

**CITY OF LAKE FOREST PARK  
CITY COUNCIL BUDGET AND FINANCE COMMITTEE MEETING MINUTES  
May 16, 2024**

It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

**Budget & Finance Committee members present:** Jon Lebo, Chair; Semra Riddle, Vice Chair, Paula Goode

**Budget & Finance Committee members absent:** none

**Councilmembers present:** Tracy Furutani, Larry Goldman

**Councilmembers absent:** Lorri Bodi, Deputy Mayor; Ellyn Saunders

**Staff present:** Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

**Others present:** 1 visitor

#### **CALL TO ORDER**

Chair Lebo called the May 16, 2024, City Council Budget and Finance Committee meeting to order at 6:00 p.m.

#### **ADOPTION OF AGENDA**

**Cmbr. Goode moved** to approve the agenda as presented. **Chair Lebo seconded. The motion to adopt the agenda as presented carried unanimously.**

#### **CITIZEN COMMENTS**

There was no one in the audience wishing to speak.

#### **DIRECTOR'S REPORT**

Director Vaughn presented the April 2024 budget monitoring dashboard.

Vice Chair Riddle arrived at 6:02 p.m.

1 **NEW BUSINESS**

2  
3 ***Purchasing Policy***

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5 Director Vaughn presented the item and responded to questions.

6  
7 Councilmember Lebo suggested the Council should adopt the procurement policy, and not  
8 necessarily the procedures. The Committee agreed.

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10 Director Vaughn stated staff will rework the purchasing policy so the Council would consider  
11 the policy and have the procedures approved by the administration separately. The revised  
12 procurement policy will be brought back at a future regular business meeting.

13  
14 ***2023-2024 Budget Amendment***

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16 Director Vaughn presented the item and responded to questions.

17  
18 ***Traffic Safety Camera Fines***

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20 Director Vaughn presented the item and responded to questions with City Clerk McLean. The  
21 ordinance amending the traffic safety camera fines will be brought forward for consideration at  
22 the next regular business meeting.

23  
24 **ADJOURNMENT**

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26 There being no further business, Chair Lebo adjourned the meeting at 7:48 p.m.

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30 Jon Lebo, Chair

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34 Matt McLean, City Clerk