

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
APRIL 8, 2025**

The Regular Meeting of the Board of Levy County Commissioners was held on April 8, 2025 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Comm. Tim Hodge  
Comm. Rock Meeks  
Comm. Charlie Kennedy  
Comm. Johnny Hiers

Also present were:

County Attorney – Nicolle Shalley  
County Manager – Mary-Ellen Harper

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Hodge.

**EXPENDITURES**

Comm. Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Kennedy and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>154878-155045</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	2,676,885.31
ROAD	108,612.01
SHIP	30,000.00
MOSQUITO CONTROL	113.75
TRANSPORTATION	(2,117.28)
911	19,054.83
COURT FACILITIES	7,593.07
MISC GRANTS	191,568.17
EMS	30,222.34
FIRE	12,968.94
TOURIST DEVELOPMENT	17,314.30
UTILITIES	825.92
ADD COURT COSTS	1,050.00
BLDG INSPECT & SAFETY	2,006.08
CAPITAL PROJECTS	46,900.00
ROAD IMPRV & RESTORE	23,708.13
LANDFILL	9,823.04
<b>TOTAL</b>	<b>\$ 3,176,528.61</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 799,461.00</b>

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Hiers made a motion to approve the Agenda with the spelling correction on his item. Second was made by Comm. Meeks and the MOTION CARRIES.

## **PROCLAMATIONS/RECOGNITIONS**

Comm. Hodge presented and read into record a Proclamation declaring April as Water Conservation month.

## **PUBLIC COMMENTS**

Jeff Hardison spoke to the Board announcing the Florida Gators men's basketball team had won the National Championship last night.

## **BUSINESS OR INFORMATIONAL ITEMS**

### **CLERK OF COURT**

(10:24) Rob Boschen, Senior Analyst spoke to the Board briefly and introduced Richard Pengelly, Managing Director of the PFM Asset Management Orlando office, who provided an investment update for FY 2024 and First Quarter of FY 2025 to the Board.

## **LEVY COUNTY MANAGER**

Mary-Ellen Harper

- A. (25:19) Requesting the Board appoint a representative to serve on the North Central Florida Homeless Continuum of Care Council.

Comm. Kennedy made a motion to appoint Marlon Gayle to serve on the North Central Florida Homeless Continuum of Care Council. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. (26:26) Requesting the Board receive the First Quarter Fiscal Year Quarterly Reports for October 1, 2024 – December 31, 2024 from Human Resources and the Landfill.

Jacqueline Martin and Elizabeth Vigorito presented the report for Human Resources and Travis Newsome presented the report for Landfill to the Board. Mr. Newsome stated a Tire Amnesty Day has been set for April 26<sup>th</sup>.

- C. (42:58) Requesting the Board to determine the number of firms to invite to make presentations for the design of the Levy County Public Safety Complex and set a date for the presentations.

Following discussion, Comm. Kennedy made a motion to receive presentations from all 9 firms which had submitted for this project. Second was made by Comm. Hodge and the MOTION CARRIES.

Comm. Meeks made a motion to hear the presentations on Wednesday, April 23<sup>rd</sup>, beginning at 9:00 A.M. Second was made by Comm. Hiers and the MOTION CARRIES.

D. (53:31) Requesting the Board appoint a representative to serve on the WellFlorida Council.

Comm. Kennedy made a motion to appoint Jacqueline Martin to serve as a representative on the WellFlorida Council. Second was made by Comm. Hiers and the MOTION CARRIES.

E. (55:22) Requesting the Board re-appoint Parks Wilson to the Planning Commission for a term expiring April, 2029.

Comm. Hodge made a motion to re-appoint Parks Wilson to the Planning Commission for a term expiring April, 2029 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

F. (55:52) Requesting the Board appoint Matthew McLelland to the Planning Commission for a term expiring April, 2029.

Comm. Hiers made a motion to appoint Matthew McLelland to the Planning Commission for a term expiring April, 2029 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

G. (56:30) Requesting the Board appoint Tim Haines to the Planning Commission for a term expiring April, 2029.

Comm. Meeks made a motion to appoint Tim Haines to the Planning Commission for a term expiring April, 2029 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

H. (57:00) Requesting the Board to appoint Arlene Bell to the Planning Commission as an Alternate for a term expiring April, 2029.

