
46

47 Ms. Haworth led the discussion on final edits that need to be made. The Planning Commission
48 discussed the outstanding issues and voted on the course of actions to take for the Comprehensive

1 Plan. On some issues, such as equity language, the Planning Commission voted to accept the current
2 language but also transmit in a letter to the Council that the Planning Commission struggled with the
3 issue and is leaving it up to the Council to decide on the issue. Edits for housing were not discussed
4 to allow more discussion on the issue and potential edits.
5

6 After discussing the remaining edits, Cmr. Castic made a motion to approve the Comprehensive
7 Plan with the remaining edits to be made, Cmr. Lee seconded. The Planning Commission
8 unanimously approved the motion.
9

10 The Planning Commission reviewed the Transmittal letter drafted for the City Council. Cmr. Lee
11 made a motion to approve the letter and Cmr. Castic seconded. The letter was approved
12 unanimously.
13

14 **New Business:**

15 **Discussion on items of Planning Commission interest or concern - preparation for future**
16 **meetings**

17 Tabled for the next meeting.
18

19 **Reports and Announcements:**

20 **Planning Commission Vacancies and Recruitment**

21 Cmr. Cramner announced that she is moving next year. Mr. Hofman stated that the City Clerk has
22 begun advertising for the vacancy.
23

24 **Citizen Comment:** No public comments.
25

26 **Agenda for Next Meeting:** Additional discussion on the Comprehensive Plan and preparation for
27 future meetings.
28

29 **Adjournment:**

30 Cmr. Kaje Lee made a motion to adjourn the meeting, Cmr. LeBonte seconded, and the motion was
31 carried unanimously. The meeting adjourned at 9:00 PM.
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33 APPROVED:

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36 Ashton Alvarez-McCartney, Planning Commission Chair