

**RESOLUTION NUMBER 2026-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, APPROVING THE ATTACHED LEASE AMENDMENT FOR PROPERTY AT THE CITY HALL ANNEX AS FURTHER DESCRIBED IN THE LEASE DOCUMENT; AUTHORIZING THE CITY COUNCIL PRESIDENT TO EXECUTE THE LEASE AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Levy County signed a lease with the City of Williston in 2019 to lease commercial space at the City Hall Annex located at 607 SW 1st Street, Williston, Florida for a period of ten (10) years; and

WHEREAS, in accordance with Section 30 of the Lease the term of the Lease may be amended by subsequent written amendment executed by both parties; and

WHEREAS, the parties hereby mutually agree to early terminate the Lease effective at midnight on March 1, 2026; and

WHEREAS, the City Council President is the appropriate individual to execute documents related to such Lease Amendment; and

WHEREAS, the City Council has determined it is in the City's best interest to authorize the City Council President to execute this Lease Amendment, an unexecuted copy of which is attached hereto as Exhibit A and any other such documents as are required to enter into the Lease Amendment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:**

**Section 1.** The City Council hereby approves the Lease Amendment between Levy County and the City of Williston, Florida and the appropriate City Official is hereby authorized to execute the Lease Amendment which is attached hereto as Exhibit "A".

**Section 2.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by an affirmative vote of a majority of a quorum present in the City Council of the City of Williston, Florida this 6<sup>th</sup> day of January, 2026.

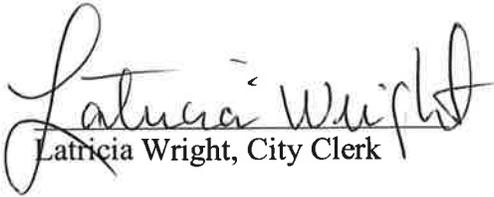
**BY THE CITY COUNCIL PRESIDENT OF  
THE CITY OF WILLISTON, FLORIDA:**



Darfeness Hinds, City Council President

Attest, By the City Clerk of  
the City of Williston, Florida:

Approved as to Form and Legality:



Latricia Wright, City Clerk



S. Scott Walker, City Attorney  
Kiersten N. Ballou, City Attorney

**AMENDMENT TO COMMERCIAL OFFICE SPACE  
LEASE AGREEMENT**

**THIS AMENDMENT** to that certain Commercial Office Space Lease Agreement (hereinafter referred to as the "Lease") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the **LEVY COUNTY, FLORIDA**, a political subdivision of the State of Florida, located at 310 School Street, Bronson, FL 32621 (hereinafter referred to as "Lessee") and the **CITY OF WILLISTON, FLORIDA**, a Florida municipal corporation, located at 50NW Main Street, Williston, FL 32696 (hereinafter referred to as "Lessor").

**RECITALS**

**WHEREAS**, the Lessee and the Lessor entered into the Lease on or about September 18, 2019 to provide for the Lease of City Hall Annex located at 607 SW 1<sup>st</sup> Street, Williston, Florida (hereinafter referred to as the "Premises") from the Lessor to the Lessee for a ten (10) year term; and

**WHEREAS**, in accordance with Section 30 of the Lease the term of the Lease may be amended by subsequent written amendment executed by both parties; and

**WHEREAS**, the parties hereby mutually agree to early terminate the Lease effective at midnight on March 1, 2026.

**NOW THEREFORE**, in consideration of ten dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**SECTION 1. TERM.** Section 2 of the Lease, entitled Term, is hereby amended to provide that the Lease will terminate at midnight on March 1, 2026.

**SECTION 2. RENT.** Section 3 of the Lease, entitled Rent, is hereby amended to provide that the total annual rent for current year shall be prorated for the number of months the Premises will be let to Lessee, as amended by Section 1 of this Amendment. Any overpayments shall be refunded to Lessee.

**SECTION 3. MISCELLANEOUS.**

A. This Amendment is solely for the benefit of the parties and no right or cause of action shall accrue to or for the benefit of any third party that is not a formal party hereto. Nothing in this Amendment, express or implied, is intended or shall be construed to confer upon or give any person or corporation other than the parties any right, remedy, or claim under or by reason of this Amendment or any provisions or conditions of it; and all of the provisions, covenants, and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties.

B. The validity, construction, and performance of this Amendment shall be governed by the laws of the State of Florida.

C. If any portion of the Amendment, the deletion of which would not adversely affect the receipt of any material benefit by either party, is for any reason held or declared to be invalid or unenforceable, such determination shall not affect the remaining portions of this Amendment. If this Amendment or any portion of this Amendment is held or declared to be inapplicable to any person, property or circumstance, such determination shall not affect its applicability to any other person, property or circumstance.

D. This Amendment shall become effective when it is last approved and executed by the parties.

E. All other provisions of the Lease not amended herein shall remain in full force and effect throughout the term of the Lease.

IN WITNESS WHEREOF, the parties have set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

**LEVY COUNTY, FLORIDA**

\_\_\_\_\_  
Matt Brooks  
Clerk

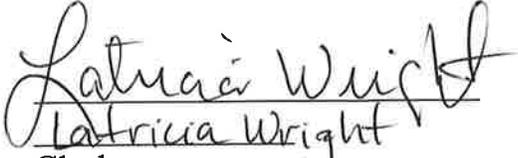
By \_\_\_\_\_  
\_\_\_\_\_  
Chairman

Approved as to form:

Date: \_\_\_\_\_

\_\_\_\_\_  
Heather J. Encinosa  
Interim County Attorney

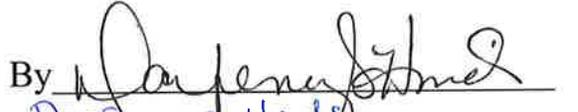
**ATTEST:**

  
Latricia Wright  
Clerk

Approved as to form:

  
Kiersten N. Ballou  
City Attorney

**CITY OF WILLISTON, FLORIDA**

By   
Darlene Hinds  
Mayor City Council President

Date: 1/6/2026