Comm. Kennedy made a motion to appoint Arlene Bell to the Planning Commission as an Alternate for a term expiring April, 2029 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

I. (57:31) Requesting the Board receive a presentation about the Animal Services Facility.

Audience member, Diane Marchand spoke regarding this item.

J. (1:18:32) Requesting the Board reject all bids received for ITB 2025\_012 Levy County Solid Waste Tipping Floor and direct staff to rebid.

Comm. Meeks made a motion to reject all bids received for ITB 2025\_012 Levy County Solid Waste Tipping Floor and direct staff to rebid as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

A. (1:20:20) Requesting the Board's approval of Amendment No. 1 between Levy County and EMS Management & Consultants, Inc. to extend the current contract for EMS billing services.

Comm. Hodge made a motion to approve Amendment No. 1 between Levy County and EMS Management & Consultants, Inc. as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. (1:21:03) Requesting the Board's authorization for the Public Safety Director to sign the Letter of Agreement (LOA) with each of the five (5) Managed Care Organizations (MCO's) for our region.

Comm. Meeks made a motion to authorize the Public Safety Director to sign the Letter of Agreement (LOA) as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **COUNTY ENGINEER**

Andrew Carswell

(1:21:55) Requesting Board approval of entering into a consent order with the Florida Department of Environmental Protection for the continued operation of the Levy County Solid Waste Management Facility disposal areas and the Waste Tire Collection Center until new permits are issued, a payment of \$4,500 and allowing the Chair to sign the consent order.

Comm. Meeks made a motion to approve entering into a consent order with the Florida Department of Environmental Protection as requested, approval of payment in the amount of \$4,500 and allowing the Chair to sign the consent order as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

## **PARKS & RECREATION**

Matt Weldon, Director

(1:32:55) Requesting Board approval of the lowest responsive responsible bid received for ITB\_2025\_010 (Live Flyer, Inc.) in the amount of \$96,457 for Waccasassa Bay Channel Markers Replacement and the Form of Agreement.

Comm. Hodge made a motion to approve the lowest responsive responsible bid received for ITB\_2025\_010 from Live Flyer, Inc. as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **PLANNING & ZONING**

Tara Howell, Director

Atty. Shalley inquired if any of the Commissioners had ex-parte communication with the petitioners for either of the next 2 items. There was none.

- A. (1:34:57) Requesting the Board hear Petition No. PP 25-01; Steve McMillen, Surveyor, representing Sandi Dorr, petitioning the Commission for a Preliminary Plat, Starting Point Tract 23 Replat, into 2 parcels known as Lot 1, an 18.18 acre parcel and Lot 2, a 10 acre parcel. Parcel Number: 1801300000 is located in Section 16, Township 14, Range 19 in Levy County, Florida and has a land use of Ag/Rural Residential and a Zoning destination of Ag/Rural Residential.

Comm. Mills asked if anyone in the audience wished to speak for or against the item presented. There was none.

Comm. Meeks made a motion to approve Petition No. PP 25-01 as presented. Second was made by Comm. Kennedy and the MOTION CARRIES.

- B. (1:41:26) Requesting the Board hear Petition No. PP 25-02: Steve McMillen, Surveyor, representing Jessica Farrell, petitioning the Commission for a Preliminary Plat, Starting Point, a portion of Tract 31 Replat, into one acre parcel known as Lot 31A, a 10 acre parcel to rectify a previous unapproved split. Parcel Number: 180200100 is located in Section 09, Township 14, Range 19 in Levy County, Florida and has a land use of Ag/Rural Residential and a zoning designation of Ag/Rural Residential.

Comm. Mills asked if anyone in the audience wished to speak for or against the item presented. There was none.

Comm. Meeks made a motion to approve Petition No. PP 25-02 as presented. Second was made by Comm. Kennedy and the MOTION CARRIES.

