

City Administrator Report

City of Lake Forest Park

Date: February 9, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

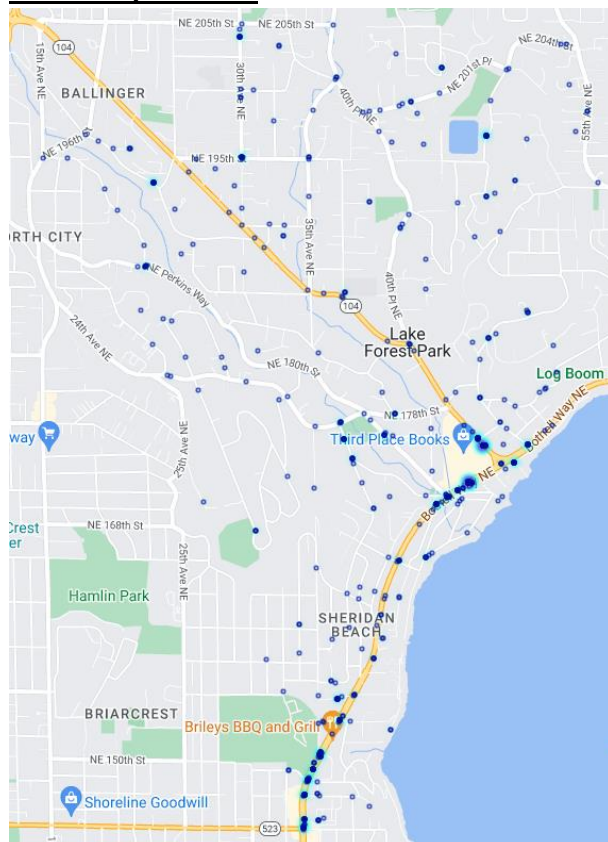
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for January 2023:

Each blue dot is an incident generated by dispatch or an officer. This map represents **929** incidents in **January**.

Notable Calls/Incidents:

Type	Calls
Suspicious Circumstances	76
Welfare Check	17
Traffic Accident	14
Theft	13
Disturbance	12
Alarm	12
911	10
Hazard	8
Subject Stop	8
Vehicle Prowl	7

Notable Calls

Officers responded to a reported death. Initially nothing suspicious was found and the decedent was released to a funeral home. Further information was provided by family members, so a secondary investigation was opened. The King County Medical Examiner's Office was notified and took possession of the deceased.



An eagle-eyed patrol Sergeant observed a wanted subject walking through the mall parking lot. This subject was wanted by another agency for a violent felony charge. The subject fled on foot and ultimately broke into an occupied residence across the street from the mall. The residents inside were able to flee and provided video of the subject entering their home. Due to the possibility of the subject being armed it was decided to call in King County Metro SWAT. Multiple agencies responded and the subject was

taken into custody without injury to him or any officers. The subject was booked into King County Jail on multiple charges.

Officers responded to an audible alarm at a business. Due to the alarm company transposing the address numbers the response was delayed. It was later discovered unknown subjects had broken a window in an upstairs unit attempting to gain access to business below. The subjects were unsuccessful and fled prior to PD arrival.

Officers responded to a prowler report. A subject was seen at the door to the homeowner's kitchen. The subject was located; however, officers were not able to determine probable cause for a crime. A later review of security footage showed the subject came to the door twice, the second time without a shirt or shoes.

Officers responded to a missing / suicidal subject report. The reporting party indicated the subject has been depressed lately and was not where they stated they would be. The subject wasn't answering their phone which was unusual. A patrol Sergeant located the subject's vehicle abandoned, with the doors open at a local park. The subject was located near the water suffering from hypothermia, aid was called, and the subject was transported to the hospital for treatment.

Officers responded to a one car collision, upon arrival officers discovered the subject struck a parked vehicle, a mailbox and a power pole. Seattle City Light responded for possible power outages in the area.

Officers responded to a subject in crisis, suffering from schizophrenia and off their medications. Officers trained in Crisis Intervention Tactics responded and successfully



diffused the situation. The subject was sent to the hospital for a mental health evaluation as he was currently a danger to others.

Employee of Taco Bell reported being in a verbal confrontation with a subject. A short time later the employee discovered their vehicle's tires had been punctured. No camera footage or witnesses to vehicle damage.

Two 10-year-olds were found walking on Bothell Way 2am. Officers contacted the parents who were unaware the juveniles had snuck out of the house. The juveniles were released to their parents.

Officers continue to respond to almost daily theft/shoplift reports from Rite Aid and Albertsons.

PD Staffing Update

The police department continues to recruit for **two open police officer positions**. Internally, our support officer is on light duty for an injury last year and will be having a medical procedure with the officer being out 2-6 weeks. Another patrol officer will be out for 3 months on paternity leave. February 7 and 8 the staff will be conducting oral boards with six candidates. It has been very difficult in the recruiting process, trying to find viable candidates.

