

Lincoln Total Community Action, Inc.

1435 Mayberry St. • Ruston, Louisiana 71270 • (318) 255-5401

W. D. WALKER
Board Chairperson

CLOTILL SMITH
Executive Director

August 28, 2023

TO: Mr. Courtney Hall
Parish Administrator

FROM: Clotill Smith 
Executive Director

RE: Request for Funds

The Board of Directors of LTCA, Inc. is requesting **\$8,000** this year to help defray the increase in maintenance and repair costs for the Lincoln and Slaton Head Start Centers. There is a need for constant repairs at both centers, especially during the Summer with the A/C units. The repairs/maintenance have to be done by companies with the proper insurance, which makes the costs higher.

The Board and Staff extend words of thanks to you for your continued financial support. The program must comply with safety mandates as required by federal and state agencies.

Your approval of this request is very much needed and will be appreciated. Should you have questions, you may contact Mrs. Pamela Harris, at 318.255.2319 or me at 255.5401.