

VACATION

Natchitoches

Up to 1 Year	5 Days
2-9 Years	10 Days
10-19 Years	15 Days
20+ Years	20 Days

Jackson

0-3 Years	12 Days
4-6 Years	15 Days
7-9 Years	18 Days
10+ Years	21 Days

Webster

1-7 Years	10 days
8-17 Years	15 days
18-30 Years	20 days
31+ Years	25 days

SICK TIME

Natchitoches

Up to 1 Year	5 Days
2-9 Years	10 Days
10-19 Years	15 Days
20+ Years	20 Days

Jackson

0-3 Years	12 Days
4-6 Years	15 Days
7-9 Years	18 Days
10+ Years	21 Days

Webster

12 Days per year

PTO

City of Ruston

1-2 Years	3.08 hours bi-weekly (2 Weeks)
3-6 Years	4.62 hours bi-weekly (3 Weeks)
7-9 Years	6.16 hours bi-weekly (4 Weeks)
10+ Years	7.69 hours bi-weekly (5 Weeks)