

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
MAY 7, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on May 7, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Vice-Chair, Comm. John Meeks  
Comm. Tim Hodge  
Comm. Matt Brooks  
Comm. Rock Meeks

Also present were: County Attorney – Nicolle Shalley  
County Coordinator – Wilbur Dean

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Brooks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>151937-151956, 151959-152093</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	2,086,370.94
ROAD	75,539.26
SHIP	30,000.00
MOSQUITO CONTROL	180.35
TRANSPORTATION	2,743.25
911	18,529.08
COURT FACILITIES	7,731.15
MISC GRANTS	32,609.93
EMS	19,232.59
FIRE	109,294.35
TOURIST DEVELOPMENT	10,883.07
UTILITIES	783.71
BLDG INSPECT & SAFETY	1,025.74
CAPITAL PROJECTS	20,824.96
ROAD IMPRV & RESTORE	31,531.21
LANDFILL	14,477.15
<b>TOTAL</b>	<b>\$ 2,461,756.74</b>
 <b>EFT/ACH PAYMENT</b>	 <b>\$ 682,368.15</b>

**LCNR EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

<b>CHECK NUMBER</b>	<b>151957</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	842.58
ROAD	166.59
EMS	30.76
FIRE	30.76
UTILITIES	214.07
LANDFILL	50.56
<b>TOTAL</b>	<b>\$ 1,335.32</b>

**AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES**

Comm. Hodge made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

<b>CHECK NUMBER</b>	<b>151958</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	543.15
ROAD	731.60
EMS	402.53
FIRE	172.52
<b>TOTAL</b>	<b>\$ 1,849.80</b>

**MINUTES**

The minutes for the Regular Board Meeting held February 6, 2024 were presented for approval.

Comm. John Meeks made a motion to approve the minutes for the Regular Meeting held February 6, 2024 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

**AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Brooks made a motion to approve the agenda with no changes. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **PROCLAMATIONS/RECOGNITIONS**

- A. Desiree Mills, Chair: Recognition of Yankeetown School Principal Dorenda Westfall. In attendance for the presentation were Superintendent Christ Cowart and School Board Member, Ashley Clemenzi.
- B. John Meeks, Vice-Chair: Requesting Board approval of a Proclamation declaring May 6<sup>th</sup> – 10<sup>th</sup>, 2024 as National Teacher Appreciation Week.

Comm. Brooks made a motion to approve the Proclamation for National Teacher Appreciation Week as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Tisha Whitehurst, Executive Director: Requesting Board approval of a Proclamation, proclaiming May 19<sup>th</sup> – 25<sup>th</sup>, 2024 as National Travel and Tourism Week.

Comm. John Meeks made a motion to approve the Proclamation for National Travel and Tourism Week as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **BUSINESS OR INFORMATIONAL ITEMS LEVY COUNTY COMMISSIONER – DESIREE MILLS, CHAIR**

On behalf of Logan Deuel, Forestry Supervisor, II, FDACS, Comm. Mills read aloud a letter from the Florida Department of Agriculture and Consumer Services announcing two in-person meetings coming up on May 29<sup>th</sup> to discuss the draft 10-year Land Management Plan for the Goethe State Forest.

## **CLERK OF COURT & COMPTROLLER**

Brendan McKittrick, CPA James Moore: Presentation of Levy County Board of County Commissioners' Fiscal Year ending September 30, 2023 Audited Financial Statements. Rob Boschen, representing the Levy County Clerk's Office also spoke providing additional information to the Board.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Gussie Boatwright, AHAC Chair: Presenting the Board of County Commissioners with the Levy County AHAC Strategic Plan, 2024.
- B. Requesting Board approval of Resolution 2024-18 amending the Local Housing Assistance Plan (LHAP) for fiscal year, 2022-2023, 2023-2024 and 2024-2025; directing the submission of the LHAP Amendments to the Florida Housing Finance Corporation; authorizing the Chair to execute necessary documents and certification; and providing an effective date.

Comm. Rock Meeks made a motion to approve Resolution 2024-18 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **LEVY COUNTY COORDINATOR**

Wilbur Dean

- A. Requesting Board approval of the EMS, Fire Protection, and Solid Waste Assessment Programs to be provided by Nabors, Giblin & Nickerson, P.A. (NGN) and Anser Advisory Consulting, LLC, in the amount of \$28,675.

Comm. Rock Meeks made a motion to approve Nabors, Giblin & Nickerson, P.A. and Anser Advisory Consulting providing the Assessment Programs as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting the Board of County Commissioners approval to hold a Public Hearing Tuesday, September 10, 2024 at 5:15 P.M. to adopt the Annual Rate Resolutions.

Comm. Rock Meeks made a motion to schedule a Public Hearing Tuesday, September 10, 2024 at 5:15 P.M. to adopt the Annual Rate Resolutions as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **LEVY COUNTY BUDGET OFFICE**

Jared Blanton, Budget Officer (Temporary)

Provide the Commissioners with a budget update, and request cancellation of the afternoon Budget Workshop scheduled for 2:00 P.M. today.

Audience member, Linda Cooper encouraged the Board to look into purchasing their own budget software and requested a report of the how the County's budget preparation is proceeding at the next Board meeting.

## **HUMAN RESOURCES**

Jacqueline Martin, Director

- A. Present proposed amendment to County Policy #301, SALARY ADMINISTRATION, for the Levy County Board of County Commissioners' consideration.

