

1 City of Lake Forest Park – Planning Commission
2 Meeting Minutes: May 14, 2024; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Planning Commissioners present:** Meredith LaBonte, David Kleweno, Lois Lee, Sam Castic, and
6 Madlyn Larson
7

8 **Staff and others present:** Mark Hofman, Community Development Director
9

10 **Members of the Public present:** Cristina Haworth, SCJ Alliance; Randy Maya, Stewardship
11 Foundation; Richard, Lake Forest Park resident.
12

13 **Planning Commissioners absent:** Chair Ashton Alvarez- McCartney; Vice Chair Janne Kaje;
14 Melissa Cranmer, and Cherie Finazzo
15

16 **Call to order:** Cmr. Larson called the meeting to order at 7:00 PM
17

18 **Land Acknowledgement:** Cmr. Kleweno read the land acknowledgement.
19

20 **Approval of Agenda:** Cmr. Castic made a motion to approve the agenda, Cmr. LaBonte seconded,
21 and the motion to approve the agenda was carried unanimously.
22

23 **Approval of Minutes:** May 8th Special Meeting Minutes tabled to June 6 PC meeting.
24

25 **Public Comment:** No public comments.
26

27 **Next meeting:** The next meeting occurs on June 6, 2024.
28

29 **City Council Liaison Report:** None.
30

31 **Old Business:**

32 **Community Survey Gift Card Award**

33 Mr. Hofman discussed that 321 residents that took the Comprehensive Plan survey were interested
34 in receiving a gift card award. A drawing was done, and a winner was announced. Priorities from the
35 survey results include safety, protecting green spaces, and more recreational opportunities. In terms
36 of housing, the survey results showed that there is an interest from the public in allowing mixed-use
37 development and a strong preference for preserving character features in single-family residential
38 areas.
39

40 **Public Participation Plan – Remaining Steps, SCJ Alliance**

41 Ms. Haworth stated that there was 932 respondents for the survey. Following the survey, the next
42 step is a public open house during early summer. Then in the fall another open house to present the
43 final draft plan.
44

45 **2024 Comprehensive Plan Update- Climate Policies Inclusion Discussion**

46 **Land Use Element Climate Policies**

47 **Environmental Quality & Shorelines Element Climate Policies**

48 **Community Services & Public Safety Element Climate Policies**

1 Ms. Haworth discussed how the edits were made in accordance with the suggestions of the
2 Climate Action Committee. The Commission moved to approve the element with the edits
3 provided during the meeting.
4

5 **2024 Comprehensive Plan Update- Capital Facilities and Utilities Elements Discussion**
6 **Capital Facilities Element- Goals and Policies (Comp Plan Volume I)**
7 **Utilities Element- Goals and Policies (Comp Plan Volume I)**
8

9 Ms. Haworth led the discussion on how the SCJ is working with Public Works to update inventory
10 information to understand what the current condition is and how to achieve future improvement
11 plans. The issues of water reclamation, equity, and climate were discussed. The edits to the element
12 were discussed and approved with some modifications.
13

14 **2024 Comprehensive Plan Update- Updated Transportation Element Discussion**
15 **Transportation Element Goals and Policies Updated (Comp Plan Volume I)**
16 **Transportation Background Analysis Update (Comp Plan Volume II)**
17

18 The Planning Commission discusses the transportation element and the difficulties with
19 understanding the element from a resident perspective. Ms. Haworth stated that it would be best for
20 the Planning Commissioners to provide a list of words and phrases that might be difficult for the
21 average person to understand. Edits were discussed for both Volume I and Volume II
22

23 **New Business:**

24 Not applicable.
25

26 **Reports and Announcements:**

27 None.
28

29 **Citizen Comment:**

30 None.
31

32 **Agenda for Next Meeting:** Additional discussion on comprehensive plan amendments including
33 economic development and parks.
34

35 **Adjournment:**

36 Cmr. Larson made a motion to adjourn the meeting, Cmr. Lee Seconded, and the motion was
37 carried unanimously. The meeting adjourned at 9:00 PM
38

39 APPROVED:

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41 _____
42 Ashton Alvarez-McCartney, Planning Commission Chair