

The Lincoln Parish Police Jury met in regular session on Tuesday, January 10, 2023, at 7:00 p.m. in the Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District; Nine Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: None

President Durrett called the meeting to order. Sharyon Mayfield delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Milton Melton, to approve the minutes of the December 13, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The first item on the agenda was to receive public comments on entering into a Cooperative Endeavor Agreement with CSMS Management pertaining to economic development incentives associated with Buc-ee's Travel Center. There being no comments, President Durrett asked Mayor Ronny Walker to speak on the agreement. Annette Straughter then offered a motion, seconded by Matt Pullin, to authorize the Lincoln Parish Police Jury to enter into a Cooperative Endeavor Agreement with CSMS Management, L.L.C. and authorize all actions contemplated in the Cooperative Endeavor Agreement in connection with an Economic Development Project. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was the Election of Officers for the 2023 year. Assistant District Attorney Lewis Jones, called for nominations for the office of President. Milton Melton nominated Richard I. Durrett. Logan Hunt nominated Glenn Scriber. Nominations were closed on motion by Milton Melton, seconded by Joe Henderson. Mr. Jones then called for public

comments on the office of President. Following Public Comment, Mr. Jones called for a roll-call vote on the office of President:

Richard I. Durrett:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber		XX		
Pullin		XX		
Russell	XX			
Henderson	XX			
Melton	XX			
Mayfield	XX			
Straughter		XX		

Mr. Jones stated that because Mr. Durrett received a majority vote there would be no further vote necessary. Richard I. Durrett was duly elected Parish President.

Mr. Jones then called for nominations for the office of Vice-President. Richard I. Durrett nominated Milton Melton. TJ Cranford nominated Glenn Scriber. With no other names put forth, Mr. Jones closed the nominations. Mr. Jones then called for public comments on the office of Vice-President. Following Public Comment, Mr. Jones called for a roll-call vote on the office of Vice-President:

Milton Melton:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber		XX		
Pullin		XX		
Russell	XX			
Henderson	XX			

Melton	XX			
Mayfield	XX			
Straughter	XX			

Mr. Jones stated that because Mr. Melton had received a majority vote there would be no further vote. Mr. Melton was duly elected Parish Vice-President.

Mr. Jones then called for nominations for the position of Parish Administrator. TJ Cranford offered a motion, seconded by Matt Pullin, to appoint Mr. Doug Postel for another one-year term. Mr. Jones then called for public comments on the appointment of Parish Administrator. Following Public Comments and additional discussion, Mr. Jones called for a roll-call vote on the appointment of Parish Administrator:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt		XX		
Hunter		XX		
Durrett		XX		
Cranford	XX			
Hunt	XX			
Scriber	XX			
Pullin	XX			
Russell		XX		
Henderson		XX		
Melton		XX		
Mayfield		XX		
Straughter		XX		

Richard Durrett offered a motion, seconded by Joe Henderson, to appoint current Assistant Administrator Kevin Klepzig as the Interim Parish Administrator. The motion carried with the following votes:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber	XX			
Pullin	XX			
Russell	XX			

Henderson	<u>XX</u>	_____	_____	_____
Melton	<u>XX</u>	_____	_____	_____
Mayfield	<u>XX</u>	_____	_____	_____
Straughter	<u>XX</u>	_____	_____	_____

Joe Henderson offered a motion, seconded by Sharyon Mayfield, to call a Personnel and Benefits Committee meeting, to be held as soon as possible, to discuss the compensation of Interim Parish Administrator. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for public comments on the remaining agenda items. There were none.

Logan Hunt stated that the Public Works Committee met at 6:00 pm this day and the Committee recommends:

1. Adopting an ordinance amending Section 6-4.13 (Speed Limits) of the Lincoln Parish Code of Ordinances setting forth a 30-mile-per-hour speed limit on Knowles Road.

ORDINANCE NO. 462-23-(1)

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10th DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be numbered 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Knowles Road

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 30 miles per hour on Knowles Road.”

SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

/s/ Kevin Klepzig
Kevin Klepzig
Interim Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

2. Adopting an ordinance amending Section 6-4.13 (Speed Limits) of the Lincoln Parish Code of Ordinances setting forth a 25-mile-per-hour speed limit on Markia Drive.

ORDINANCE NO. 463-23-(1)

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10th DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be number 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Markia Drive

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 25 miles per hour on Markia Drive.”

SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

/s/ Kevin Klepzig
Kevin Klepzig
Interim Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

3. Approving the final plat for The Settlement, Unit 2.
4. Adopting a resolution requesting DOTD conduct a study on the Highway 33 West Bound Exit #86.

Resolution No. 23-01

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AT THE WESTBOUND EXIT #86 at LA 33 OF INTERSTATE 20

WHEREAS, the westbound Exit #86 at LA 33 is a heavily traveled area, particularly during peak morning travel times and

WHEREAS, the traffic in this area becomes congested along the exit ramp and onto the shoulder of Interstate 20 and

WHEREAS, these conditions are dangerous for travel and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize potential accidents at Exit #86 at LA 33 of Interstate 20, Lincoln Parish, Louisiana.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

/s/ Richard I. Durrett _____
Richard I. Durrett
Lincoln Parish Police Jury President

5. Approve entering into an Agreement with the City of Ruston for a Temporary Animal Shelter.
6. Authorizing the Administrator to negotiate the contract for engineering and design services related to asphaltic concrete overlays for FY2023 Capital Improvement Program.
7. Authorizing further research and drafting of a Jake Brake Ordinance.

