



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle M. Shalley  
2. **Organization/Title/Telephone:** Levy County Attorney  
3. **Meeting Date:** Tuesday, September 5, 2023

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approve the Release of Sublease Agreement Number 2504-01, dated October 8, 1998

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** 15 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:** N/A  
b. **Financial Impact Summary Statement:** N/A  
c. **Detailed Analysis Attached** N/A  
d. **Budget Officer Approval:** N/A

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The property was previously used by State of Florida Department of Highway Safety and Motor Vehicles and subleased to Levy County Florida for use by the Levy County Sheriff's Office. The property has been sold by the State of Florida and is now privately owned. Sheriff McCallum has stated in an email (attached) that their office has no further need or interest in the lease. The State has sent the attached paperwork for the release of Sublease.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A   
b. **County Attorney:** Yes  No  N/A   
c. **County Coordinator:** Yes  No  N/A   
d. **Other:** Yes  No  N/A