

THIRD JUDICIAL DISTRICT COURT
LINCOLN AND UNION PARISHES
STATE OF LOUISIANA

JUDGES' OFFICE

100 West Texas Ave, 3rd Floor
Ruston, LA. 71270
Telephone: 318-251-5121
Facsimile: 318-255-3154



JUDGES' OFFICE

100 East Bayou Street
Farmerville, LA. 71241
Telephone: 318-368-9734
Facsimile: 318-368-2487

September 7, 2021

Mr. Richard Durrett and
Mr. Doug Postel
Lincoln Parish Police Jury
Ruston, Louisiana 71270

**RE: *Budget Requests from the Judges' Office
For LPPJ Budget of 2022***

Dear Mr. Durrett and Mr. Postel:

We respectfully request the following be considered for funding in the budget of 2022 of the Lincoln Parish Police Jury, to-wit:

1. Funding be continued for the court reporters, Sara Jo Hood and Weita Gaskin for 2022; if there is a cost of living raise given to employees of the Lincoln Parish Police Jury that they also be given that cost of living raise. We request also that the court reporter's retirement and insurance benefits be paid. If this has not been paid in the past, our office should be reimbursed for the amounts not paid. We also request that when a court reporter is ill or all court reporters are in court with their judge and we have to hire a court reporter to fill in on an Ad Hoc/ProTempore case that they get paid by the Police Jury.
2. A reminder that the Court Reporter equipment needs continual repairing and updating for the future and possibly replaced in all three courtrooms when needed.
3. Renovate balcony in Courtroom #1 so that it can be utilized to afford more space for social distancing for jury selection and trials.
4. We are requesting that our office receive funds from the American Rescue Plan Act of 2021 that has been sent to your office for distribution. The Treasury is launching this much-needed relief to:
 - Replace lost public sector revenue to strengthen support for vital public services and help retain jobs. (*this section qualifies the Judges' Office*)

Third Judicial District Court

LINCOLN AND UNION PARISHES

Please see attached formula that was given to us to determine how much our office could receive and that total comes to \$75,539.50 which is what we are requesting. Documentation is also attached.

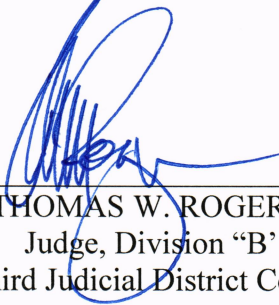
As always, we appreciate the services furnished to us by the Police Jury and our relationship with you. We look forward to serving with you to meet the needs of the citizens of this parish in the future.

Thanking you in advance for your attention to these matters, we are very truly yours.

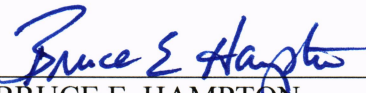
Sincerely,



MONIQUE B. CLEMENT
Judge, Division "A"
Third Judicial District Court



THOMAS W. ROGERS
Judge, Division "B"
Third Judicial District Court



BRUCE E. HAMPTON
Judge, Division "C"
Third Judicial District Court

cc: attachments

BREAKDOWN OF REQUEST

The Third Judicial District Judges Office is requesting money from the COVID Rescue Plan Act of 2021. One reason - our office kept paying our employees during 2020 while revenue went down.

Section of the FACT SHEET dated May 10, 2021 from the U.S. Department of the Treasury – Office of Public Affairs that pertains to the Judges’ Office is listed below:

*“**American Rescue Plan Act of 2021** is to provide \$350 billion in emergency funding for state, local, territorial, and Tribal governments.”* Money released to Lincoln Parish was \$9,079,086.00. *“The Treasury also released details on the ways funds can be used to respond to acute pandemic-response needs, fill revenue shortfalls among state and local governments, and support the communities and populations hardest hit by the COVID-19 crisis.”*

The Treasury is launching this much-needed relief to: *(listed below is how the Judges’ Office qualifies for the Rescue Plan Money)*

- **Replace lost public sector revenue to strengthen support for vital public services and help retain jobs.**

4-YEAR AVERAGE OF ENDING FUND BALANCE

2016 Ending Fund Balance	\$ 391,890
2017 Ending Fund Balance	367,774
2018 Ending Fund Balance	366,212
2019 Ending Fund Balance	<u>378,822</u>
TOTAL AVERAGE	\$ 1,504,698 divided by 4 = \$376,174.50
TOTAL AVERAGE FOR 4-YEARS	\$ 376,174.50
2020 Ending Fund Balance	<u>- 300,635.00</u>
TOTAL AFTER LOSS IN 2020	\$ 75,539.50

