

LCDBG-CV LOVE LOUISIANA OUTDOORS AND HVAC
MANAGEMENT RESOLUTION UPDATE

WHEREAS, the Lincoln Parish Police Jury previously adopted the “LCDBG-CV Love Louisiana Outdoors Management Resolution” (**Resolution 22-11**) on March 8, 2022, and the “LCDBG-CV HVAC Improvements Management Resolution” (**Resolution 22-17**) on April 12, 2022, which adopted policies/plans for the program and established certain functions and coordinators for the Parish’s LCDBG-CV Programs; and,

WHEREAS, it is necessary to update portions of the resolutions stated above to authorize individuals to perform certain designated functions.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG-CV funds does hereby authorize the following actions:

SECTION I
FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG-CV program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG-CV program to designate an official depository to hold LCDBG-CV funds;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury as legal authorized recipient of the LCDBG-CV funds, in regular session convened, that Courtney Hall, Michael Sutton, and Kevin Klepzig are hereby authorized to sign the “Authorized Signature Form” for Request for Payments; and,

BE IT FURTHER RESOLVED, that Richard Durrett shall certify to the correctness of the signatures; and,

SECTION II
REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG-CV funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the Lincoln Parish Police Jury that all invoices for work performed or materials used in relation to the LCDBG-CV Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control

2. Approval by the Secretary/Treasurer
3. Approval by the President

BE IT FURTHER RESOLVED, that Michael Sutton and Courtney Hall are hereby authorized to sign checks written on the LCDBG-CV accounts.

SECTION III EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG-CV program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury that Courtney Hall is hereby appointed as EEO Officer for the LCDBG-CV program.

SECTION IV 504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the Lincoln Parish Police Jury efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Courtney Hall is appointed as Section 504 Compliance Officer.

SECTION V SECTION 3 COMPLIANCE

WHEREAS, the LCDBG-CV program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury adopts a Section 3 Plan and appoints Courtney Hall as its Section 3 Coordinator.

SECTION VI RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG-CV Program requires that all grant recipients adopt by resolution a Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby reaffirms the previously adopted Residential Anti-Displacement and Relocation Assistance Plan

and appoints Courtney Hall as its Coordinator.

SECTION VII
LANGUAGE ACCESS PLAN

WHEREAS, there is no change to the original adopted Plan.

SECTION VIII
SECTION 504 GREVIANCE PROCEDURE

WHEREAS, there is no change to the original adopted Plan.

SECTION VIII
POLICY STATEMENT FOR COMMUNICATING INFORMATION
TO PERSONS WITH SENSORY IMPAIRMENTS

WHEREAS, there is no change to the original adopted Plan.

Passed and adopted by the Lincoln Parish Police Jury, State of Louisiana, on this 14th day February, 2023, by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

I, Richard Durrett, President, does hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on the 14th day February, 2023.

ATTEST:

Courtney Hall
Interim Parish Administrator

Richard I. Durrett
Police Jury President