



LINCOLN PARISH REGISTRAR OF VOTERS OFFICE

SHARON S. PARNELL, CERA
Lincoln Parish Registrar of Voters

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August 2, 2022

Lincoln Parish Police Jury
PO Box 979
Ruston, LA 71273-0979

Dear Police Jury Members:

Thank you for supporting the Lincoln Parish Registrar of Voters Office in 2022. Our main project this year has been the joint parish/school board redistricting plan which has been implemented for the Fall 2022 Elections. Preparations for these elections have already begun. We have also conducted some voter outreach and plan to schedule registration drives before the October registration deadlines. Our online web page through the parish is active providing another way for voters to access voter information.

I am submitting the following itemized 2023 budget request for your consideration so that we may continue serving our community and Lincoln Parish voters:

OFFICE SUPPLIES/MISCELLANEOUS EXPENSES

Precinct Page Printing Estimate: \$210 X 5 Elections	\$1050.00
Mailing Expenses – Absentee Mail Ballots	
Postage Estimate: 5 elections X 1800 mail ballots @ \$.75 ea. (or more)	\$ 6,750.00
Address Labels Estimate: 3 Boxes Avery 5363 @ \$40 ea. X 5 elections	600.00
Estimated Reimbursements by LA Secretary of State	
Postage – Absentee Mail Ballots	(6,750.00)
Address Labels	(600.00)
Precinct Page Printing Reimbursement by SOS	(1,050.00)
SUBTOTAL	000.00
Voter Outreach Supplies/Promotional Material	\$ 300.00
Miscellaneous Office Supplies/Equipment/Expenses	6,500.00
Telephone	800.00
Part Time (To Staff Office during Seminar/Workshops/Training)	1,000.00
SUBTOTAL	\$ 8,600.00

TRAVEL AND TRAINING:

LA ROV ASSOCIATION SEMINAR/CONTINUING ED – Amite, LA January 21-23, 2023	
HOTEL (\$97 x 2 nights x 3 employees)	\$ 582.00
ROV Annual Dues (\$100 X 3)	300.00
Registration (\$150 X 3)	450.00
Mileage (485 mi. @ \$.57) round trip	277.00
Tier 1 meals (\$51/day X 3 days X 3 employees)	459.00
SUBTOTAL:	\$ 2,068.00
SOS Election Academy (May 2023, Baton Rouge)	
HOTEL (\$100 x 1 night x 3 employees)	\$ 300.00
Tier 1 meals (\$51/day X 2 days X 3 employees)	306.00
Mileage (434 mi. @ \$.57) round trip	248.00
	\$ 854.00
Louisiana Registrar of Voters Association Workshop (dates and locations to be announced – Usually Central LA)	
HOTEL (\$130 x 1 night x 3 employees)	\$ 390.00
Tier 1 meals (\$51/day X 2 days X 3 employees)	306.00
Mileage (215 mi. @ \$.57) round trip	\$123.00
SUBTOTAL:	\$ 819.00

ELECTION CENTER EXPENSES:

CERA Annual Membership Renewal (1 members)	\$ 200.00
SUBTOTAL	\$ 200.00

PERSONNEL EXPENSES

Salaries (3 employees)	\$31,410.00
Payroll Taxes	455.00
Retirement Contributions	5,654.88
SUBTOTAL:	\$37,519.88
TOTAL BUDGET SUMMARY	\$50,060.88

We will appreciate anything you can do to help us in 2023.

Sincerely,



Sharon S Parnell, CERA
 Registrar of Voters