

October 11, 2022

TO: Lincoln Parish Police Jury
FROM: Employee Recognition Committee
SUBJECT: Committee Report

The Employee Recognition Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 5:00 p.m. Present were: Theresa Wyatt, Chair; Glenn Scriber, Matt Pullin, Milton Melton, and Annette Straughter.

ABSENT: None

Theresa Wyatt called the meeting to order and Glenn Scriber gave the Invocation.

Matt Pullin offered a motion, seconded by Milton Melton, to approve the agenda as printed. The motion carried with the following votes:

YEAS: Wyatt, Scriber, Pullin, Melton, and Straughter

Ms. LaTonya Lacey, Personnel Director, gave a financial report stating that there is a current balance of \$2,213.00 and that total 2022 contributions would leave the fund at \$3,414.08. Ms. Lacey indicated that contributions from jurors would be sufficient to fund the Christmas party.

Ms. Lacey stated that the Christmas Party would be scheduled for December 15, 2022 at 6:00 pm and would take place in the Library Events Center.

Glenn Scriber offered a motion, seconded by Matt Pullin, to recommend hiring Ben Christmas as the caterer for the Christmas party. The motion carried with the following votes:

YEAS: Wyatt, Scriber, Pullin, Melton, and Straughter

Mrs. Wyatt stated that she believed the administrative staff had done well in the past with planning the party and suggested that they do so again this year. With no other business to come before the jury, the meeting was adjourned.

Doug Postel
Parish Administrator

Theresa Wyatt
Committee Chair

October 11, 2022

TO: Lincoln Parish Police Jury
FROM: The Insurance Committee
SUBJECT: Committee Report

The Insurance Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 5:15 p.m. Present were: Skip Russell, Chair; TJ Cranford, Joe Henderson, Milton Melton, and Annette Straughter.

ABSENT: None

Skip Russell called the meeting to order and delivered the invocation.

Annette Straughter offered a motion, seconded by TJ Cranford, to approve the agenda. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

First item of New Business on the agenda was to consider insurance renewal for the year 2023. Mr. Randy Graham was present to go over the changes to the insurance renewals for property insurance. Mr. Graham stated that the new premium would be \$328,915.00 for a decrease of approximately \$51,094.00 in property insurance for the coming year. Annette Straughter offered a motion, seconded by TJ Cranford, to recommend the renewal of property insurance for the year 2023. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

Next on the agenda was group health insurance renewal for the year 2023. Mr. Earnest Finch was present to go over the group plan rate changes, he stated that there was an estimated 5.8% increase in group health insurance premiums for current employees and retirees. Annette Straughter offered a motion, seconded by Milton Melton, to recommend the renewal for group health insurance for the year 2023. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

There being no other business to come before the committee the meeting was adjourned.

Doug Postel
Parish Administrator

Skip Russell
Committee Chair

TO: Lincoln Parish Police Jury
FROM: Personnel and Benefits Committee
SUBJECT: Committee Report

The Personnel and Benefits Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 6:00 p.m. Present were: Joe Henderson, Chair; TJ Cranford, Logan Hunt, Milton Melton, and Sharyon Mayfield.

ABSENT: None

Joe Henderson called the meeting to order and Sharyon Mayfield delivered the invocation.

Sharyon Mayfield made a motion, seconded by Milton Melton, to approve the agenda. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

The first item on the agenda was to discuss and take action on revisions to the Employee Leave Policy. Ms. LaTonya Lacey was present to answer questions. After discussion, Logan Hunt offered a motion, seconded by TJ Cranford, to recommend adopting the revisions to the Employee Leave Policy. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Logan Hunt offered a motion, seconded by Milton Melton, to reappoint Mr. FJ Armond to the Greater Ward One Waterworks District for a five-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Sharyon Mayfield offered a motion, seconded by Milton Melton, to appoint Mr. Rodney Demery to the Communications District as the Grambling State University representative for a three-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next on the agenda was to consider changes to the Solid Waste Disposal Operator Job Description. Ms. Lacey stated that these changes were necessary since the Solid Waste department would now be operating the air burner. TJ Cranford offered a motion,

seconded by Sharyon Mayfield, to recommend approving the job descriptions. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Under other business, Administrator Doug Postel reminded the Jurors that Ms. Lacey would be leaving her position and then went over the current hiring policy and schedule. No action was necessary.

