



# LINCOLN PARISH REGISTRAR OF VOTERS OFFICE

SHARON S. PARNELL, CERA  
Lincoln Parish Registrar of Voters

100 W Texas Ave Ruston, LA 71270

Phone: 318-251-5110

Fax: 318-251-5126

lincolnrov@sos.la.gov

September 1, 2023

Lincoln Parish Police Jury  
PO Box 979  
Ruston, LA 71273-0979

Dear Police Jury Members:

I am submitting the following itemized 2024 budget request for your consideration and approval. The amount requested is the same as in 2023.

There are four (4) major elections scheduled in 2024. In December 2023, we begin preparing for the March 23, 2024 Presidential Preference Primary. Qualifying for this election is December 13-15, 2023. Then the General Election is scheduled for April 27, 2024. The Open Primary/Presidential/Congressional Election is scheduled for November 5, 2024. Qualifying for this election is July 17-19. Then the Open General/Congressional Election is scheduled for December 7.

I respectfully request your approval of the following 2024 Budget:

### **OFFICE SUPPLIES/MISCELLANEOUS EXPENSES**

Miscellaneous Office Supplies/Equipment/Election Expenses	3,300.00
State OTS Printing/Mailing of Voter Correspondence/Information Cards	2,900.00
Telephone	800.00
Part Time (To Staff Office during Seminar/Workshops/Training)	1,000.00
<b>SUBTOTAL</b>	<b>\$ 8,000.00</b>

### **TRAVEL/TRAINING/ MEMBERSHIP DUES:**

<b>LA ROV ASSOCIATION SEMINAR/CONTINUING ED – New Orleans</b> January 22-24, Three Employees Attending	\$2050.00
SOS Election Academy (May 2024, Baton Rouge) 3 Employees attending	1000.00
Louisiana Registrar of Voters Association Workshop (dates and locations to be announced – Usually Central LA) 3 employees	1050.00
SOS Training (Baton Rouge, Election Day Tally Process) 2 employees	768.00
<b>MEMBERSHIP DUES</b>	
ROV Association Annual Dues (3 members)	\$300.00
Election Center/ CERA Annual Membership Renewal (1 member)	\$200.00
<b>SUBTOTAL:</b>	<b>\$5,000</b>

**PERSONNEL EXPENSES**

Salaries (3 employees)	\$31,410.00
Payroll Taxes	455.00
Retirement Contributions	5,655.00
Insurance & Surety Bonds	120.00
<b>SUBTOTAL:</b>	<b>\$37,640.00</b>
<b>TOTAL BUDGET SUMMARY</b>	<b>\$51,000.00</b>

Procedures and legislation affecting our duties change continually. Thank you for providing us with the opportunity to learn and attend training to meet these challenges. Your support of our office is greatly appreciated.

Sincerely,



Sharon S Parnell, CERA  
Registrar of Voters