



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Marlon Gayle
2. **Organization/Title/Telephone:** SHIP/Housing Planner/486-5268
3. **Meeting Date:** Tuesday, September 21, 2021

4. **Requested Motion/Action:**
Providing BOCC update on potential to provide additional assistance to a SHIP recipient (Linda Sheffield) prior to the expiration of 10 years since she received assistance.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** 5 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:** EnterTextHere
b. **Financial Impact Summary Statement:** EnterTextHere
c. **Detailed Analysis Attached** EnterTextHere
d. **Budget Officer Approval:** EnterTextHere

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

On August 17, 2021, the BOCC brought forward a request for advice on whether additional SHIP assistance could be provided to property owner Linda Sheffield. The assistance provided to Ms. Sheffield was done on December 10, 2015 as indicated by her SHIP Mortgage and Note.

The Levy LHAP adopted on June 4, 2019 and last amended on June 22, 2021 contains a strategy for Owner Occupied Rehabilitation assistance. This program provides 10-year deferred payment loans that are forgiven as long as the recipient continues to own and live in the assisted property during the term of the mortgage and does not otherwise default in any of the program terms. However, for this strategy, the recipient selection criteria provides that "Applicants may reapply for assistance 10 years after the first time receiving SHIP assistance, but may only use SHIP funds twice in a lifetime." Ten years has not elapsed since Linda Sheffield received assistance as such the Board requested advice on whether additional assistance could be provided to this homeowner at this time.

Staff consulted with Florida Housing regarding whether the 10-year application limit could be waived and, if so, whether a technical amendment to the County LHAP would be required to authorize a waiver procedure since there is not currently any language in the LHAP authorizing special circumstance waivers. Florida Housing advised in writing that the Board of County Commissioners did not need to process a technical amendment to the LHAP and could instead document special circumstances that justify why more assistance



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is needed at this time and then vote to waive the 10-year application limitation. If the BOCC approves that waiver, then the applicant can reapply to the SHIP program. If qualified and funding is available, they would receive a second award processed in the same manner as all other SHIP awards on a first qualified, first served basis and subject to the same terms and conditions as all other SHIP awards.

10. Recommended Approval

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|--------------------------------|---|-----------------------------|------------------------------|
| a. Department Director: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| b. County Attorney: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| c. County Coordinator: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| d. Other: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |