

Lincoln Total Community Action, Inc.

1400 Oakdale St. • Ruston, Louisiana 71270 • (318) 255-5401

W. D. WALKER
Board Chairperson

CLOTILL SMITH
Executive Director

July 20, 2022

TO: Mr. Mike Sutton
Financial Director

FROM: Clotill Smith 
Executive Director

RE: Request for Funds

The Board of Directors of LTCA, Inc. is requesting **\$6,000** again this year to help defray maintenance expenses for Lincoln and Slaton centers. There are extra charges when there is a need for trimming of hedges, or tree limbs from the playground areas. The annual costs for regular service is \$13,000. The Board and Staff extend words of thanks to you for your past financial support and hope we can continue to count on you.

The person approved to do the yard maintenance and other repairs must maintain the proper liability insurance, which poses a problem when seeking quotes on the job. The program must comply with safety regulations as stipulated by State licensing and federal mandates.

Attached is a copy of the General Fund Budget for 2022. Your approval of this request is very much needed and will be appreciated. Should you have questions, you may contact Mrs. Pamela Harris, or me at 255.5401 or 255.2319.

Enclosure: General Fund Budget - 2022

LINCOLN TOTAL COMMUNITY ACTION, INC.
GENERAL FUND BUDGET
2022


PROJECTED INCOME:

Banquet Donations	(Contingent on COVID-19)	6,500
City of Ruston		10,000
Lincoln Parish Police Jury		6,000
TOTAL INCOME		\$ 22,500

PROJECTED EXPENSES:

Personnel - Salary Supplement		6,000
(Executive Director)	(COLA Increase)	
Fringe Benefits		760
FICA-7.65% of \$6,000	460	
403b - Retirement - 5%	300	
Travel		350
Local/Director		
Supplies		
Office		250
Other		
Banquet Expenses	3,500	
Telephone - Office	900	
General Liability	500	
Benevolent Funds	400	
Refreshments/Board Meetings	450	
Yard Maintenance/Slaton & Lincoln	7,000	
Coats(Head Start Children as Needed)	400	
Ramps/Special Projects)	\$500	
TOTAL OTHER		\$ 13,650
TOTAL EXPENSES		\$ 21,010
NET		\$ 1,490

Provided By:



 Clotill Smith, Executive Director