- C. (1:48:21) Requesting the Board hear Petition No. TA 25-01: a request by Byron Glagg, Esq., as agent, and Darla Zambelli, as owner, for a Text Amendment to Sections 50-1, 50-700, and 50-732, of the Land Development Code of Levy County to add Portable Sanitation Services to the Use Table and update corresponding sections to support added use.

Audience members speaking regarding this item were: Eleanor Segel, Petitioner, Darla Zambelli, Brandy Riley, Katie Miller, Amber Jones, Eric Drummond, Michael Santalone and Terry Witt.

Following discussion, consensus was given by the Commissioners to make the requested text amendment to the Land Development Code as requested. The final document will be brought back for approval by staff.

The meeting recessed at 11:29 A.M.

The meeting reconvened at 11:44 A.M.

## **ROAD DEPARTMENT**

Mary-Ellen Harper presenting on behalf of Alice LaLonde, Administrative Coordinator

(2:30:16) Requesting Board approval of Resolution 2025-19; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, APPROVING A PUBLIC TRANSPORTATION GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE EXECUTION OF THE AGREEMENT, AND ALL RELATED DOCUMENTS, FOR THE PURCHASE AND INSTALLATION OF AN EMERGENCY GENERATOR AT GEORGE T. LEWIS AIRPORT IN LEVY COUNTY, FLORIDA.

Comm. Hodge made a motion to approve Resolution 2025-19 as requested. Second was made by Comm. Hiers. Following discussion, Comm. Hodge rescinded his motion and Comm. Hiers rescinded his second.

Comm. Meeks made a motion to Table this item until the next meeting. Second was made by Comm. Kennedy and the MOTION CARRIES.

## **TRANSIT**

Connie Conley, Director

(2:42:08) Requesting Board approval of Resolution 2025-17; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AUTHORIZING THE COUNTY MANAGER OR DESIGNEE TO APPLY FOR AN EXECUTE ALL NECESSARY DOCUMENTS FOR A SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE GRANT FROM THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED; AND PROVIDING AN EFFECTIVE DATE. The money received from this grant will be used to replace one of the Transit busses and it is a 100% grant.

Comm. Meeks made a motion to approve Resolution 2025-17 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

## **HOUSING DEPARTMENT**

Marlon Gayle, Housing Planner

- A. (2:43:21) Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for Kylie Lynn Campbell for assistance to purchase a newly constructed residential unit in Williston, Florida 32696.

Comm. Meeks made a motion to approve the Deferred Payment Loan Agreement as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. (2:44:00) Requesting Board approval of Resolution 2025-18; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$18,956 DUE TO RECEIPT OF ADDITIONAL REVENUE FROM THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

Comm. Hiers made a motion to approve Resolution 2025-18 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

Mary-Ellen Harper presenting on behalf of Scott Osteen, Director

(2:44:45) Presentation of Nature Coast Business Development Council Director's Report. Comm. Mills stated the contract with the Nature Coast Business Development Council had expired and the Council would like to renew it. She inquired if the Board wished to make this a County division and provide office space in order to have more control.

Audience members who spoke regarding this item were: Linda Cooper and Terry Witt.

## COMMISSIONERS' REPORTS

(3:01:42) **Comm. Kennedy** proposed setting a date for a Local Vendor Workshop. The Commissioners agreed by consensus to direct staff to work on this.

(3:09:14) **Comm. Meeks** spoke of bills being discussed by Legislators in Tallahassee. He also spoke of funding by the State for Emergency Management.

(3:17:17) **Comm. Hiers** announced "Sisters" restaurant has opened in Williston.

(3:18:12) **Comm. Mills** also spoke of items being discussed by legislators in Tallahassee.

## MINUTES

The minutes for the Regular Board Meeting held February 4, 2025 were presented for Board approval.

Comm. Meeks made a motion to approve the minutes for the Regular Board meeting held February 4, 2025 as presented. Second was made by Comm. Kennedy and the MOTION CARRIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:41 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Matt Brooks

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Chairman, Desiree Mills