

City Administrator Report

City of Lake Forest Park

Date: June 9, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

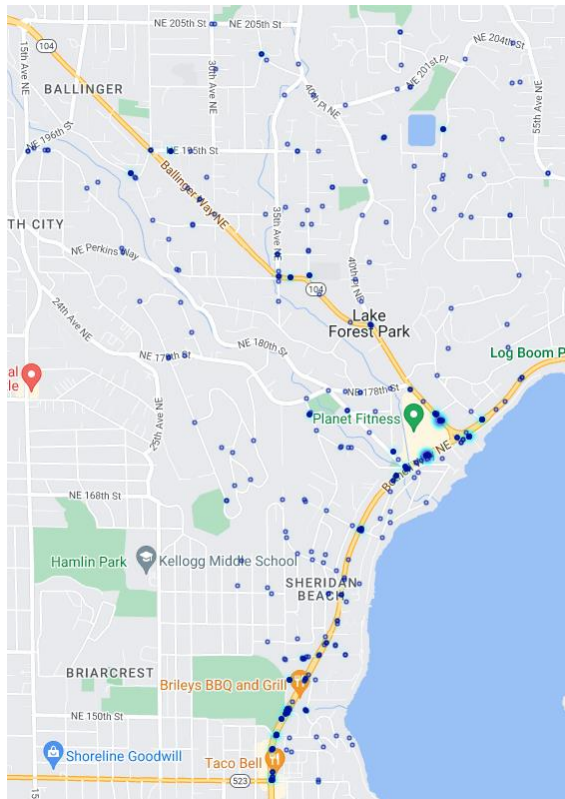
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for May 2022:

Each blue dot is an incident generated by dispatch or an officer. This map represents **893** incidents in **May**.

Notable Calls/Incidents:

Type	Calls
Suspicious Circumstances	62
Welfare Check	22
Alarm	18
Theft	15
Parking	12
Traffic Accident	8
Disturbance	7

Notable Calls/Incidents:

Officers conducted a traffic stop at 1:30am on a vehicle with no brake lights, driving slowing through a neighborhood. The driver had no valid

driver's license, was dressed in all dark clothing with gloves, bandana, flashlight, backpack, large knives, and a realistic looking pistol that was later discovered to be an airsoft pistol. The driver was cited and released.

A vehicle was discovered abandoned after striking several mailboxes. The vehicle was left blocking the roadway and a trail of vomit was observed on the ground leading away from the vehicle. Officers are investigating the incident as a hit and run.



Officers responded to a shoplift at Rite Aid. The suspect attempted to leave the area by Metro bus. Officers located the suspect and discovered he had multiple warrants for theft and criminal trespass. The suspect was booked into jail.

Four subjects were observed leaving Ross Stores with over \$1000 in clothing. The suspects fled out of the city. Officers were later contacted by a Snohomish County Deputy who provided possible suspect information based on the vehicle license plate.

Officers were contacted in the police parking lot by a subject asking for directions. The subject then backed his vehicle into a parked police vehicle in the lot and left without stopping. Officers were able to re-contact driver and obtain the required information.

Officers were dispatched to a suspicious vehicle that showed up overnight in front of the caller's residence. It was later confirmed the vehicle had been reported stolen out of Redmond. The vehicle was returned to the owner. Another stolen vehicle was located in the 14800 block of Bothell Way NE. The vehicle was impounded per the owner. Another subject located his own stolen work truck in LFP. Officers assisted with processing and the recovery.

An unoccupied home for sale was broken into overnight. Officers located drug paraphernalia along with obvious fingerprint and DNA evidence. King County AFIS responded to process the crime scene.



A transient subject was located sleeping behind the jersey barrier on Ballinger Way NE. The subject also attempted to start small fire. Crisis services were offered and declined. A transient subject was discovered sleeping in Blue Heron Park. Subject refused all assistance and services,

leaving on foot. Several transients were contacted near the 14500 Block of Bothell Way NE (Seattle border). All refused services. Officers also were dispatched to the same location for a female vomiting and in distress who had two small children with her. She refused any assistance and resources.

Officers contacted a female running down roadway shedding clothing, appeared under the influence and possibly in a manic state. Subject refused services and mobile crisis. Officers unable to reach criteria for an involuntary detention.

Officers assisted with a downed tree/power pole. During this call a severely injured wild animal had to be dispatched by officers.

Officers contacted a shoplift suspect who, while fleeing, threw a full bottle (of what was later discovered to be over 100 fentanyl pills). The subject was booked into jail for possession of stolen property and possession of narcotics with the intent to sell.

Traffic

On May 1st, our designated traffic unit officer has returned from working a patrol squad (due to staffing issues for over a year). Over the last few weeks, the patrol officers (and the traffic officer) have been doing a traffic emphasis. This resulted in 261 traffic stops over the month. This resulted in 125 tickets issued, 107 warnings and 12 arrests. A large majority of the emphasis was on SR522 (Bothwell Way NE) for transit lane violations.