**THIRD JUDICIAL DISTRICT JUDICIAL CLERK FUND
PARISHES OF LINCOLN AND UNION, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS
DECEMBER 31, 2016**

	<u>General</u>	<u>Children's Assistance</u>	<u>Total Governmental Funds</u>
REVENUES			
Fees Collected by:			
Lincoln Parish Sheriff	\$ 151,728	\$ 0	\$ 151,728
Union Parish Sheriff	38,512	0	38,512
Lincoln Parish Clerk of Court	12,692	0	12,692
Union Parish Clerk of Court	8,670	0	8,670
Union Parish Probation Fees	47,448	0	47,448
Intergovernmental:			
Lincoln Parish Criminal Court	129,152	0	129,152
Union Parish Criminal Court	46,597	0	46,597
Louisiana Workforce Commission	6,390	0	6,390
State of Louisiana-Children's Assistance	0	186,542	186,542
Drug Court Revenue	38,625	0	38,625
Grant Revenue	338,873	0	338,873
Interest Income	627	2,107	2,734
On-Behalf Revenue	29,013	0	29,013
Other Income	2,887	0	2,887
TOTAL REVENUES	<u>851,214</u>	<u>188,649</u>	<u>1,039,863</u>
EXPENDITURES			
Judicial	742,368	175,198	917,566
Capital Outlay	2,581	0	2,581
TOTAL EXPENDITURES	<u>744,949</u>	<u>175,198</u>	<u>920,147</u>
NET CHANGES IN FUND BALANCES	106,265	13,451	119,716
FUND BALANCES - BEGINNING	<u>285,625</u>	<u>225,214</u>	<u>510,839</u>
FUND BALANCES - ENDING	<u>\$ 391,890</u>	<u>\$ 238,665</u>	<u>\$ 630,555</u>

See accompanying notes to financial statements.

**THIRD JUDICIAL DISTRICT JUDICIAL CLERK FUND
PARISHES OF LINCOLN AND UNION, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS**

DECEMBER 31, 2017

	<u>General</u>	<u>Children's Assistance</u>	<u>Total Governmental Funds</u>
REVENUES			
Fees Collected by:			
Lincoln Parish Sheriff	\$ 128,986	\$ 0	\$ 128,986
Union Parish Sheriff	41,916	0	41,916
Lincoln Parish Clerk of Court	12,489	0	12,489
Union Parish Clerk of Court	9,427	0	9,427
Union Parish Probation Fees	45,435	0	45,435
Intergovernmental:			
Lincoln Parish Criminal Court	101,091	0	101,091
Union Parish Criminal Court	41,197	0	41,197
Louisiana Workforce Commission	2,700	0	2,700
State of Louisiana-Children's Assistance	0	207,944	207,944
Drug Court Revenue	37,938	0	37,938
Grant Revenue	322,588	0	322,588
Interest Income	962	2,170	3,132
On-Behalf Revenue	<u>33,843</u>	<u>0</u>	<u>33,843</u>
TOTAL REVENUES	<u>778,572</u>	<u>210,114</u>	<u>988,686</u>
EXPENDITURES			
Judicial	800,877	171,852	972,729
Capital Outlay	<u>1,811</u>	<u>2,224</u>	<u>4,035</u>
TOTAL EXPENDITURES	<u>802,688</u>	<u>174,076</u>	<u>976,764</u>
NET CHANGES IN FUND BALANCES	(24,116)	36,038	11,922
FUND BALANCES - BEGINNING	<u>391,890</u>	<u>238,665</u>	<u>630,555</u>
FUND BALANCES - ENDING	<u>\$ 367,774</u>	<u>\$ 274,703</u>	<u>\$ 642,477</u>

See accompanying notes to financial statements.

**THIRD JUDICIAL DISTRICT JUDICIAL CLERK FUND
PARISHES OF LINCOLN AND UNION, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS
DECEMBER 31, 2018**