There being no other business to come before the Committee, the meeting was adjourned.

Doug Postel
Parish Administrator

Joe Henderson
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, October 11, 2022, at 7:00 p.m. in the Library Events Center of the Lincoln Parish Library, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: None

President Durrett called the meeting to order. Matt Pullin delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Milton Melton, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for public comments on agenda items. The Jury heard comments from Mr. Bill Carter, Dr. Darryl Johnson, Mr. Harold Parkman, Mr. Chris Garriga, Mr. Bill Elmore, Mr. Gary Baldwin, Mr. Bill Smith, Mr. Zach Yates, Mr. Tommy Woods, Mrs. Erica Weller, and Mayor Ronny Walker all of which were pertaining to the Ambulance Services Decision to be made.

Sharyon Mayfield offered a motion, seconded by Annette Straughter, to approve the minutes of the September 13, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Theresa Wyatt stated that the Employee Recognition Committee met at 5:00 pm this day and the Committee recommends:

1. Setting the Christmas Party for December 15, 2022 at 6:30 PM in the Library Events Center.
2. Hiring Ben Christmas as the caterer for the Christmas party
3. Allowing the Administrative Staff to plan the rest of the Christmas party

Mrs. Wyatt offered her report in the form of a motion, seconded by Sharyon Mayfield. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell stated that the Insurance Committee met at 5:15 pm this day and the Committee recommends:

1. Accepting the renewal of property insurance with One Beacon with a premium of \$328,915.00.
2. Accepting the renewal for group health insurance with United Healthcare with a 5.8% increase.

Mr. Russell offered his report in the form of a motion, seconded by Annette Straughter. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson stated that the Personnel and Benefits Committee met at 6:00 pm this day and the Committee recommends:

1. Adopting the proposed revisions to the Employee Leave Policy
2. Reappointing Mr. FJ Armond to the Greater Ward One Waterworks District for a five-year term
3. Appointing Mr. Rodney Demery to the Communications District as the Grambling State University representative for a three-year term
4. Approving the job description changes for Solid Waste Disposal Operators

Resolution No. 22-35

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
11th day of October, 2022 that

Mr. FJ Armond

Is hereby and herewith appointed, COMMISSIONER
Greater Ward One Waterworks District
Lincoln Parish, Louisiana,

For the term of October 11, 2022 – October 11, 2027

Signed and Sealed this 11th day of October, 2022

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

Resolution No. 22-36

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
11th day of October, 2022 that

Mr. Rodney Demery

Is hereby and herewith appointed, COMMISSIONER
Communications District
Representing
Grambling State University
Lincoln Parish, Louisiana,

For the term of October 11, 2022 – October 11, 2025

Signed and Sealed this 11th day of October, 2022

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

Mr. Henderson offered this report in the form of a motion, seconded by Sharyon Mayfield. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson offered a motion, seconded by Annette Straughter, to adopt an ordinance for the sale of adjudicated property Parcel No. 26183264516.

ORDINANCE NO. 462-0-22

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 26183264516 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln in 2009, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Asriel G. McClain, for the consideration of \$1,692.85 (One Thousand Six Hundred Ninety Two Dollars and Eighty Five Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #26183264516, with no municipal address located on Oakdale Street, Ruston, LA and more fully described as:

LOTS 16 & 17 OF BLK. 15 OF WASHINGTON HTS. SUBD. (FROM B.H. RAINWATER)(25-479) SUCCN. OF JOHN B. MILLAGE TO LIZZIE MILLAGE (234-618).

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.

5) The following shall be completed prior to closing of sale:

- a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Matt Pullin, to adopt a resolution to participate in Operation Green Light.

Resolution 22-37

WHEREAS, the residents of Lincoln Parish have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Lincoln Parish seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Lincoln Parish appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Lincoln Parish hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Lincoln Parish encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell offered a motion, seconded by Joe Henderson, to adopt a resolution requesting DOTD to repair the right-hand westbound lanes of I-20 between Grambling and Bienville Parish.