Next month, every patrol vehicle will have a new radar system installed, replacing 20+ year old equipment. Officers are excited to have the new equipment and we will likely see an increase in tickets issued for speeding in our city.

II. Internal City Information



Thanks to a cold, dreary May, it was difficult for the city team “LFP – The Wheel Thing” to log miles for the challenge. In the end we had four riders log 196 miles in the month of May. Some miles were for fun, and others replaced trips by automobile. This year’s riders were Phillip Hill, Steve Bennett, Amy Troxell and Andrew Silvia.

Odyssey Steps Challenge

From May 4 – 31, 2022, eleven staff members participated in the Odyssey Challenge, the spring wellness challenge sponsored by AWC. The “Epic Perambulators” Team included City Administrator Phillip Hill, Finance Director Lindsey Vaughn, City Clerk Matt McLean, Records Specialist Caroline Thompson, and HR Director Lee Aalund. Epic Perambulators achieved a whopping 1,745,636 steps and finished in 59th place among 414 teams participating across Washington. The “J-Walkers” from the Municipal Court included Judge Jennifer Grant, Court Administrator Pamela McConville, Court Clerks Elizabeth Alexander and Loyce Wieshaar, and IT Manager Aaron Emmons. J-Walkers ranked #77, with a total of 1,494,738. Participation in the Odyssey Challenge helps Lake Forest Park achieve the AWC WellCity Award which gives employees and the City a 2% discount on medical insurance premiums.

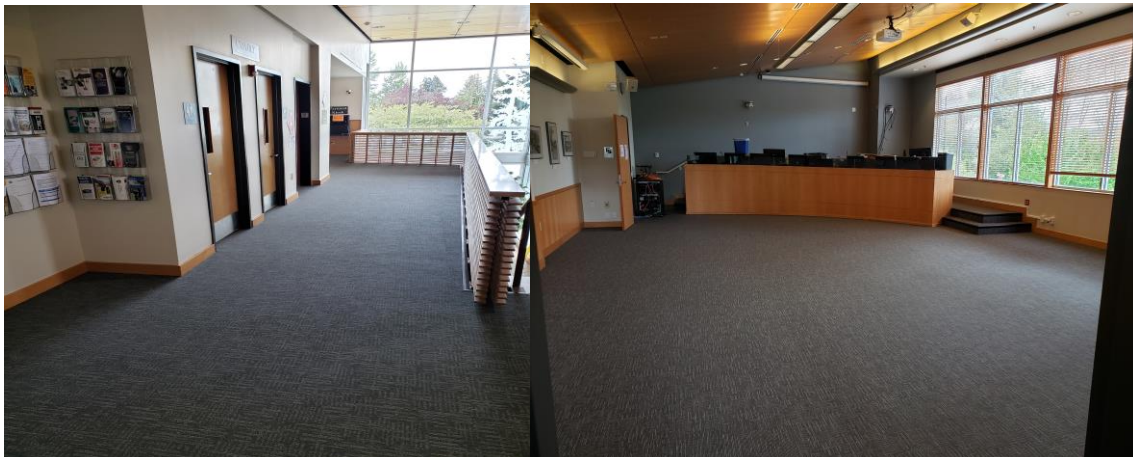
Public Works

Building Division

For the Month of May, the Building Division which includes Building Official Calvin Killman and Permit Coordinator Desirae Bearden, issued 102 permits. This is the first time the city has issued this many permits in a single month.

Operations Division

Last month, Operations worked with our contractors to paint and install new carpet in the Council Chambers and upper atrium. Public Works will continue to replace the remaining carpeted areas throughout City Hall over the next several months.



III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

Nothing to report for this period.

VI. Legislative Update

VII. Community Events



Coffee with the Mayor

VIII. Upcoming City Sponsored Events

[Recycling Collection Event with the City of Kenmore June 11, 2022!](#)

June 11, 2022, 9:00 AM - 3:00 PM

[More Details](#)

IX. Meetings Calendar

[Planning Commission Meeting \(virtual meeting\)](#)

June 14, 2022, 7:00 PM - 9:00 PM

[City Council Budget & Finance Committee Special Meeting \(hybrid meeting\)](#)

June 15, 2022, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[CANCELED City Council Budget & Finance Committee Meeting](#)

June 16, 2022, 6:00 PM - 7:30 PM

[CANCELED City Council Committee of the Whole Meeting](#)

June 20, 2022, 6:00 PM - 7:30 PM

City Council Committee of the Whole Special Meeting (hybrid meeting)

June 21, 2022, 6:00 PM - 7:30 PM @ City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)

June 22, 2022, 7:00 PM - 8:30 PM @ City Hall and via Zoom

City Council Regular Business Meeting

June 23, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom