

June 8, 2021

TO: Lincoln Parish Police Jury  
FROM: Public Property and Buildings Committee  
SUBJECT: Committee Report

The Public Property and Buildings Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Library Events Center, Tuesday, June 8, 2021, at 6:00 p.m. Present were: Theresa Wyatt, Chair, T.J. Cranford, Logan Hunt, Glenn Scriber, and Skip Russell

Theresa Wyatt called the meeting to order and Richard Durrett delivered the invocation.

Glenn Scriber offered a motion, seconded by T.J. Cranford, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Russell

First item on the agenda was a report on the American Rescue Plan Act Funding. Doug Postel, Parish Administrator reported that the first half of funding in the amount of \$4,539,543.00 has been deposited in a separate bank account for the Jury. Mr. Postel also noted that the second half of funding was expected to be received in March 2022. As with any federal funds there will be some parameters that the parish might focus on: It could be anything that is healthcare related that can be tied to COVID, Broadband and other technology infrastructure and expansion, water and sewer infrastructure and expansion. There are other areas where money can be spent but these topics are at the tops of the Jurors' lists.

Next item on the agenda was to discuss the Health Unit relocation. Mr. Postel informed the committee that Northern Louisiana Medical Center has property near the intersection of Vernon St. and Second Ave. and they are willing to donate the property to the Lincoln Parish Police Jury. The Police Jury could then build a facility to house possibly both the Health Unit and the Health Hut. It was also noted of ways the funding from American Rescue Plan Act could be used.

There being no other business; the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Theresa Wyatt  
Chair

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TO: Lincoln Parish Police Jury  
FROM: The Personnel/Benefits Committee  
SUBJECT: Committee Report

The Personnel/Benefits Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center on Tuesday, June 8, 2021, at 6:30 p.m. Present were: Joe Henderson, Chair, T.J. Cranford, Logan Hunt, Milton Melton, and Sharyon Mayfield.

Joe Henderson called the meeting to order and Sharyon Mayfield delivered the invocation.

Sharyon Mayfield offered a motion, seconded by Logan Hunt, to amend the agenda, to reflect item # 3, to include Mr. Edward Richmond for consideration of appointment to the Library Board of Control. The motion was voted on by roll call:

<b>MEMBER</b>	<b>YAY</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAINED</b>
CRANFORD	<b>X</b>			
HUNT	<b>X</b>			
<b>HENDERSON</b>	<b>X</b>			
MELTON	<b>X</b>			
MAYFIELD	<b>X</b>			

The motion passed unanimously.

Sharyon Mayfield offered a motion, seconded by Logan Hunt, to approve the agenda as amended. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

First item on the agenda were the recommendations for appointment-Mr. Randy Snow, Mr. Ralph McVay, and Mrs. Linda Kimble to the Waterworks District #3 for a 5-year term. Sharyon Mayfield offered a motion, seconded by Milton Melton, to recommend appointing Mr. Randy Snow, Mr. Ralph McVay, and Mrs. Linda Kimble to the Waterworks District #3. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next item on the agenda was recommendation for appointment- Regan Price to the Communications District representing the Ruston Police Department for a 3-year term. Logan Hunt offered a motion, seconded by Sharyon Mayfield, to recommend appointing Regan Price to the Communications District for a 3-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next item on the agenda were the recommendations for appointment- Mr. Bill Jones or Mr. Edward Richmond to the Library Board of Control for a 5-year term. Logan Hunt offered a

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motion, seconded by Milton Melton, to recommend appointing Mr. Bill Jones to the Library Board of Control for a 5-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Melton, and Mayfield

NAY: Henderson

With no other business to come before the committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Joe Henderson  
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, June 8, 2021, at 7:00 p.m. at the Lincoln Parish Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; Annette Straughter, District Twelve.

Richard Durrett called the meeting to order, delivered the invocation, and T.J. Cranford led the Pledge of Allegiance.

The first item on the agenda was approval of the agenda. Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Richard Durrett called for public comment on agenda items. There were none.

Next item on the agenda was approval of minutes for May 11, 2021. Sharyon Mayfield suggested amending the minutes noting that she was absent for the May 11, 2021 regular meeting. Milton Melton offered a motion, seconded by Glenn Scriber, to approve the minutes as amended. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was committee reports, Doug Postel, Parish Administrator, stated that the Public Property and Buildings Committee met on this day at 6:00 p.m. and the Committee reports and recommends:

1. Administrator provided a report stating the American Rescue Act first half of funding in the amount of \$4,539,543.00 was received and the second half of funding is expected to be received on March 3, 2022.
2. A property donation from the Northern Louisiana Medical Center is in process as a possible new location of the Lincoln Parish Health Unit
3. A construction estimate provided Mr. Michael Walpole in the amount of \$3,700,000.00 for an 11,000 sq. ft. facility that will house the Health Unit as well as the Health Hut.
4. Additional projects that are being considered for use with the funding include server and telephone upgrades at Parish agencies and facilities as well as potential water and sewer upgrades at the Lincoln Parish Park.

Theresa Wyatt offered a motion, seconded by Annette Straughter, to accept the report and approve the recommendations of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson stated that the Personnel/Benefits Committee met on this day at 6:30 p.m. and the Committee reports and recommends:

1. Approving the recommendations for appointment for Mr. Randy Snow, Mr. Ralph McVay, and Ms. Linda Kimble to the Waterworks District #3 for a 5-year term.
2. Approving the recommendation for appointment for Mr. Regan Price to the Communications District representing the Ruston Police Department.
3. Approving the recommendation for appointment for Mr. Bill Jones to the Library Board of Control for a 5-year term.