Resolution 22-38

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AND TO MINIMIZE VEHICLE DAMAGE IN THE WESTBOUND LANES OF INTERSTATE 20 BETWEEN EXIT 81 IN GRAMBLING, LA AND BIENVILLE PARISH, LA

WHEREAS, these westbound lanes in Lincoln Parish, Louisiana are dangerous for travel and have been the cause of damage to multiple vehicles;

WHEREAS, these lanes are a heavily traveled area; and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize vehicle damage on this section of Interstate 20, Lincoln Parish, Louisiana by means of repairing the base and road surfaces for safe travel.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Matt Pullin offered a motion, seconded by Annette Straughter, to approve the Ruston Lincoln Convention and Visitor's Bureau 2023 Proposed Budget. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the Agenda was to consider assisting the City of Grambling with the overlaying of Central Avenue. Administrator Doug Postel stated that he and several jurors had met with President Gallot about Central Avenue. He provided information showing that Grambling State University had received legislative funds to cover the cost of repairs to Central Avenue. Theresa Wyatt offered a motion, seconded by Hazel Hunter, to deny the request for assistance. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Sharyon Mayfield offered a motion, seconded by Milton Melton, to adopt a resolution for the Off-System Bridge Annual Certification.

RESOLUTION NO. 22-39

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Lincoln Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Lincoln Parish.

THEREFORE, BE IT RESOLVED by the governing authority of Lincoln Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to the DOTD) that for the period 1 October, 2021 through 30 September, 2022:

1. The Parish has performed all interim inspections on Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

2. Bridges owned or maintained by the Parish have been structurally analyzed and rated as to the safe load capacity in accordance with AASPHTO Manual for Maintenance Inspection of Bridges. The load information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8 All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. Bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the La. DOTD are noted. These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded by Joe Henderson to authorize a piggyback purchase for the City of Shreveport for a Freightliner M2-106 Petersen TL3 Boom Hardox Dump Body. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to consider authorizing the Administrator to enter into a contract with Studio Brooks Emory for design services pertaining to the exterior of the courthouse and grounds. After discussion, Theresa Wyatt offered a motion, seconded by Hazel Hunter, to table the item. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Mr. Charlie Edwards was present to give the Ambulance Service Committee report. He stated that the committee voted 7-3 with one abstention to bring the City of Ruston contract to the full Jury for consideration. No action was taken.

Logan Hunt offered a motion, seconded by TJ Cranford, to accept the recommendation of the Ambulance Service Committee and enter into a contract with the City of Ruston for ambulance and rescue services.

Joe Henderson offered an amendment to the motion, seconded by Theresa Wyatt, to enter into a contract with the City of Ruston for one year only. Dr. Jackie White and Chief Chris Womack commented that this was not an option with the contract that has been offered. The motion for the amendment failed with the following roll-call vote:

	Yeas	Nays	Absent	Abstain
Wyatt	X			
Hunter	X			
Durrett	X			
Cranford		X		
Hunt		X		
Scriber		X		
Pullin		X		
Russell		X		
Henderson	X			
Melton	X			
Mayfield	X			
Straughter		X		

After discussion, the vote on the original motion, offered by Mr. Hunt and seconded by Mr. Cranford, to accept the recommendation of the Ambulance Service Committee and enter into a contract with the City of Ruston for ambulance and rescue services carried with the following roll-call vote:

	Yeas	Nays	Absent	Abstain
Wyatt		X		
Hunter		X		
Durrett		X		
Cranford	X			
Hunt	X			
Scriber	X			

Pullin	X			
Russell	X			
Henderson	X			
Melton		X		
Mayfield		X		
Straughter	X			

Annette Straughter offered a motion, seconded by Matt Pullin, to disband the Ambulance Services Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented the budget report. The jurors then heard reports from the Department Heads and Administrator.

Under other business, Theresa Wyatt offered a motion, seconded by Milton Melton, to approve travel to the Police Jury Association of Louisiana Convention to be held March 8-10, 2023 in Shreveport, LA. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The meeting was adjourned with no further business to come before the Jury.

Doug Postel
Parish Administrator

Richard I. Durrett
Police Jury President