Logan Hunt offered his report in the form of a motion, seconded by Annette Straughter. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to discuss and take action on the adoption of a Sole Source Procurement Policy. Mrs. Jeri Lynn Webb, Purchasing Officer, was present to discuss the changes to the policy and answer any questions. She stated that this would be an additional section to the existing Purchasing Policy.

Sole Source Purchasing

A purchase order or contract may be awarded for a required supply, service, or major repair without competition when, under regulations, the procurement officer determines in writing that there is only one source for the required supply, service, or major repair item. Sole Source Purchasing shall be done in accordance with the State of Louisiana Public Bid Law. R.S. 39:1597

Milton Melton offered a motion, seconded by Sharyon Mayfield, to adopt the changes as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the agenda was the introduction of an Ordinance for Sale of Adjudicated Properties Parcel Number 20184000029.

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 20184000029: IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 25, 2019, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 337-14-(O) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,539.41; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from _____ for the consideration of \$3,539.41 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on February 8, 2023 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #20184000029, municipal address of 202 Houston Drive, Simsboro, Louisiana, and more fully described as:

Legal Description:

Simsboro, Lincoln Parish, Louisiana:

Section 20: Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for a distance of 405 feet for the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet; thence run North 82 degrees 40 minutes West for a distance of 19 feet; thence run South for a distance of 54 feet; thence run North 82 degrees 40 minutes West for a distance of 130 feet and to the West line of said "forty"; thence run North for a distance of 254 feet and back to the point of beginning, containing 0.85 acre, more or less, and

Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for distance of 405 feet; thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet and to the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet and to the North right of way line of Houston Street; thence run North 82 degrees 40 minutes West along the North right of way line of said street, for a distance of 149 feet; thence run North for a distance of 200 feet and back to the point of beginning, containing 0.68 acres, more or less.

Brief Legal:TWO TRACTS OF LAND CONTG 1.53 ACRES SIT. IN SEC. 20-18-4. (FROM ANNIE M. MCGREW) (956-326) (0300853250) SEC. 20-18-4: BEG. AT THE INTERS. OF THE C/L OF I.C. RR., (NOW KANSAS CITY SOUTHERN RR.), WITH THE W/L OF SE OF NE, SEC. 20 AND TH. RUN S. 405' FOR POB. FROM POB, RUN TH. S 82 DEG. 40' E PAR. TO SAID RR. 149', TH. RUN S. 200', TH. RUN N. 82 DEG. 40' W. 19, TH RUN S. 54', TH. RUN N. 82 DEG. 40' W. 130' AND TO THE W/L OF SAID 40, TH. RUN N. 254' AND BACK TO THE POB, CONTG. 0.85 AC. AND: BEG AT THE INTERS. OF THE C/L OF I.C. RR WITH THE W/L OF SE OF NE OF SAID SEC. 20 AND RUN TH. S. 405', TH RUN S. 82 DEG. 40' E. PAR. TO THE SAID RR. FOR 149' AND TO THE POB. FROM POB, RUN S. 82 DEG. 40' E. PAR. TO SAID RR. 149', TH. RUN S. 200', AND TO THE N. R/W LINE OF HOUSTON ST., TH. RUN N. 82 DEG. 40' W. ALONG N. R/W LINE OF SAID ST., 149', TH. RUN N. 200' AND TO POB, CONTG. 0.68 AC.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

Annette Straughter offered a motion, seconded by Milton Melton to introduce the Ordinance for Sale of Adjudicated Properties Parcel Number 20184000029. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded by Annette Straughter, to adopt a Resolution Declaring Signatory for the HELP Agency.

RESOLUTION 23-02

NOW, THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby authorizes Ronnie Dowling, HELP Agency Director, to sign contracts and amendments to the contracts and review claims on behalf of the H.E.L.P Agency.

/s/ Richard I. Durrett
Richard I. Durrett
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Joe Henderson, to adopt a resolution assuring compliance with the Uniform Relocation Assistance and Real Property Acquisition (DOTD).

RESOLUTION NO. 23-03

RESOLUTION OF ASSURANCE TO COMPLY WITH UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION

LINCOLN PARISH POLICE JURY

WHEREAS, the Lincoln Parish Police Jury anticipates obtaining Federal participation in transportation-related projects for the fiscal year 2022-2023; and,

WHEREAS, it is essential for the Lincoln Parish Police Jury to provide the necessary assurances to the Louisiana Department of Transportation's Real Estate Section that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury assures that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

/s/ Richard I. Durrett
Richard I. Durrett
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented a brief budget report. There were no Department Head or Administrator Reports. Following Public Comments and there being no other business to come before the Jury, the meeting was adjourned.

Kevin Klepzig
Interim Parish Administrator

Richard I. Durrett
Police Jury President