

**AMENDMENT NO. 1  
TO AGREEMENT NO. LPA0182  
BETWEEN  
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS**

This Amendment to Agreement No. LPA0182 (Agreement) is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and Levy County Board of County Commissioners (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Levy County Shoreline Resiliency – Preserving Historic Cedar Key (Project), effective September 24, 2021; and,

WHEREAS, the Grantee has requested a revision in the scope of work and a reallocation of the budget for the Project; and,

WHEREAS, the Grantee has requested an extension of the Task Timelines in the Agreement due to increased data collection efforts along Dock Street; and,

WHEREAS, the parties have agreed to a revision in the scope of work and a reallocation of the budget to the Agreement as set forth herein; and,

WHEREAS, other changes to the Agreement are necessary.

NOW THEREFORE, the parties agree as follows:

1. Section 6. of the Standard Grant Agreement is hereby revised to the following:

<b>Department's Grant Manager</b>	<b>Grantee's Grant Manager</b>
Name: Kate Pace	Name: Alicia Tretheway
Address: 3900 Commonwealth BLVD MS3570 Tallahassee, FL 32399	Address: 310 School Street Bronson, Florida 32621
Phone: TBD	Phone: 352-486-5218, Ext. 2
Email: Katelyn.pace@floridadep.gov	Email: tretheway-ali@levycounty.org

2. Attachment 3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-1, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-1, Revised Grant Work Plan.
3. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

LEVY COUNTY BOARD OF COUNTY COMMISSIONERS

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Secretary or Designee

Russell Meeks, Jr., Chairman  
Name and Title

Angela Knecht, Division Director  
Print Name and Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Connie Becker, DEP Grant Manager

\_\_\_\_\_  
Amanda Peck, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description</u>
Attachment	3-1	Revised Grant Work Plan

## **ATTACHMENT 3-1 GRANT WORK PLAN**

**PROJECT TITLE:** Levy County Shoreline Resiliency – Preserving Historic Cedar Key

**PROJECT LOCATION:** The project will be located in the City of Cedar Key, FL within Levy County; Lat/Long (29.1386, -83.0351). See Figures 1 and 2 for a location map and primary areas for development of strategic adaptation plan. Figure 1 represents the view of the larger island, including the Dock street area and the primary commercial area. Figure 2 is an aerial photograph of the Dock street region.

**PROJECT BACKGROUND:** Levy County (Grantee) will conduct a study to develop a strategic adaptation plan allowing for improved access and mobility into the community, risk prevention/mitigation and remediation, and long-range Dock Street improvement planning. Specific focus areas include shoreline and sea wall resiliency, preserving roadways through storm surges and major coastal events, and nuisance flooding prevention.

**PROJECT DESCRIPTION:** The Grantee will develop a strategic plan to preserve Cedar Key historic coastal communities along Dock Street from anticipated future resiliency concerns. The plan will focus on necessary improvements related to strengthening and protecting the coastal community, improving stormwater infrastructure, and increasing access and mobility. The planning process will include public communications strategies, citizen/business/community leadership workgroups, initial design and funding estimates.

**TASKS:** All documentation should be submitted electronically unless otherwise indicated.

### **Task 1: Consultant Selection and pre-planning for Stakeholder Workgroups**

**Deliverables:** The Grantee will select a consultant team to develop a strategy to conduct community stakeholder workgroup activities, in coordination with Levy County Planning staff. Workgroup stakeholders are expected to include 1) Cedar Key citizens and residents; 2) business owners and operators; and 3) community leaders and elected officials. Pre-planning is expected to include coordinating workshop locations and times, identifying hosting and staff attendance needs, and preparing notice and advertising of workgroup meeting(s).

The team will conduct a review of existing materials and data related to shoreline/sea wall resiliency and Cedar Key roadway(s) impacted by storm surge and nuisance flooding. This analysis will be used to determine the level of information and presentation format(s) that will be effective to productively engage facilitated public workgroups and provide meaningful feedback. An example agenda may include beginning the workgroup with a presentation, followed by breakout groups, then groups and/or subject matter experts presenting, followed by a question and answer time.

A public notice and media/marketing strategy will be developed to obtain the best possible attendance and feedback at each workgroup. Examples include website and/or email announcements, meeting announcements via community signage, flyers or other types of county utilized notification methods.

Workgroup logistics will be established during this task. This includes, but not limited to, physical location(s), dates, and times for each workgroup meeting, and preparation checklists for each meeting.

**Documentation:** The Grantee will submit a pre-planning report containing: 1) Outline of workgroups flow; 2) copy of presentation(s); 3) Summary of public notification and marketing/advertising strategy; 4) copy

of public notification materials created, including screenshots from website postings; 5) A list of location/day/time for all workgroups.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

## **Task 2: Cedar Key Dock Street Study**

**Deliverables:** The Grantee will conduct public workgroup meetings to present information and gather input/feedback related to shoreline/sea wall resiliency and Cedar Key roadway(s) impacted by storm surge and nuisance flooding topics. The grantee will also perform an assessment of the Dock Street area in order to reach a plan for the repair, rehabilitation and resiliency efforts for Dock Street.

Workgroups: The target audiences for the workgroups will be: 1) citizens and residents of the Cedar Key community; 2) business owners and operators, who will also assist with developing a Dock street improvement plan; and 3) community leaders and elected officials, who are expected to also provide feedback on possible policies, future programs and projects related to these topics.

The specific format and content of each workgroup will be determined in the pre-planning phase (task). The team will share information gathered from the literature review on historical events and previously funded studies on coastal, shoreline and seawall resiliency and community vulnerability to storm surge, and its impact on recovery following major weather events. The stakeholders will then provide input and feedback on their priorities, concerns and suggestions/comments for these topics. The Grantee will prepare presentation materials, provide logistics for meeting presenters, facilitate the workgroup through discussions and various group-type activities and table discussions, compile group-created documents and information, prepare a draft summary of meeting(s), record attendance through sign in sheets, and provide logistical adjustments meeting space and workgroup organization as needed.

Study: The Grantee will use surveys, bathymetry data and geotechnical surveys (as needed) to assess the Dock Street area in order to identify roadway and stormwater infrastructure issues for the purpose of addressing seawall and roadway degradation around Dock Street.

**Documentation:** The Grantee will submit a report for each of the three stakeholder groups containing: 1) copy of workshop notice(s) and sign-in sheets or attendance list(s); 2) copy of presentation(s) utilized in workgroup meeting(s); 3) brief summary from workgroup discussion(s); 4) copy of materials created during workgroup meeting(s) (if applicable).

The Grantee will also submit a detailed outline of the Dock Street Assessment including 1) copies of any formal geotechnical assessments or surveys of Dock Street's drainage, seawalls, and roadways; 2) an outline of a resiliency plan for Dock Street including proposed storm protection measures and structural repair recommendations.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

**Task 3: Final Summary Report**

**Deliverables:** The Grantee will complete a summary report with a goal to inform the future action and implementation of the community’s priorities and design related to the Levy County Shoreline Resiliency – Preserving Historic Cedar Key plan. The document will include all information and assumptions presented at workgroups, feedback and input received from each of the workgroups, and a summary of the information and data gathered from each workgroup’s goals and objectives. The document’s intended audience will be primarily community leaders and elected officials and will include any technical data or information that will be necessary to aid in implementation, which may include flood modeling information and data and information regarding “surge mapping.” This plan is expected to be shared with other agencies, inter-county departments, municipalities within Levy County, elected officials and community leaders.

**Documentation:** The Grantee will submit a final summary report containing: 1) compilation and summary of all pre-planning materials; 2) compilation and summary of all presented workgroup materials; 3) compilation, synthesis and summary of all feedback, data and input gathered from workgroups; and 4) technical addendum and a Final Assessment Report compiled from the outline described in Task 2.

**Performance Standard:** The Department’s Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department’s Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

**PROJECT TIMELINE & BUDGET DETAIL:**

The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

<b>Task No.</b>	<b>Task Title</b>	<b>Budget Category</b>	<b>Grant Amount</b>	<b>Task Start Date</b>	<b>Task End Date</b>
1	Consultant Selection and Pre-planning	Contractual Services	\$35,000.00	07/01/2021	12/17/2022
2	Cedar Key Community Workgroups	Contractual Services	\$165,000.00	07/01/2021	05/31/2023
3	Final Summary Report	Contractual Services	\$50,000.00	07/01/2021	07/31/2023
Total:			\$250,000.00		

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Figure 1

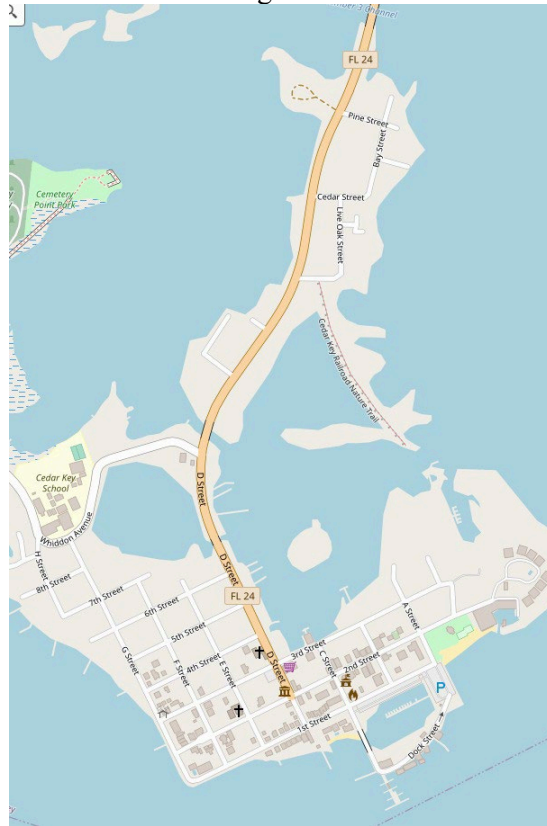


Figure 2