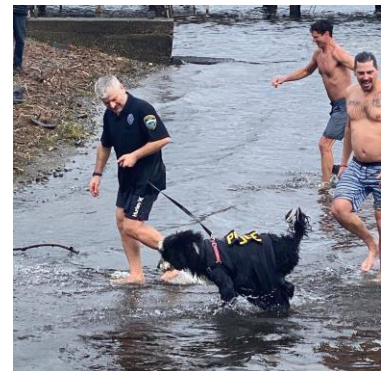
Community Event

Polar Plunge



January 21, 2023, LFPPD supported our LFP Rotary community event, "Polar Bear Dip" which helps raise funds to eradicate polio. The entry fee was peanut butter, donated to North Helpline food bank.

Chief Harden and Lt. Zanella joined several dippers in the bitter cold water of Lake Washington to bring awareness.



NEMCo Emergency Management

CERT IS CITIZEN PREPAREDNESS



CERT is the Community Emergency Response Team training program developed by the Federal Emergency Management Agency (FEMA). The CERT curriculum teaches community residents how to prepare themselves, their families and neighbors for an emergency, disaster or other community incident.



A FREE PROGRAM FOR YOU AND YOUR COMMUNITY

The Northshore Emergency Management Coalition (NEMCo) free CERT Program provides information on local hazards and community training on basic preparedness for events that include earthquakes, wind storms, snow events, floods, landslides and more. Classes are presented by trained CERT Community members in the areas of Fire Safety, Basic First Aid, Disaster Medical Operations, Light Search & Rescue, Utility Management and overall preparedness.



Hands-on NEMCo CERT Training on Fire Safety.

CERT is for everyone! Topics are presented in an easy to understand, step-by-step process, with hands-on training to build your knowledge and skills. After a little practice, you and your classmates will participate in a disaster simulation giving you the opportunity to apply what you have learned, building confidence in your abilities.

SERVING AN ONGOING NEED...

After completing the CERT Program the opportunities do not end. NEMCo CERT members serve our community throughout the year.

You can apply what you have learned by helping our Community, Police, and Fire by providing:

- First Aid at Community Events
- Assisting in Lost Person/Child Search
- Supporting Community Warming/Cooling Center
- Providing Emergency Radio Communications
- And so much more...



CERT is active in our community.

SIGN UP NOW: THE NEXT CERT CLASS

Class: Community CERT Program
 Cost: Free
 Dates: March 4th, 5th & 11th
 Time: 8am - 5pm
 Location: Kenmore Fire Station 51
 Masking: Not Required - Optional
 Online Sign Up Application: <https://bit.ly/3yE0iE>
 Class open to all ages 13 and above.



Scan to Sign Up

NEMCo CERT Training is presented FREE by NEMCo to the citizens of Kenmore, Lake Forest Park and surrounding communities.

CERT CLASS!

March 4, March 5 and March 11, 8:00AM - 5:00PM, Kenmore, WA

The Northshore Emergency Management Coalition (NEMCo) free CERT Program provides information on local hazards and community training on basic preparedness for events that include earthquakes, windstorms, snow events, floods, landslides and more. Classes are presented by trained CERT Community members in the areas of Fire Safety, Basic First Aid, Disaster Medical Operations, Light Search & Rescue, Utility Management and overall preparedness. CERT is for everyone! Topics are presented in an easy to understand, step-by-step process, with hands-on training to build your knowledge and skills.

After a little practice, you and your classmates will participate in a disaster simulation giving you the opportunity to use Hands-on NEMCo CERT Training and apply what you have learned, building confidence in your abilities.

This class will be held from 8am to 5pm on Saturday March 4, Sunday March 5 and Saturday March 11 at Fire Station 51 in Kenmore - 7220 NE 181st Street Kenmore, WA 98028.

Attendance at all three classes is required to receive your certificate. For more information please visit:

<https://www.northshoreemc.com/>

Regional Crisis Response Agency (RCR)

The Board of Directors along with members of the Operations Board, and Navigators will begin interviewing for the Executive Director position in February. The process will include a candidate meet and greet component to include those with live experience. The Board hopes to make a final decision by the end of February.

Sound Transit BRT (Stride)

The Administration continues to meet with Sound Transit and WSDOT regarding wall aesthetics, noise mitigation, landscaping, and tree retention. The Administration has also been meeting on-site with affected property owners.

II. Internal City Information**III. Council Information****IV. Response to Citizen and Council Comments****V. Contract Reporting**

Two contracts were administratively approved during the reporting period: AG-23-001, James G. Murphy for auction services; AG-23-002, term extension for AG-22-036 with Puget Sound Executive Services, Inc., for Municipal Court Security when LFP Police Services is unavailable.

VI. Legislative Update**VII. Community Events****VIII. Upcoming City Sponsored Events****IX. Meetings Calendar****[City Hall Closed \(Presidents Day holiday\)](#)**

February 20, 2023, 9:00 AM - 5:00 PM

[Planning Commission Regular Meeting \(hybrid meeting\)- CANCELLED](#)

February 14, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

February 16, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

February 22, 2023, 7:00 PM @ City Hall and via Zoom

[City Council Regular Business Meeting \(hybrid meeting\)](#)

February 23, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom