City of Lake Forest Park – Tree Board Meeting Special Meeting Minutes: August 14, 2024; 7:00-9:00pm Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom Tree Board Members present: Doug Sprugel, Richard Olmstead, Stacey Spain, Victoria Kutasz, Staff and others present: Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner; Drue Morris, Urban Forest Planner (via Zoom) Members of the Public present: none Tree Board Members absent: Mark Phillips Call to order: 7:03 PM **Short Reflection:** No short reflection. **Introductions:** No introductions as there were no members of the public. Approval of Meeting Agenda: No new amendments were proposed. Board member Spain motioned to approve. Board member Olmstead seconded. Approved unanimously. **Approval of Minutes:** No edits were suggested for the minutes. Board member Spain motioned to approve the minutes. Board member Olmstead seconded. The minutes were approved unanimously. **Public Comment:** No public comments. **Next meeting:** The next special meeting occurs on Wednesday, September 4, 2024. Reports and Announcements: Tree Board Update The Board discussed the need for an updated tree canopy study as it is required to be updated every five years. A discussion was made also on the budget to pay for the study, whether a grant can be obtained, the tree fund budget, or the City budget. Councilmember Goldman Update Councilmember Goldman gave an update on the biannual budget and Comprehensive Plan. Departments have put in their requests for budget updates. The City Council is also working with the Planning Commission on the Comprehensive Plan. A public hearing will be held City Staff Update No City Staff Update.

1 **Old Business:** 2 3 McAleer Creek 4 Board member Spain gave an update on the McAleer Creek grant. A previous Tree Board member, 5 Julia Bent, had applied for a 3-year grant of \$45,000. Board member Spain did research and found 6 out that there is no money left in the grant. However, that there is KCD funds available for McAleer 7 Creek project. Board member Spain suggested that the Stewardship foundation will be a good point 8 of contact to work together and apply for and carry on the project with the help of the Tree Board. 9 10 Communication/ Newsletters 11 Board member Kutasz gave an update on communication and newsletters. Board member Kutasz 12 created an excel spreadsheet with deadlines and contact information for newsletters. Board member 13 Kutasz is also working with the Stewardship Foundation to work on some newsletter items. 14 15 **New Business:** 16 17 Picnic in the Park 18 Board member Kutasz volunteered to be present at the event. Board member Kutasz is also filling 19 out to the application to submit for the event. Chair Spugel also volunteered to join board member 20 Kutasz at the event. 21 22 **Agenda for Next Meeting:** The Board will be discussing the Tree List, and the CORE presentation 23 at the next meeting. 24 25 Adjournment: Board member Olmstead motioned to end the meeting. Board member Spain 26 seconded. 27 28 Meeting adjourned at 9:00 PM 29 30 APPROVED: 31 32 33 Doug Sprugel, Chair