



## Memorandum

**To:** Planning Commission  
**From:** Phillip Hill, City Administrator  
**Date:** September 5, 2023  
**Re:** Old Business - 2024 Comprehensive Plan Update (Housing Needs Assessment)  
**Attachments:** 1. Draft Housing Needs Assessment – Baseline Data and Gap Analysis

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At the July 26, 2023, Special Meeting, the Planning Commission kicked off the 2024 Comprehensive Plan Update with the consultant team. The focus of that meeting was to discuss the approach to the update, including a milestone schedule and public engagement strategy. There was strong interest in housing, especially with respect to recent legislative changes and options for compliance.

Leland Consulting will be in attendance to present the Draft Housing Needs Assessment ([attached](#)) and answer questions of the commission.

See the following resources:

- 2015 Comprehensive Update: <https://www.cityoflfp.gov/160/Lake-Forest-Park-Comprehensive-Plan>
- HB 1220 (adopted 2021). Requires planning for housing affordable to all income levels, including permanent supportive housing and emergency shelters.
  - HB 1220: <https://lawfilesexternal.wa.gov/biennium/2021-22/Pdf/Bills/Session%20Laws/House/1220-S2.SL.pdf?q=20211209114015>
  - Department of Commerce *Planning for Housing* page: <https://www.commerce.wa.gov/serving-communities/growth-management/growth-management-topics/planning-for-housing/updating-gma-housing-elements/>
  - King County Housing Needs Dashboard (housing allocations for King County and all its incorporated cities): [https://tableaupub.kingcounty.gov/t/Public/views/AllocationMethodComparisonsUpdated/AllocationsStory?%3Aembed=y&%3AisGuestRedirectFromVizportal=y&%3Aorigin=card share link](https://tableaupub.kingcounty.gov/t/Public/views/AllocationMethodComparisonsUpdated/AllocationsStory?%3Aembed=y&%3AisGuestRedirectFromVizportal=y&%3Aorigin=card%20share%20link)
- HB 1110 – “Middle Housing Bill” (adopted 2023). For Lake Forest Park, requires allowing two dwelling units per lot in predominantly residential zones. City zoning codes must allow at least six of nine identified middle housing types. HB 1110 includes related provisions.
  - HB 1110: <https://app.leg.wa.gov/billsummary?BillNumber=1110&Initiative=false&Year=2023>
  - Department of Commerce Fact Sheet: <https://deptofcommerce.app.box.com/s/yjo6h53f2jhj1xopbc6lxzo28dsh2h9k>

- HB 1337 – ADU Bill (adopted 2023). Jurisdictions must allow two ADUs per lot. HB 1337 includes related provisions.
  - HB 1337:  
<https://app.leg.wa.gov/billssummary?BillNumber=1337&Year=2023&Initiative=false>