

**BID CHECKLIST**

**ITB\_2023\_008**

**SIGN MATERIALS**

**BIDDER NAME: OSBURN ASSOCIATES, INC.**

- |  |   |
|--|---|
| 1. COVER PAGE                                      | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 2. ATTACHMENT 1 BID PRICING FORM                   | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 3. SWORN STATEMENT ON PUBLIC ENTITY CRIME FORM     | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 4. NON-COLLUSION AFFIDAVIT FORM                    | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 5. BID SIGNATURE FORM                              | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 6. DRUG-FREE WORK PLACE FORM                       | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 7. CONFLICT OF INTEREST DISCLOSURE STATEMENT FORM  | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 8. VENDOR INFORMATION FORM                         | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 9. W9  | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| 10. CERTIFICATE OF INSURABILITY                    | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |
| 11. EVIDENCE QUALIFIED TO TRANSACT BUSINESS        | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |
| 12. COPIES OF AND APPLICABLE/CURRENT LICENSE/CERTS | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |

**BID PRICE: SEE SPREADSHEET**

**COMPLETION TIME: N/A**

**DATE REVIEWED: 10/28/2022**

**REVIEWER NAME: ALI TRETHERWAY**

**SIGNATURE:** *Alicia Tretheway*