

Background Information on COVID-19 Protocol Update

- The current Police Jury COVID-19 Protocol was presented and adopted by the Jury at the July, 2020 meeting
- These protocols were established using the guidelines provided by the Centers for Disease Control (CDC)
- Since that time, the CDC has updated their recommendations for employers
- The proposed revisions reflect the new CDC guidelines

The Lincoln Parish Police Jury follows current Centers for Disease Control (CDC) recommendations in determining protocols for employees. To ensure continuity of operations of essential functions, CDC advises that workers may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community.

Exposure or close contact

Close contact / Exposure is defined as a person who was within 6 feet of an infected person for at least 15 minutes starting from 48 hours before illness onset until the time the infected person is isolated.

Daily Monitoring

Employees shall complete the LPPJ COVID-19 Employee Screening checklist provided by his/her supervisor each day. Any symptoms noted should be reported immediately to the supervisor. The completed checklist should be turned in to the supervisor at the end of each week.

Workplace Recommendations

1. If an employee is sick and has COVID-19 symptoms:
 - a. Stay home and contact a healthcare provider
 - b. Report the situation immediately to your supervisor
 - c. To protect the safety of other employees, you are respectfully asked to supply negative test result confidentially to the HR office prior to your return to work.
 - d. Any leave taken will count against FFCRA Act hours
2. If an employee appears to have COVID-19 symptoms upon arrival to work or become sick during the workday:
 - a. Report the situation immediately to your supervisor
 - b. Separate from other employees, return home and contact a healthcare provider
 - c. To protect the safety of other employees, you are respectfully asked to supply a negative test result confidentially to the HR office prior to your return to work.
 - d. Any leave taken will count against FFCRA Act hours
3. If a person is exposed to COVID-19 (see definition above) and does not have any symptoms:
 - a. Report the situation immediately to your supervisor
 - b. Practice social distancing and wear face covering
 - c. Self-monitor for symptoms (check temperature often, watch for coughs, shortness of breath, fever >100.4°F)
 - d. Any leave taken for testing and awaiting results will count against your personal sick leave availability.
4. Employees are highly encouraged to wear a mask, especially when proper social distancing is not possible.

Lincoln Parish testing center offering rapid results:

**Lincoln Community Health Center
1140 S Vienna Ruston Street, Ruston, LA 71270
Hours: S-M 8a-8p Tues- Fri 8a-5p
Phone: (318) 224-7190**

Drafted: 7/8/2020

Lincoln Parish Police Jury COVID-19 Protocol

(PROPOSED)

The Lincoln Parish Police Jury follows current Centers for Disease Control (CDC) recommendations in determining protocols for employees. To ensure continuity of operations of essential functions, CDC advises that workers may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community.

Exposure or close contact

Close contact / Exposure is defined as a person who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period. The day of exposure is considered day 0. Day 1 is the first full day after your last contact with a person who has had COVID-19.

Up-to-date – Means a person has received all recommended COVID-19 vaccines, including any booster dose(s) when eligible.

Pfizer-BioNTech – 2 Doses – given 3 weeks apart (21 days) – a booster dose should be received at least 5 months after the last dose of their primary series. A person is considered “boosted” and up to date right after getting their booster dose.

Moderna - 2 Doses – given 4 weeks apart (28 days) – a booster dose should be received at least 5 months after the last dose of their primary series. A person is considered “boosted” and up to date right after getting their booster dose.

Johnson & Johnson’s Janssen – 1 Dose - a booster dose of Pfizer-BioNTech or Moderna should be done at least 2 months after the first dose of J&J Vaccine. A person is considered “boosted” and up to date right after getting their booster dose.

Fully vaccinated – Means a person has received their primary series of COVID-19 vaccines.

Pfizer-BioNTech - 2 weeks after final dose in primary series

Moderna - 2 weeks after final dose in primary series

Johnson & Johnson’s Janssen – 2 weeks after 1st dose

Workplace Recommendations

Daily Monitoring

- a. Employees should report all COVID-19 symptoms immediately to the supervisor.
- b. Self-monitor for symptoms (check temperature often, watch for extreme coughs, shortness of breath, fever >100.4°F)
- c. Employees are highly encouraged to wear a well-fitted mask, especially when proper social distancing is not possible.

NOT up-to-date on vaccinations

If a person is **exposed** to COVID-19 and **does not** have any symptoms:

- a. Report the situation immediately to your supervisor
- b. Stay home and quarantine for at least 5 full days.

- c. Even if you don't develop symptoms, get tested 5 days after you last had close contact with someone with COVID-19.
- d. After quarantine; practice social distancing and continue to wear a well-fitted mask for 10 full days after close contact/exposure with someone with COVID-19.
- e. If you develop symptoms, contact a healthcare provider for testing immediately.
- f. This leave will not count against your personal sick leave availability.

Up-to-date on vaccinations/boosters or Confirmed COVID-19 within the past 90 days

If a person is **exposed** to COVID-19 and **does not** have any symptoms:

- a. Report the situation immediately to your supervisor.
- b. You **do not** need to stay home.
- c. Practice social distancing and continue to wear a well-fitted mask for 10 full days after close contact/exposure with someone with COVID-19.
- d. If you develop symptoms, isolate and contact a healthcare provider for testing immediately.
- e. Any leave taken for testing will not count against your personal sick leave availability.

Positive COVID-19 test results

If a person tests positive:

- a. Report the results immediately to your supervisor.
- b. Stay home and isolate for 5 full days if you do not have or have mild symptoms.
- c. Stay home and isolate for 10 full days if you are severely ill.
- d. End isolation if you did not have or had mild symptoms, are fever-free for 24 hours (without the use of fever-reducing medication) and/or your symptoms are improving.
- e. End isolation after consulting your doctor if you were severely ill or are immunocompromised.
- f. Take precautions, practice social distancing and continue to wear a well-fitted mask for 10 full days any time you are around others.
- g. This leave will not count against your personal sick leave availability

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