Joe Henderson offered a motion, seconded by Sharyon Mayfield, to accept the report and approve the recommendations of the Personnel/Benefits Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the Lincoln Parish Sales and Use Tax Commission 2021/2022 Proposed Budget presented by Ms. Denise Griggs. Skip Russell offered a motion, seconded by Hazel Hunter, to approve the 2021/2022 Proposed Budget. After discussion, the motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to accept bids for hot mix. Mr. Postel stated that there was one bid by Amethyst Construction. Annette Straughter offered a motion, seconded by Joe Henderson, to award the bid for hot mix to Amethyst Construction in the amount of \$81.50 (base price per ton F.O.B. Bidder's Plant). The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item of the agenda was to accept bids for asphalt. Annette Straughter offered a motion, seconded by Hazel Hunter to award the bid for asphalt to Asphalt Product Unlimited, Inc in the amount of \$3.46 for MC-30 and \$2.210 for CRS-2 per gallon (minimum 5000 gallons). The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the adoption of ordinance for sale of adjudicated properties-parcel number 19183000110.

**ORDINANCE NO. 454-21-0**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 19183000110: BEGINNING AT THE NE CORNER OF THE SE ¼ OF SW ¼ OF SAID SECTION 19 AND RUN SOUTH TO THE SOUTH LINE OF STATE HWY. 1925 FOR A DISTANCE FO 60 FEET; THENCE RUN WESTERLY ALONG THE SOUTH LINE OF SAID HWY FOR A DISTANCE 412 FEET AND TO THE STARTING POINT. FROM SAID STARTING POINT RUN SOUTH 105 FEET; THENCE RUN WEST 105 FEET; THENCE RUN SOUTH AND TO THE NORTH LINE OF THE RIGT-OF-WAY OF THE ILLINOIS CENTRATL RAILROAD FO A DISTANCE OF 200 FEET; THENCE RUN EASTERLY OF THE STARTING POINT AS MEASURED ALONG THE SOUTH LINE OF STATE HWY 1925, SAID DISTANCE BEING APPROXIMATELY 145 FEET ALONG SAID RIGHT OF WAY; THENCE RUN DUE NORTH AND TO THE SOUTH LINE OF STATE HWY 1925 FOR A DISTANCE OF 405 FEET; THENCE RUN WESTERLY ALONG THE SOUTH LINE OF SAID HWY FOR A DISTANCE OF 40 FEET, AND BACK TO THE STARTING POINT, CONTAINING 1 ACRE MORE OR LESS IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on June 21, 2016, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$4, 659.45 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$4,659.45 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on May 5, 2021 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #19183000110, having a municipal address of 120 Humphrey Street, Grambling, Louisiana, and more fully described as:

Legal Description: Beginning at the NE corner of the SE  $\frac{1}{4}$  of SW  $\frac{1}{4}$  of said Section 19 and run South to the South line of State Hwy. 1925 for a distance of 60 feet; thence run

Westerly along the South line of said Hwy for a distance of 412 feet and to the starting point. From said starting point run South 105 feet; thence run West 105 feet; thence run South and to the North line of the right-of-way of the Illinois Central Railroad for a distance of 200 feet; thence run Easterly along said Railroad to a point due South of a point which is 40 feet Easterly of the starting point as measured along the South line of State Hwy 1925, said distance being approximately 145 feet along said right-of-way; thence run due North and to the South line of State Hwy 1925 for a distance of 405 feet; thence run Westerly along the South line of said Hwy for a distance of 40 feet, and back to the starting point, containing 1 acre more or less.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to

this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

Theresa Wyatt offered a motion, seconded by Annette Straughter to adopt the ordinance for sale of adjudicated property-parcel number 19183000110. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the introduction of ordinance for sale of adjudicated property-parcel number 21184321025.

***ORDINANCE NO. \_\_\_\_\_***

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 21184321025: NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE***



**WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA, ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on May 24, 2004, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year period, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$6,666.66 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \_\_\_\_\_, at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on July 12, 2021 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #21184321025, having a municipal address of 2696 Martha Street, Simsboro, Louisiana, and more fully described as:

*NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA*

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - d. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - e. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be

filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.

- f. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded Annette Straughter the introduction of ordinance for sale of adjudicated property-parcel number 21184321025. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the official journal selection. Annette Straughter offered a motion, seconded by Logan Hunt, to award the official journal entry to the Ruston Daily Leader. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

NAY: Russell

Next item on the agenda was to select date for Region IV Meeting 2021. Mr. Postel stated that Lincoln Parish would host the meeting this year. Mr. Postel also noted that the date will be provided at a later time.

Next item on the agenda was the announcement of Public Hearing to consider levying increased millage rates after reassessment and rolling forward millage rates not to exceed prior year's maximum millage rates. The public hearing will be held July 13, 2021 at 7:00 p.m.

Next item on the agenda was the budget reports. Mrs. Laura Hartt gave a budget to actual comparison report on the General Fund and additional major funds. Theresa

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Wyatt offered a motion, seconded by Hazel Hunter, to approve the budget report. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda were Ms. Annette Straughter's report on the Park Fest, Departmental and Administrator's reports.

With no other business to come before the jury, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Richard I. Durrett  
Parish President