Comm. Rock Meeks made a motion to approve the amendment to County Policy #301 SALARY ADMINISTRATION as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Robert Coffee, Job Coach of Vocational Services and Scott Kazer, Employee Manager with employ, Inc. presented and requested Board approval of an On the Job Training Program Memorandum of Understanding between employU, Inc. and the Levy County Board of County Commissioners.

Comm. John Meeks made a motion to approve the On the Job Training Memorandum of Understanding with employU as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Alesha Renaudo requested on behalf of Mitch Harrell Board approval to purchase two (2) ambulances from ETR based on Florida Sheriff's Contract Bid Pricing for a total cost not to exceed \$549,238. Mrs. Renaudo stated the delivery date would be Spring, 2026.

Comm. Rock Meeks made a motion to approve the purchase of two (2) ambulances from ETR as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **TRANSIT**

Connie Conley, Director

Requesting Board approval of Resolution 2024-16, approving an application for the Transportation Disadvantaged Trip and Equipment Grant. This is a 50/50 grant applied for each year to off-set expenses of trips provided for the Transportation Disadvantaged individuals in Levy County in the amount of \$400,050.

Comm. John Meeks made a motion to approve Resolution 2024-16 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **SOLID WASTE**

Travis Newsome, Administrative Director

Requesting Board approval to appropriate Reserves for Contingency in the amount of \$21,500. This transfer is necessary for to cover expenses for credit card fees, driver's license checks, drug screening, etc.

Comm. John Meeks made a motion to approve the transfer of funds as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

Requesting Board approval of the lowest responsive responsible bidder (McLauchlin & Company) and the Form of Agreement for the Development Department Office Renovations in the amount of \$869,000.

Comm. John Meeks made a motion to approve McLauchlin & Company and the Form of Agreement as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

## **COUNTY ATTORNEY**

Nicolle M. Shalley

Receive a Memorandum and presentation from County staff regarding the request for the County to join the Board of the Waccasassa Water and Wastewater Cooperative.

Bronson Mayor, Robert Partin provided a presentation to the Board of the Waccasassa Water and Wastewater Cooperative.

Following discussion, the Board agreed to Table this item and asked Mr. Dean to visit Polk County to learn more about this type of Water and Wastewater Cooperative. This item would be placed on the agenda at a later date.

## **PLANNING & ZONING**

Stacey Hectus, Director

Requesting Board approval of Resolution 2024-19 approving an application for a Community Planning Technical Grant from the Florida Department of Commerce to fund the preparation of data and analysis to support 10 and 20-year planning periods in the County's Comprehensive Plan; authorizing the Chair to sign the funding request letter; providing direction and authorization to the County Coordinator or designee; and providing an effective date.

Comm. John Meeks made a motion to approve Resolution 2024-19 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PUBLIC HEARINGS PLANNING & ZONING**

Stacey Hectus, Director

Written Order of Approval for Quasi-judicial Petition No. SE 22-01: Jimmy Jennings, on behalf of Mary McMillen and George McMillen for Cedar Blessings, LLC petitioning the Levy County Board of County Commissioners for a Special Exception to the Comprehensive Plan Policy 3.7(c) for an RV Park on 20.39 acres of land Sections 36, Township 14, Range 13, in Levy County, Florida. This parcel is located in a Forestry/Rural Residential (F/RR) Land Use and Zoning District. Parcel No. 0029400100.

The purpose of this item is for the Board to review the Written Order of Approval prepared by County Staff to ensure it is consistent with the verbal approval of Petition No. SE 22-01 granted by the Board on November 7, 2022. Mike Radcliff, Design Engineer for this project also spoke to the Board encouraging their approval.

Comm. Mills asked if anyone in the audience who wished to speak for or against the item presented. There was none.

Comm. John Meeks made a motion to approve Petition SE 22-01 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Audience member Bobby Causey spoke of flooding on his property and stated he felt the taxes were too high.

Linda Cooper spoke against the County taking part with membership in the Waccasassa Water & Wastewater Cooperative.

## **RECOGNIZE ELECTED OFFICIALS**

Jason Whistler, Property Appraiser addressed Mr. Causey's concerns of flooding damage. Mr. Whistler mentioned besides this week being recognized as Teacher Appreciation Week, it is also Public Service Recognition Week.

Sue Beaudette, Town of Bronson stated the next Waccasassa Water & Wastewater Cooperative Board Meeting will be next Wednesday, May 15<sup>th</sup> in Bronson at 1:00 P.M. in the Municipal Building.

The next Beautify Bronson Day is Saturday, May 18<sup>th</sup>. The next Bread of the Mighty Mobile Food Drive is scheduled for May 24<sup>th</sup> at 9:30 A.M. at the James Cobb Park. A July 4<sup>th</sup> Celebration is being planned and more information will be announced as the plans are finalized.

### COMMISSIONERS' REPORTS

**Comm. John Meeks** spoke of neighboring counties re-opening boat ramps and inquired if Levy County would be following suit. Mr. Dean stated this is being monitored by the Parks and Recreation Department. Comm. John Meeks reminded everyone of the late Comm. Joyner's induction into the Law Enforcement Hall of Fame ceremony taking place in Tallahassee on May 18<sup>th</sup> at 11:00 A.M.

**Comm. Brooks** announced former Williston Football player, Quinyon Mitchell recently selected by the Philadelphia Eagles in the NFL Draft.

**Comm. Mills** spoke of Department Quarterly Reports she had requested stating they would begin soon.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:02 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Desiree Mills