

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 25, 2023

Honorable Richard Durrett
President, Lincoln Parish Police Jury
Post Office Box 979
Ruston, Louisiana 71273

RE: NOTICE OF REMOVAL OF CONTRACT CONDITIONS
AND TRANSMITTAL OF FY 2021 LCDBG-CV CONTRACT
Contract Number 2000758473
LCDBG-CV HVAC Improvements Program

Dear Mr. Durrett:

Enclosed is the Authority to Use Grant Funds on the Parish's FY 2021 Louisiana Community Development Block Grant (LCDBG-CV) HVAC Improvements Program. Consequently, the Office of Community Development is also forwarding the attached executed LCDBG-CV contract for your information and retention.

Your contract contained the following conditions:

1. Environmental Review	Cleared
2. Section 504 Assurance	Cleared
3. Community Development Plan	Cleared
4. Financial Certification	Cleared
5. Residential Antidisplacement Plan	Cleared
6. Application Revisions	Cleared
7. Plans and Specifications	Reviewed

Any and all conditions in contract number 2000758473, signed by the State on July 22, 2022, respecting said activity(ies) and funding thereof are hereby removed.

Honorable Richard Durrett
August 24, 2023
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Since the in-house review of your plans and specifications is complete, the Parish is now authorized to advertise for bids on approved activities. This contract also constitutes the authority for the Parish to requisition funds in accordance with the Schedule of Payment provision. Requisition of funds is authorized as of the date of this letter, not the date inserted on the contract.

The Parish is expected to advertise for bids within thirty days of the date of this letter. A copy of the publicized bid advertisement, including the publication date, must be submitted to the staff person in our office, Kristie Galy, who is assigned to your grant. Failure to advertise for bids within the required thirty day period will result in an assessment of \$250 per working day. The assessment will be deducted from the amount of LCDBG-CV funds allowed for basic engineering services. If the Parish is not using LCDBG-CV funds to pay for basic engineering services, the penalty will be deducted from the construction line item in the attached contract and disallowed. If the failure to advertise for bids within the required timeframe is the fault of another party (the local government or the administrative consultant) then the penalty will be assessed accordingly. If there are extenuating circumstances which prevent publication of the advertisement for bids within the thirty day period, the local government must advise us of such prior to the end of the thirty day period and request an extension of time. The Office of Community Development reserves the right to grant an extension when the reasons for not meeting the timeframe are valid.

Request for Payment forms are available online at <https://www.doa.la.gov/dao/ocd-lga/LCDBG-CV-programs/grant-management/>, or can be emailed to the Parish. The Office of Community Development will accept a maximum of two requisitions per month from the Parish.

Federal wage rates must be included in all bid documents and prime contracts for construction over \$2,000.00. The procedure for requesting these wage rates is explained in the Grantee Handbook.

If you have any questions regarding the implementation of your program, you should contact Kristie Galy at (225) 342-7412. I wish you success in the completion of your program activities.

Sincerely,

Traci Watts
Director, Local Government Assistance
Office of Community Development

Enclosures: 2

- c (w/2 encl): Fabienne McCorkle, Office of Finance and Support Services
Kristie Galy Office of Community Development
File: FY 2021, HVAC Improvements, Financial Management
- c (w/1 encl): Frye Magee, LLC., Administrative Consulting Firm
Shuler Consulting Company, Engineering Firm

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August 24, 2023

Honorable Richard Durrett
President, Lincoln Parish Police Jury
Post Office Box 929
Ruston, Louisiana 71273

RE: Program Amendment Number 1
FY 2021 CDBG-CV HVAC Improvements Program
Contract Number 2000758473

Dear Mr. Durrett:

The Parish's request for a program amendment has been received and approved. The program amendment eliminates the Health Unit and moves the related funding to the detention center. This elimination will not have an effect on the library improvements. The Parish is also requesting \$548,553.00 in additional funds to complete the HVAC Improvements in the detention center.

It is our understanding that the current program beneficiaries will not be altered or affected as a result of this amendment. The revised budget is shown in the following table.

Activity	Current Budget	Revised Budget	Difference
Building Construction Improvements: Health Unit/Library	\$208,250.00	\$123,567.00	-\$84,683.00
Detention Center	\$791,750.00	\$1,424,966.00	\$633,216.00
Total	\$1,000,000.00	\$1,548,553.00	\$548,553.00

Since the Parish is not changing the project area cleared in the approved Environmental Review Record (ERR), the ERR is still relevant.

If you have any questions, please contact Kristie Galy at (225) 342-7412.

Sincerely,

Traci Watts
Director, Local Government Assistance
Office of Community Development

- c: Frye Magee, LLC., Administrative Consulting Firm
Fabienne McCorkle, Office of Finance and Support Services
Judith Jackson, Office of Finance and Support Services
Heather Paul, Office of Community Development
Kristie Galy, Office of Community Development
Fenishia Favorite, Office of Community Development
Janelle Dickey, Office of Community Development
File: FY 2021, CBDG-CV HVAC Improvements, Financial Management