	<u>General</u>	<u>Children's Assistance</u>	<u>Total Governmental Funds</u>
REVENUES			
Fees Collected by:			
Lincoln Parish Sheriff	\$ 140,726	\$ 0	\$ 140,726
Union Parish Sheriff	39,240	0	39,240
Lincoln Parish Clerk of Court	13,806	0	13,806
Union Parish Clerk of Court	9,060	0	9,060
Union Parish Probation Fees	37,726	0	37,726
Intergovernmental:			
Lincoln Parish Criminal Court	109,117	0	109,117
Union Parish Criminal Court	43,661	0	43,661
State of Louisiana-Children's Assistance	0	211,652	211,652
Drug Court Revenue	24,270	0	24,270
Grant Revenue	286,873	0	286,873
Interest Income	1,907	2,273	4,180
On-Behalf Revenue	28,633	0	28,633
Other Income	0	19	19
TOTAL REVENUES	<u>735,018</u>	<u>213,944</u>	<u>948,962</u>
EXPENDITURES			
Judicial	<u>736,580</u>	<u>178,298</u>	<u>914,878</u>
TOTAL EXPENDITURES	<u>736,580</u>	<u>178,298</u>	<u>914,878</u>
NET CHANGES IN FUND BALANCES	(1,562)	35,646	34,084
FUND BALANCES - BEGINNING	<u>367,774</u>	<u>274,703</u>	<u>642,477</u>
FUND BALANCES - ENDING	<u>\$ 366,212</u>	<u>\$ 310,349</u>	<u>\$ 676,561</u>

See accompanying notes to financial statements.

**THIRD JUDICIAL DISTRICT JUDICIAL CLERK FUND
PARISHES OF LINCOLN AND UNION, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS**

DECEMBER 31, 2019

	<u>General</u>	<u>Children's Assistance</u>	<u>Total Governmental Funds</u>
REVENUES			
Fees Collected by:			
Lincoln Parish Sheriff	\$ 164,848	\$ 0	\$ 164,848
Union Parish Sheriff	42,564	0	42,564
Lincoln Parish Clerk of Court	13,072	0	13,072
Union Parish Clerk of Court	9,870	0	9,870
Union Parish Probation Fees	40,816	0	40,816
Intergovernmental:			
Lincoln Parish Criminal Court	122,760	0	122,760
Union Parish Criminal Court	40,700	0	40,700
State of Louisiana-Children's Assistance	0	218,414	218,414
Drug Court Revenue	43,475	0	43,475
Grant Revenue	315,072	0	315,072
Interest Income	3,815	2,339	6,154
On-Behalf Revenue	2,386	0	2,386
Other Income	65	0	65
TOTAL REVENUES	<u>799,443</u>	<u>220,753</u>	<u>1,020,196</u>
EXPENDITURES			
Judicial	784,105	197,873	981,978
Capital Outlay	2,728	0	2,728
TOTAL EXPENDITURES	<u>786,833</u>	<u>197,873</u>	<u>984,706</u>
NET CHANGES IN FUND BALANCES	12,610	22,880	35,490
FUND BALANCES - BEGINNING	<u>366,212</u>	<u>310,349</u>	<u>676,561</u>
FUND BALANCES - ENDING	<u>\$ 378,822</u>	<u>\$ 333,229</u>	<u>\$ 712,051</u>

See accompanying notes to financial statements.

**THIRD JUDICIAL DISTRICT JUDICIAL CLERK FUND
PARISHES OF LINCOLN AND UNION, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS**

DECEMBER 31, 2020

	<u>General</u>	<u>Children's Assistance</u>	<u>Total Governmental Funds</u>
REVENUES			
Fees Collected by:			
Lincoln Parish Sheriff	\$ 130,488	\$ 0	\$ 130,488
Union Parish Sheriff	55,504	0	55,504
Lincoln Parish Clerk of Court	10,789	0	10,789
Union Parish Clerk of Court	7,140	0	7,140
Union Parish Probation Fees	39,330	0	39,330
Intergovernmental:			
Lincoln Parish Criminal Court	117,467	0	117,467
Union Parish Criminal Court	45,800	0	45,800
State of Louisiana-Children's Assistance	0	184,571	184,571
Drug Court Revenue	32,341	0	32,341
Grant Revenue	293,747	0	293,747
Interest Income	3,506	2,284	5,790
TOTAL REVENUES	<u>736,112</u>	<u>186,855</u>	<u>922,967</u>
EXPENDITURES			
Judicial	803,034	214,133	1,017,167
Capital Outlay	11,265	0	11,265
TOTAL EXPENDITURES	<u>814,299</u>	<u>214,133</u>	<u>1,028,432</u>
NET CHANGES IN FUND BALANCES	(78,187)	(27,278)	(105,465)
FUND BALANCES - BEGINNING	<u>378,822</u>	<u>333,229</u>	<u>712,051</u>
FUND BALANCES - ENDING	<u>\$ 300,635</u>	<u>\$ 305,951</u>	<u>\$ 606,586</u>

See accompanying notes to financial statements.